

Chief information governance officer responsibilities

LEADERSHIP

- Promote information and data management policies and strategies
- Chair the information governance committee
- Drive digital innovation
- Promote best practice for information management
- Promote the values of a data use and reuse culture
- Promote improved digital capabilities and upskilling
- Champion data literacy to support information management

STRATEGY

- Leverage the value of information assets (records, information and data)
- Endorse the information governance framework
- Advise and report to executive
- Perform information management workforce planning
- Oversee information risk management
- Facilitate interoperability by design
- Endorse information security
- Harness business intelligence for decision making
- Keep informed of relevant legislation and policy requirements

TECHNICAL

- Implement information and data standards
- Provide resources for tools, research and development
- Ensure good information governance of ICT investment, solutions and infrastructure planning
- Develop enterprise-wide digital capabilities
- Drive information access and re-use

ENGAGEMENT

- Build partnerships and collaborations
- Facilitate relations between information and enterprise architecture
- Cultivate internal and external stakeholder relations
- Inform whole-of-government initiatives
- Influence information and data legislation and policy

**BUILDING
TRUST
IN THE PUBLIC
RECORD**