

Collections in Perth

A guide to Commonwealth
Government records



This guide is number 14 in the series of Research Guides published by the National Archives.

Guides include the material known to be relevant to their subject area but they are not necessarily a complete or definitive guide to all relevant material in the collection.

The National Archives reviews its collection to confirm the value of records for research, evidential and other purposes or to identify, in consultation with agencies, records for destruction. At the time of publication all the records described in this guide were present in the Archives collection. However it is possible that some of the records may be destroyed if they are reviewed and considered not to be of enduring value. If this occurs, the guide will be revised accordingly.

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INTRODUCTION

The National Archives of Australia

The National Archives of Australia ensures that full and accurate records documenting Commonwealth government activities are created and kept. From this massive body of information the Archives selects, cares for and makes available to all, those records of continuing value. This collection constitutes the archives of the Commonwealth government – a vast and rich resource for the study of Australian history, society and people.

The collection spans almost 200 years of Australian history. Its main focus is on material documenting Federal government activities since Federation in 1901. However, the Archives has significant holdings of nineteenth-century records about functions transferred by the colonies to the Commonwealth Government at the time of Federation and subsequently. This guide describes Western Australian records that fall into this category as well as records created after 1901.

Access to the National Archives collection is provided free of charge in public reading rooms located in each capital city. Researchers are assisted by specialist reference staff and are provided with reference tools to help them identify and use the records in the collection. These reference tools include the RecordSearch and PhotoSearch databases, guides, publications and fact sheets. Researchers unable to visit a reading room may seek information and help by telephone, mail, facsimile or email.

The National Archives website (www.naa.gov.au) provides more information about the Archives, its collection and the services it offers. A visit to the site will help you determine whether the Archives holds records relevant to your research. Fact sheets on various topics are also available on the Archives website.

Using this guide

This guide is designed to assist researchers in accessing records held in the Perth Office of the National Archives. It brings together descriptions of records about a wide range of topics, including communications, customs, defence, immigration, meteorology, primary industry, scientific research and transport. The series are listed chronologically from earliest to most recent within each section.

Although the guide attempts to provide a comprehensive overview of the Perth holdings, with an estimated 23 shelf kilometres of records in the collection only a proportion of them can be described.

Record descriptions

Each entry in this guide describes a group of records maintained together as a series. A series is made up of items, which are often individual files (sometimes volumes, sets of cards, photographs, etc) received into the custody of the National Archives from the agency or

person who created them. Series usually consist of many items, but occasionally they may consist of just a few items or even a single item.

The content and function of each series listed in this guide is described and some entries conclude with a short list of items selected from the series. As a general rule, this guide identifies rather than analyses the records.

❶	CORRESPONDENCE FILES, QUARANTINE, 1929–	K133
❷	Recorded by: Australian Quarantine Service, Fremantle, WA (CA 5650)	
❸	Quantity: 5 metres	
❹	This series consists of records dealing with activities of the Quarantine Office, Fremantle. The files contain information on navigation, ship inspections, newspaper clippings, organisations, staff movements and training, diseases and deaths.	
❺	Insects, 1942–83	K133, 12/1

Key

- ❶ This information gives the series title and the date range of the records making up the series. The series number is shown on the right-hand side. Series are generally listed in numerical order within sections.
- ❷ This shows the department or agency that created the series, and the date range during which it created or recorded the records described. The CA (Commonwealth Agency) number is a unique identifier allocated by the Archives to each agency. This number can be used to retrieve more information from RecordSearch about the agency and its records.
- ❸ This shows the total volume of records in the series. The office of the National Archives at which the series is held is also shown. If copies of records are held in other locations, this is indicated here.
- ❹ This provides a general description of the series.
- ❺ This shows the title given to the item by the creating agency. The item's identifying number appears on the right-hand side and must be quoted when requesting access to a record or a copy of it. Some item titles have been edited in this guide for clarity and consistency, and will differ from those appearing in RecordSearch. Items are generally listed in chronological order within series.

Figure 1. How the records are described

RecordSearch and PhotoSearch

The two principal National Archives databases, RecordSearch and PhotoSearch, provide information about agencies, persons and series as well as descriptions of over two million individual items. They are available for online searching in reading rooms located in all offices of the National Archives, at the Australian War Memorial and on the National Archives website.

Genealogical research

Although the National Archives of Australia contains a wealth of information of interest to family history researchers, it is important to remember that most records in its collection were created after Federation in 1901.

The National Archives does not hold records of convicts, colonial migration or nineteenth-century Australian history such as the gold rushes, exploration or colonial administration. It does not hold information about functions administered by State and Territory governments, such as births, deaths and marriage registers. If you wish to obtain further information about these subjects, contact the registrar of births, deaths and marriages in the State or Territory relevant to your research.

The records held by the National Archives reflect the growing involvement by government in the lives of individuals throughout the twentieth century, and researching the material described in this guide will yield a substantial amount of genealogical information.

Passenger manifests, for example, contain details of how and when migrants came to WA. Records created by various government agencies that contain information about employees or about departmental interaction with members of the public may be useful sources of family history information. Other valuable research resources include the Hansard record, government gazettes, lists of permanent public servants and electoral rolls.

Information about one's family provided by relatives can be verified or corrected with the use of archival documentation. Genealogical societies (such as the Western Australian Genealogical Society) can assist with planning and organising research, suggest publications and institutions that might be relevant and provide general support and encouragement.

The National Archives has also published *Finding Families: The Guide to the National Archives of Australia for Genealogists* to help genealogical researchers access its records. It can be purchased online, at any office of the Archives, or by ringing Publication Sales on (02) 6212 3609. Copies can be found in most major libraries.

Doing the research

To determine the possible genealogical value of the National Archives collection to you, it is important to consider where, when, why and how members of your family may have had contact with the Commonwealth. Was it an 'interaction' with Commonwealth officials that was likely to have been formalised into immigration documents, contracts, reports, personnel files, licences or authorisations? Could such interaction have generated

correspondence of an ongoing or a one-off nature? Was it a routine matter or something unusual or unique? Do you have any references such as file numbers that might help to locate the relevant records?

Access to the records

Regardless of the type of research you undertake at the National Archives, you will only be able to examine open period records (ie 30 years of age or older) that are no longer considered to contain sensitive information.

If individual items within a series have not been examined, you may apply for access to them. There may be a delay while the material is examined. If items are withheld from public access following this examination, reference staff will explain the nature of the information, why it has been withheld, and how to appeal against the decision. You will also find that not all types of records are considered valuable enough to be retained permanently.

Citing the records

The correct citation of archival records is important both when requesting them and when referring to them in written or published works. Using proper citations will not only help staff to locate records more readily, but will also help other researchers to find cited material.

The correct form of citation for records held by the National Archives of Australia is as follows: the name *National Archives of Australia* followed by a colon; the series number followed by a comma; and then the item number. Examples are:

National Archives of Australia: K1184, 240
NAA: PP168/1, W57/2603

The name National Archives of Australia may be abbreviated to 'NAA' provided the full name has been used in the first citation.

1. PERTH OFFICE

History of the Perth Office

In 1950, the then Chief Archives Officer of the National Library recommended that an archives repository be established in Perth but it was not until 1957, more than half a century after Federation, that the Western Australian Repository began operations in a shed opposite Karrakatta Cemetery.

By then, a considerable quantity of Commonwealth records had been created in Western Australia. At that time Commonwealth agencies with overflowing registries solved their storage problems in one of three ways. They either stored their records somewhere convenient (often in a basement or similarly unsuitable storage environment) or sent them to their agency's head office in Canberra or Melbourne. Sometimes they simply destroyed them.

The first Archives repository in Western Australia was a 50-by-15-metre asbestos and cement structure with a rising damp problem and no air-conditioning. The condition of the building was gradually improved over the next two decades as archival holdings doubled from 3 100 metres in 1960 to 6 100 metres in 1970.

In 1976, the Perth Office of the National Archives was moved to East Victoria Park. A purpose-built facility was constructed on an 11 000-square metre site. Today it is capable of storing over 30 000 metres of records in environmentally controlled and energy efficient repositories. The complex is designed to provide a secure and suitable environment for the records, Archives staff and the public.

In 1974, only five researchers sought access to the records held in the Karrakatta repository, but by 1989 this number had grown to 540, with over 750 other inquiries. The number of public inquiries continued to grow during the 1990s as the National Archives of Australia focused its attention on encouraging the use of archival records. In 2000–01 over 3 000 public inquiries were answered.

Genealogy has always featured as an important and popular area of research. Other research has focused heavily on matters such as Commonwealth property and buildings, migration, defence (eg the loss of HMAS *Sydney*, aerodromes in the north west, internments, prisoners of war and individual service histories), early metropolitan aerodromes, shipping, postal history, and Christmas Island and the Cocos (Keeling) Islands.

The benefits of electronic guides and microfilming have become available to researchers visiting the Perth Office, helping it to become both a repository for material held in WA and a conduit through which researchers can seek Commonwealth information held outside the State. The Perth Office has evolved from being merely a local repository into a fully integrated – and integral – part of the National Archives.

Western Australian records in other offices of the National Archives

Other offices of the National Archives hold Commonwealth records relating to Western Australia. Thousands of Commonwealth records about Western Australian issues are held in the Canberra and Victorian repositories of the National Archives because historically the head offices of most agencies were in Melbourne and, later, in Canberra. The records are first and foremost Commonwealth records and this situation is similar for most other 'non-head office' States.

Some of these records were not actually created in WA although they described or directed Western Australian activity. In other cases, records were sent to the head office of an agency as a records management procedure because no safe storage site existed in WA until 1957. Often the head office of an agency amalgamated or consolidated information from a number of State offices into one file or group of files.

Commonwealth records relating to WA but held outside the State include records archived by the Department of Defence. Most Defence records relating to departmental policy and practice in WA are to be found in the repositories of either the Canberra Office or the Melbourne Office of the National Archives. As with other Commonwealth agencies, this anomaly was caused by a combination of the mode of operation of Defence and by the lack of a suitable storage site in WA until 1957.

With few notable exceptions, the only WA-relevant Department of Defence records dated prior to the end of World War II and held in Perth are administrative records relating to enlistments, personnel payments, internments and prisoner-of-war case files. The Perth Office also holds a 1916–20 series of military intelligence records, probably because the ownership of the records was transferred to the Commonwealth Investigation Service.

A similar situation applies to records created by the Department of Immigration and Multicultural Affairs. Tens of thousands of case files are held in WA, but virtually all Immigration policy records are held in Melbourne or Canberra where the department's head office was located. Documented decisions of considerable importance do not appear to have been made outside Immigration's head office.

Other records, such as those about the construction of the national railway from Kalgoorlie, WA to Port Augusta, SA are held in the Adelaide repository, while numerous logs of ships with strong Western Australian connections are now located in Sydney. Moreover the personal records of some prominent Western Australian 'Commonwealth' people are located at the National Archives repository in Canberra.

Some series, however, have been relocated to WA. For example, the series PP214/1, originally located in Melbourne, was forwarded to the Perth Office because it dealt with the disposal of Commonwealth land and buildings in WA. The series PP10/1, PP10/2 and PP10/4, which relate to whaling in Western Australian waters, were created in Perth but sent to Melbourne prior to the end of whaling activities. However, in 1984 these series were returned to the Perth Office.

Appendix 1 lists record series held outside Western Australia that contain significant Western Australian material.

Unique Western Australian records

Few Commonwealth agencies are unique to Western Australia, but several have special significance such as the Christmas Island and Cocos (Keeling) Islands administrations, the Watheroo Magnetic Observatory, the Mundaring Geophysical Observatory and the Carnarvon Tracking Station, the Royal Australian Air Force Base at Pearce and the Special Air Service Regiment based at Campbell Barracks.

Outstanding or unique records include the inwards passenger manifests for the Port of Fremantle and for Perth Airport, which date from 1898 through to 1978, and the WA Telecom Museum records, Bureau of Meteorology records – some dating back to 1829 – and the World War I Army Intelligence records.

Below is a list of unique or outstanding Western Australian records located in Perth. The records are listed from the oldest series to the most recent.

WESTERN AUSTRALIAN POST OFFICE HISTORY FILES, 1850–1975

K1209

Recorded by: Postmaster-General's Department (PMG), Post and Telecom Museum Collection, WA (CA 1035)

Quantity: 5 metres

This series is principally about the opening and closing of post offices in WA, early post office plans and photographs, and details of postal transactions.

CORRESPONDENCE FILES, 1883–1938

K1

Recorded by: PMG Department, WA (CA 1035)

Quantity: 10 metres

This series contains administrative and general correspondence files for all branches of the Postmaster-General's Department. Subjects covered include the inauguration and extension of letter deliveries, the acquisition of building sites, the erection and acquisition of new buildings, the setting aside of reserves for Commonwealth public buildings, and the erection of telephone and telegraph lines throughout the State.

INWARDS PASSENGER MANIFESTS – SHIPS AND AIRCRAFT – FREMANTLE PORT AND PERTH AIRPORT, 1898–1974

K269

Recorded by: 1898–1945 Controller of Customs, WA (CA 808)
1945–74 Department of Immigration, WA (CA 962)

Quantity: 95 metres

The files in these series contain information about people who arrived at the Port of Fremantle and Perth Airport from interstate and overseas.

MINING ACTIVITIES ON CHRISTMAS ISLAND (PHOTOGRAPHS), 1909-69 K733

Recorded by: 1909-48 Christmas Island Phosphate Company (CA 6799)
1949-69 Christmas Island Phosphate Commission
(CA 281)

Quantity: 3 metres

The albums in this series contain photographs of phosphate mining operations carried out on Christmas Island.

INTELLIGENCE REPORTS - INTERNMENTS, REPATRIATIONS, AFFILIATIONS
AND GENERAL INVESTIGATIONS, 1915-20 PP14/1

Recorded by: 1915-19 Headquarters, 5th Military District [I],
Commonwealth Military Forces (CMF), WA
(CA 4811)
1919-20 Investigation Branch, WA (CA 908)

Quantity: 7.8 metres

This series contains reports of investigations made by the WA Police Force at the request of Military Intelligence into the activities, movements and statements of aliens.

ALIENS MAINTAINED UNDER WAR PRECAUTIONS REGULATIONS, 1916-20 PP14/3

Recorded by: 1916-19 Headquarters, 5th Military District [I], CMF, WA
(CA 4811)
1919-20 Investigation Branch, WA (CA 908)

Quantity: 32 metres

This series contains a register that holds two types of cards: Form A1 - Application for Registration (for aliens resident in Commonwealth), and Form A2 - Application for Registration (for aliens entering Commonwealth in overseas vessels). The cards provide personal particulars and other information.

ALIEN PASSPORTS AND TRAVEL DOCUMENTS, 1925-45 PP9/4

Recorded by: 1925-45 Collector of Customs, WA (CA 808)
1945 Department of Immigration, WA (CA 962)

Quantity: 13 metres

This series contains passports and associated travel documents taken from all aliens in Australia under the provisions of the *Immigration Act 1920*. This action ceased on 30 December 1950.

CORRESPONDENCE FILES, 'DOXI' PREFIX, 1945-57	N3
Recorded by: Colony of the Straits Settlements (from 1946, Singapore) District Office, Christmas Island (CA 1323)	
Quantity: 0.18 metres	
This series contains registers and indexes to Christmas Island correspondence files.	
CORRESPONDENCE FILES, 'DOXI' PREFIX, 1946-58	N1
Recorded by: Colony of the Straits Settlements (from 1946, Singapore) District Office, Christmas Island (CA 1323)	
Quantity: 1 metre	
This series contains Christmas Island correspondence and administration files.	
CHILD MIGRATION SELECTION DOCUMENTS - BRITISH CHILDREN, 1947-59	PP93/10
Recorded by: Department of Immigration, WA (CA 962)	
Quantity: 2 metres	
This series contains selection documents used for the Commonwealth child migration scheme.	
CORRESPONDENCE FILES, 'EG' (EDWARD MILLEN) PREFIX, 1952-80	K641
Recorded by: Edward Millen Hospital, WA (CA 6765)	
Quantity: 0.72 metres	
This series contains correspondence files from the Edward Millen Hospital.	
CORRESPONDENCE FILES, 1955-	K812
Recorded by: Cocos (Keeling) Islands Administration (CA 3802)	
Quantity: 15 metres	
This series contains Cocos (Keeling) Islands administration files.	
CORRESPONDENCE FILES, ALPHABETICAL PREFIXES AND INFIXES, 1957-	K1130
Recorded by: Special Air Service Regiment, Australian Army (CA 5798)	
Quantity: 20 metres	
This series contains general correspondence files of the Special Air Service Regiment. Subjects covered include counter-terrorist activities, training, operations and exercises.	

- CORRESPONDENCE FILES, 'ACI' PREFIX, 1958-59 N2
- Recorded by: Official Representative, Christmas Island (CA 1325)
- Quantity: 1 metre
- This series contains Christmas Island correspondence and administration files.
- CHRISTMAS ISLAND ADMINISTRATION, CORRESPONDENCE FILES, 1958- N7
- Recorded by: 1958 Administrator, Christmas Island [I] (CA 1324)
1958-68 Official Representative, Christmas Island (CA 1325)
1968- Administrator, Christmas Island [II] (CA1326)
- Quantity: 23 metres
- This is the main correspondence series of the Christmas Island Administration.
- SEISMOGRAMS, CHRONOLOGICAL ORDER WITHIN RECORDING STATION, 1958- K732
- Recorded by: 1958-59 Watheroo Magnetic Observatory, WA (CA 3679)
1959- Mundaring Geophysical Observatory, WA (CA 3539)
- Quantity: 62 metres
- This series consists of seismograms recording information about the earth's movements. The recordings are used to determine the location and Richter scale magnitude of earthquakes in order to study their faulting mechanisms.
- UNITED STATES NATIONAL AND AERONAUTIC SPACE ADMINISTRATION (PHOTOPRINTS), 1960-65 PP300/1
- Recorded by: Carnarvon Tracking Station (CA 3677)
- Quantity: 0.01 metre
- This series contains coloured, sepia and B&W photoprints made available by the United States National Aeronautics and Space Administration to the American Projects Branch of the Department of Supply for public exhibition.
- FILE REGISTER CARDS FOR CORRESPONDENCE FILES, 1968- N9
- Recorded by: 1968 Official Representative, Christmas Island (CA 1325)
1968- Administrator, Christmas Island [II] (CA 1326)
- Quantity: 0.36 metres
- This series consists of file registration and movement cards for the agency's correspondence file series (N7).

CORRESPONDENCE FILES, SUBJECT INDEX, 1968-

N10

Recorded by:	1968	Official Representative, Christmas Island (CA 1325)
	1968–	Administrator, Christmas Island [II] (CA 1326)

Quantity: 0.18 metres

This series consists of a subject index showing details of files raised for the N7 correspondence series. The index did not commence until 1968.

2. ADMINISTRATIVE SERVICES

Commonwealth 'administrative services' agencies have existed since Federation under several names and with a range of functions. Among other things, these functions included the conduct of elections; the leasing, purchase, maintenance, construction and protection of government and diplomatic buildings; the storage of archives; the coordination of manpower services during and after World War II; the provision of meteorological services; and government publishing.

Agencies that have handled these functions include the Department of Services and Property, the Department of Administrative Services, the Department of Finance and Administration, the Commonwealth Electoral Office (later known as the Australian Electoral Office), and others.

Many government administrative functions have been privatised in recent years. The Department of Finance and Administration now controls a considerable range of records from a wide variety of agencies whose functions it inherited and later contracted out or privatised.

Electoral matters

THE AGENCY

Commonwealth Electoral Officers for each State were originally created by the *Commonwealth Electoral Act 1902*. The Commonwealth Electoral Office administered all Acts and Regulations relating to the electoral system and the conduct of elections and referendums. It was also required to conduct industrial ballots on behalf of unions. In Western Australia, Divisional Returning Officers were responsible to the Commonwealth Electoral Officer. Other agencies, including the Postmaster-General's Department, the Department of Education, Employment and Training and the Australian Federal Police, created records series dealing with electoral matters. Some examples of these are included in the following list of series.

THE RECORDS

The Commonwealth Electoral Office administered all aspects of electoral legislation. The National Library of Australia and the National Archives of Australia microfilmed the Commonwealth electoral rolls for Western Australia and these are available as microfiche in the reading room of the Perth Office. The main correspondence series of the Australian Electoral Commission, WA deals with administrative and operational subjects such as accommodation, accounts, census information, redistribution, enrolment of electors, polling places and booths, and industrial elections.

CORRESPONDENCE FILES, 1883-1926	K1
Recorded by: Postmaster-General's Department, WA (CA 1035)	
Quantity: 10 metres	
This series contains administrative and general correspondence files for all branches of the PMG.	
Appointment of officers to electoral positions, 1905	K1, 3461/05
COMMONWEALTH ELECTORAL ROLLS FOR WA, 1901-	K1288
Recorded by: Commonwealth Electoral Office, WA (CA 5602)	
Quantity: 0.01 metres	
This series consists of microfiche copies of published Commonwealth electoral rolls for WA. The rolls are in chronological order within divisions.	
COMMONWEALTH ELECTORAL ROLLS FOR WA (PRINTED), 1914-	K833
Recorded by: Commonwealth Electoral Office, WA (CA 5602)	
Quantity: 18 metres	
This series consists of published electoral rolls for WA. The rolls list alphabetically all persons eligible to vote in Federal elections and referendums. The rolls are arranged in chronological order within divisions, broken down into electorates and electoral subdivisions. The rolls contain voters' electoral roll numbers, surnames, given names, gender, addresses and occupations.	
INTELLIGENCE REPORTS - INTERNMENTS, REPATRIATIONS, AFFILIATIONS AND GENERAL INVESTIGATIONS, 1915-20	PP14/1
Recorded by: 1915-19 Headquarters, 5 th Military District [I], Commonwealth Military Forces (CMF), WA (CA 4811)	
1919-20 Investigation Branch, WA (CA 908)	
Quantity: 7.8 metres	
This series contains reports of investigations made by the WA Police Force at the request of Military Intelligence into the activities, movements and statements of aliens.	
Commonwealth Electoral Officer, c1915-c1920	PP14/1, 4/1/135
OFFICIAL ELECTORAL ROLLS (CURTIN, FREMANTLE, MOORE, PERTH, STIRLING AND SWAN), 1929-63	PP153/1
Recorded by: Commonwealth Electoral Office, WA (CA 5602)	
Quantity: 40 metres	
This series contains annotated rolls for the electoral divisions of Canning, Curtin, Forrest, Fremantle, Kalgoorlie, Moore, Perth, Stirling and Swan.	

CIVILIAN REGISTRATION – ADMINISTRATION AND PROCEDURAL FILES,
1942–46 PP59/3

Recorded by: Commonwealth Electoral Office, WA (CA 5602)

Quantity: 0.36 metres

This series details administrative actions taken and procedures followed when registering civilian males and females (British subjects only) aged 15 years and over under the National Security (Man Power) Regulations of the *National Security Act 1939*.

CORRESPONDENCE FILES, 'WE' PREFIX, 1964–

K513

Recorded by: Commonwealth Electoral Office, WA (CA 5602)

Quantity: 8 metres

This series consists of the agency's main correspondence files.

FILE REGISTER FOR CORRESPONDENCE FILES, 'WE' PREFIX, 1964–

K992

Recorded by: Commonwealth Electoral Office, WA (CA 5602)

Quantity: 0.23 metres

This series consists of the file register for the agency's main correspondence file series (K513).

CORRESPONDENCE FILES, 'WE' PREFIX, 1964–73

PP631/1

Recorded by: Commonwealth Electoral Office, WA (CA 5602)

Quantity: 3.4 metres

Some material in this series dates back to 1935. The files deal with routine staffing matters (eg assistance with studies, duty statements, awards and election results). Material in this series includes records of census hours worked, matters concerning the 1966 census and financial and accounting matters.

Senate election nominations, 1964**PP631/1, WE1964/218**GENERAL CORRESPONDENCE AND ADMINISTRATION FILES, 'WE' PREFIX,
1960–79 PP909/1Recorded by: 1960–73 Commonwealth Electoral Office, WA (CA 5602)
1973–79 Australian Electoral Office, WA (CA 2626)

Quantity: 2 metres

This series is similar to PP631/1. It contains general correspondence related to activities of the Commonwealth Electoral Office in WA.

Amalgamated Engineering Union Ballot, 1964–65**PP909/1, WE1964/251A**

WA OFFICIAL ELECTORAL ROLLS, 1967-73

PP531/1

Recorded by: Commonwealth Electoral Commission, WA (CA 5602)

Quantity: 68 metres

This series contains official (working) electoral rolls for
Federal electoral divisions and subdivisions in WA.

Land, surveying, property and works

Although the Public Works Branch, WA was created as early as October 1906, the Commonwealth continued to rely on the State Government for much of its works program until well after World War I.

This dependence is shown by numerous early twentieth-century architectural drawings bearing the signature of the State Architect. The 1913 drawings of the General Post Office in Forrest Place, Perth is a notable example of Commonwealth work undertaken by the State.

The Commonwealth agencies listed below were responsible for vital and significant building projects throughout WA. They provided general infrastructure for the State and its private sector, including the means by which other Commonwealth agencies were able to carry out their responsibilities (eg the establishment and development of Perth's domestic and international airports).

THE AGENCIES

By 1918 a Commonwealth-State agreement saw a Commonwealth Works Registrar appointed to the State Public Works Department. By 1926 the occupant of this position was responsible for the ministerial authority for designs, economy of design, methods of execution and prompt payments.

In 1916 the Public Works Branch became part of the Commonwealth Department of Works and Railways. This arrangement lasted until 1932 when the department was abolished and its functions passed to the new Department of the Interior.

World War II provided the catalyst for a considerable expansion of departmental responsibilities, including 'manpower' issues. These responsibilities continued after 1945 with major postwar development and reconstruction.

The Property and Survey Branch of the Department of Interior, WA was established in 1946. It existed until 1952 when the Chief Property Officer was created.

1906-32	Public Works Branch, WA (CA 760)
1932-46	Works and Services Branch, WA (CA 971)
1942-45	Allied Works Council, WA (CA 8132)
1946-52	Property and Survey Branch, WA (CA 4816)
1946-74	Director of Works, WA (CA 2916)
1952-75	Chief Property Officer, Perth (CA 1065)

THE RECORDS

Listed below are some of the series of land, surveying, property or works records held in the Perth Office.

SURVEY FIELD BOOKS, 1906-97

K1284

Recorded by: 1906-32 Public Works Branch, WA (CA 760)
 1932-46 Works and Services Branch, WA (CA 971)
 1946-52 Property and Survey Branch, WA (CA 4816)
 1952-75 Chief Property Officer, Perth (CA 1065)

Quantity: 46 metres

This series consists of survey field books recording data from various locations throughout Western Australia. The books include field, level, stadia and soundings rolls.

CONSTRUCTION PROJECTS, ORIGINAL DRAWINGS, ALPHABETICAL PREFIXES AND SUFFIXES, 1930-58

PP712/1

Recorded by: 1930-32 Public Works Branch, WA (CA 760)
 1932-46 Works and Services Branch, WA (CA 971)
 1946-58 Director of Works, WA (CA 2916)

Quantity: 0.06 metres

This series contains original drawings of construction projects in WA. The drawings are internal working documents of the WA branch of the Department, distinct from, and created prior to, the contract plans and shop drawings.

CORRESPONDENCE FILES, 1901-97

K273

Recorded by: 1901-11 Department of Home Affairs [I], Central Office (CA 8)
 1911-32 Lands and Survey Branch (CA 737)
 1932-39 Property and Survey Branch (CA 738)
 1939-46 Works and Services Branch, WA (CA 971)
 1946-52 Property and Survey Branch, WA (CA 4816)
 1952-75 Chief Property Officer, Perth (CA 1065)

Quantity: 198 metres

This series contains files on the department's operational and administrative functions in WA. They contain correspondence, maps, plans, survey reports, completion reports and requisitions relating to the acquisition and leasing of, and alterations to, properties controlled by the Commonwealth.

Albany - health - quarantine station, 1948-56

K273, 1956/111 Pt 1

Surveys - instructions to surveyors, 1948-64

K273, 1948/35

Talgarno Weapons Research Establishment rocket range townsite surveys, 1959-63

K273, 1959/30

LEASE AND LICENCE DOCUMENTS, 1905-97

K983

Recorded by: 1905-11 Department of Home Affairs [I], Central Office (CA 8)
1911-32 Lands and Survey Branch, WA (CA 737)
1932-39 Property and Survey Branch, WA (CA 738)
1939-46 Works and Services Branch, WA (CA 971)
1946-52 Property and Survey Branch, WA (CA 4816)
1952-75 Chief Property Officer, Perth (CA 1065)

Quantity: 3 metres

This series contains leasing and licensing documents about properties leased or owned by the Commonwealth in WA. They include caveats, certificates of title, conveyances and other securities.

Kalgoorlie - Commonwealth railways, 1932**K983, 1622**

PLANS AND DRAWING, SINGLE NUMBER SERIES (IMPOSED), 1906-97

K1076

Recorded by: 1906-32 Public Works Branch, WA (CA 760)
1932-46 Works and Services Branch, WA (CA 971)
1946-74 Director of Works, WA (CA 2916)

Quantity: 0.06 metres

This series collates plans and drawings produced or acquired by the agency.

PLANS AND DRAWINGS, BEVERLEY POST OFFICE, WA, 1909-51

PP324/7

Recorded by: 1909-32 Public Works Branch, WA (CA 760)
1933-46 Works and Services Branch, WA (CA 971)
1946-51 Director of Works, WA (CA 2916)

Quantity: 0.01 metres

This series consists of four drawings of the Beverley Post Office.

LAND AND PROPERTY FILES, SUBJECT INDEX, 1910-51

PP58/1

Recorded by: Property and Survey Branch, WA (CA 4816)

Quantity: 1 metre

This set of index cards was created by the central office of the Department of the Interior (known as the Home Affairs Department prior to 1910). It holds information about Western Australian subdivisions, card numbers, current papers, the creators of the records and particulars of outwards registration.

PROPERTY AND SURVEY BRANCH CORRESPONDENCE FILES, 1911-73	PP473/1
Recorded by: Property and Survey Branch, WA (CA 4816) Chief Property Officer, Perth (CA 1065)	
Quantity: 6 metres	
This series contains correspondence files about the acquisition of land and property, settlement of claims arising from such purchases and acquisitions, and associated subjects dealing with surveys and searches.	
PLANS AND DRAWINGS OF PERTH GPO, 1913-14	PP473/2
Recorded by: Public Works Branch, WA (CA 760)	
Quantity: 0.03 metres	
This series contains a group of plans and drawings of the General Post Office in Forrest Place, Perth.	
TENDER ACCEPTANCE AND CONTRACT DOCUMENT, PERTH GPO, 1913-14	PP324/3
Recorded by: Public Works Branch, WA (CA 760)	
Quantity: 0.04 metres	
This series contains one contract document titled 'Perth New General Post Office'. It is a formal acceptance of tender and contract by C W Arnott to carry out the works and services for the project.	
CORRESPONDENCE FILES, 1922-97	K279
Recorded by: 1922-32 Public Works Branch, WA (CA 760) 1932-46 Works and Services Branch, WA (CA 971) 1946-74 Director of Works, WA (CA 2916)	
Quantity: 175 metres	
The files in this series contain correspondence, designs, drawings, contracts, minutes and press releases. The series covers a wide range of departmental functions.	
CORRESPONDENCE FILES, 1923-77	PP609/1
Recorded by: 1923-32 Public Works Branch, WA (CA 760) 1932-46 Works and Services Branch, WA (CA 971) 1946-52 Property and Survey Branch, WA (CA 4816) 1952-75 Chief Property Officer, Perth (CA 1065)	
Quantity: 5 metres	
This series consists of correspondence files for the Public Works, Services and Property and Survey branches.	
Exmouth US Navy communications site, 1965-69	PP609/1, 1971/147

REQUISITION FILES (FINANCIAL), ALPHABETICAL PREFIX, 1925-61

K1141

Recorded by: 1925-32 Public Works Branch, WA (CA 760)
1932-46 Works and Services Branch, WA (CA 971)
1946-61 Director of Works, WA (CA 2916)

Quantity: 16 metres

Records in this series describe jobs carried out either by the Works Department or under its supervision on behalf of client departments or Commonwealth agencies. They generally contain plans and/or specifications, cost estimates, tenders, approvals for payments and general correspondence about particular jobs. Some files are about work performed for the United States Navy during World War II, while others deal with the construction of buildings for the Australian Whaling Commission.

JOB FILES, FINANCIAL YEAR SINGLE NUMBER SERIES, ALPHABETICAL PREFIX, 1942-62

PP280/1

Recorded by: 1942-46 Works and Services Branch, WA (CA 971)
1946-62 Director of Works, WA (CA 2916)

Quantity: 50 metres

This series contains files on jobs carried out either by the Works Department or under its supervision on behalf of client departments or Commonwealth agencies. The files generally contain plans and/or specifications, cost estimates, tenders (where obtained), approvals for payment and general correspondence about the jobs.

PROPERTY ACQUISITION SURVEY, CONFIDENTIAL CORRESPONDENCE FILES, 1943-74

PP520/1

Recorded by: 1946-52 Property and Survey Branch, WA (CA 4816)
1952-74 Chief Property Officer, Perth (CA 1065)

Quantity: 2 metres

This series contains confidential correspondence files dealing with a survey into property acquisition in WA.

POST OFFICES AND TELEGRAPH STATIONS (SKETCH PLANS AND MAPS), 1877-1946

PP554/1

Recorded by: Property and Survey Branch, WA (CA 4816)

Quantity: 0.18 metres

This series consists of a group of unregistered sketch plans and maps of pre- and post-Federation post offices and telegraph stations and associated installations.

Public Service

THE AGENCY

When the Commonwealth Public Service was formed on 1 January 1901, most of its officers were transferred from the State services and initially worked under the laws of their respective States.

The proclamation of the Public Service Act on 1 January 1903 led to the creation of a Public Service Inspector's Office in Western Australia. Under this Act, Public Service inspectors examined the administration of each Commonwealth department, to assess the performance of its officers and the department's overall operational efficiency.

Alfred Deakin described the Public Service inspectors as the watchdogs of the public, the Parliament and the Minister. He believed their role was to prevent dominance by the permanent heads of departments and to counter the dangers of favouritism, stagnation and overstaffing.

The primary role of the Public Service Inspector's Office in each State was to implement personnel policy within the framework laid down by the Public Service Board and to advise it on developments in the public and private employment sectors that might lead to changes in policy.

THE RECORDS

Consistent with the description of their principal functions, the records of the Public Service Inspector's Office and the Public Service Board mainly deal with staffing and agency establishment matters, including classifications, appointments, promotions, dismissals, conditions of employment and training and the regulation of the Public Service. Such information is valuable for a variety of reasons, including genealogical, historical or legislative research. Listed below are some of the record series that fall into this category.

APPOINTMENT CERTIFICATES FILES, 1911-57

PP24/2

Recorded by: Public Service Inspector, WA (CA 872)

Quantity: 0.18 metres

This series contains certificates of appointment of persons employed (on probation) in the Commonwealth Public Service. The certificates show position designation, examination number, position on pass list, name and address, date of birth, position, annual salary, cause of vacancy and notation regarding character checks.

CORRESPONDENCE FILES, 1923-50

K1184

Recorded by: Public Service Inspector, WA (CA 872)

Quantity: 11 metres

This series consists of the agency's first main correspondence files and deals principally with organisational and

establishment matters for Commonwealth departments and agencies in WA.

Post offices – outline of organisation, 1925–49

K1184, 240

Temporary employment – married women, 1940–44

K1184, 5/13/9/1

POLICY AND GENERAL DECISION FILES, 1925–56

PP24/3

Recorded by: Public Service Inspector, WA (CA 872)

Quantity: 1 metre

This series contains information on policy direction for promotion appeals, holidays, associations, returns, insurance of Commonwealth property, position creation, economies, remote locality allowances, the Women's Employment Board and general decisions on irregularities.

Returned soldiers – preference to, 1941–45

PP24/3, 199/1

Women's Employment Board – females employment in male fourth division positions, 1944–51

PP24/3, 138/18

CORRESPONDENCE FILES, 1951–87

K277

Recorded by: Public Service Inspector, WA (CA 872)

Quantity: 42 metres

This series contains correspondence files dealing principally with organisational and establishment matters in Commonwealth departments and agencies in WA.

PERSONAL CORRESPONDENCE FILES, INDEX CARDS, 1951–87

K615

Recorded by: Public Service Inspector, WA (CA 872)

Quantity: 1 metre

This series holds index cards to personal files raised within the department's overall general correspondence file series. Individual files were raised when Public Service employees had any dealings with the department.

CORRESPONDENCE FILES, SUBJECT INDEX CARDS, 1951–87

K616

Recorded by: Public Service Inspector, WA (CA 872)

Quantity: 1 metre

This series contains subject index cards for the department's correspondence series K615. There are two sets of cards ranging from 1951–c1969 and c1960–1987. It appears that around 1969 a new set of cards was made up that included entries from the previous set dating back to c1960. The files were top-numbered, with the archival action being shown, and the series operated in tandem with K615.

Supply, purchasing and disposal

THE AGENCIES

Administrative agencies – particularly since World War II – have principally been concerned with the supply, purchasing and disposal of goods and services for Commonwealth governments. Over the years these functions were administered by a variety of agencies.

1946–49	Commonwealth Disposals Commission, WA (CA 7243)
1946–52	Property and Survey Branch, WA (CA 4816)
1950–74	Department of Supply, WA (CA 3672)
1952–75	Chief Property Officer, Perth (CA 1065)
1953–76	Stores and Transport Branch, WA (CA 7006)

THE RECORDS

The following series contain records about a diverse range of activities performed on behalf of the Commonwealth by administrative agencies charged with responsibility for the functions of supply, purchasing and disposal in WA.

COMMONWEALTH DISPOSALS COMMISSION DOCUMENTS, 1946

PP214/1

Recorded by: Commonwealth Disposals Commission, WA (CA 7243)

Quantity: 0.18 metres

This series contains documents about property, land and building disposals by the Commonwealth Disposals Commission in WA.

GENERAL CORRESPONDENCE FILES, 1953–74

PP548/1

Recorded by: Department of Supply, WA (CA 3672)

Quantity: 5 metres

This series contains correspondence records for the Department of Supply about policy matters and special projects controlled and/or operated by the department. Subjects include the geological and geophysical activities of the Department of National Development, the Blue Streak intercontinental ballistic missile project and the National Aeronautics and Space Administration's Project Mercury at the Mueha Tracking Station.

Auctions – sales by DCB – Nungarin auction, 1960–61 PP548/1, 045/1/5

Films – general – Weapons Research Establishment, 1961–68 PP548/1, 126/3/1

Buildings and works – sites – disposal of former No. 2 Munitions Factory at Kalgoorlie, 1962 PP548/1, 060/18/1

Buildings and works – research and development – Project Mercury – Mueha, 1963–70 PP548/1, 062/13/1

CORRESPONDENCE FILES, 1964-70

K657

Recorded by: Department of Supply, WA (CA 3672)

Quantity: 0.18 metres

This series contains lists of registration headings for correspondence files for the Supply, Contracts and Disposals Branch.

3. CENSUS AND STATISTICS

Although the Commonwealth established the Bureau of Census and Statistics in 1906, the Western Australian Government Statistician continued to be responsible for the census and statistics function in WA until 1957.

THE AGENCIES

R J Little was appointed the Deputy Commonwealth Statistician in 1957 and the Commonwealth Bureau of Census and Statistics, WA was established with 80 new positions.

The bureau was responsible for collecting, tabulating and analysing Australian statistics; taking periodic population censuses; and investigating, and preparing reports on, special statistical subjects such as national income and balance-of-payments figures. In 1974, the bureau was renamed the Australian Bureau of Statistics.

Access to some records in these series may be withheld because the information they contain was provided by force of legislation for a specific purpose and with the understanding that it would be treated as confidential.

The following agencies created series about statistics and census matters.

1895-1957	Western Australian Government Statistician
1957-74	Commonwealth Bureau of Census and Statistics, WA (CA 1097)

THE RECORDS

Some records in the series listed below contain publications produced by the Bureau of Census and Statistics, including information about their preparation and development. Western Australian historians might be particularly interested in the 'raw data' for matters such as factory statistics. It should be remembered that census forms are destroyed as soon as the information they contain is collated into a database.

GENERAL ADMINISTRATION FILES, 1892-1960

PP131/1

Recorded by: Commonwealth Bureau of Census and Statistics, WA (CA 1097)

Quantity: 12.60 metres

This series contains correspondence files on statistical methods and principles.

FACTORY STATISTICS VOLUMES, 1957-64

PP348/2

Recorded by: Commonwealth Bureau of Census and Statistics, WA (CA 1097)

Quantity: 8.64 metres

The volumes in this series contain factory statistics.

CORRESPONDENCE FILES, 1957-69

PP362/1

Recorded by: Commonwealth Bureau of Census and Statistics, WA (CA 1097)

Quantity: 8.10 metres

This series contains correspondence files on operational and administrative matters such as statistics methodology and principles, statistical data and conferences.

CORRESPONDENCE FILES, 1957-70

PP570/1

Recorded by: Commonwealth Bureau of Census and Statistics, WA (CA 1097)

Quantity: 0.18 metres

Files in this series contain statistics about wine and brandy production and about the construction of new agricultural machinery.

CORRESPONDENCE FILES, 1957-72

PP525/1

Recorded by: Commonwealth Bureau of Census and Statistics, WA (CA 1097)

Quantity: 5.22 metres

This series contains correspondence files on financial and production statistics.

CORRESPONDENCE FILES, 1957-74

PP555/1

Recorded by: Commonwealth Bureau of Census and Statistics, WA (CA 1097)

Quantity: 5.76 metres

This series contains correspondence files on agricultural and pastoral statistics.

CORRESPONDENCE FILES, 1957-82

K68

Recorded by: Commonwealth Bureau of Census and Statistics, WA (CA 1097)

Quantity: 5.76 metres

This series contains correspondence about the activities of the bureau, including material produced by the WA Government Statistician. The latter includes information about the transferral of responsibility for the collection, compilation and dissemination of statistical data from the State to the Commonwealth.

4. COLONIAL ADMINISTRATION

The Colony of Western Australia was officially founded on 18 June 1829 with the appointment of a governor and a number of government officials. In 1870, 12 candidates were elected to the first Legislative Council of Western Australia. Nineteen years later the Legislative Council passed legislation establishing a bicameral parliament, with the new chamber to be known as the Legislative Assembly. Sir John Forrest, who was later to serve in the first Federal ministry, became the first Premier of Western Australia.

THE AGENCIES

The 1890s were a decade of rapid development in Western Australia. Debate over whether the colony should become part of the proposed Federation of Australia reached a peak with a last-minute, but successful, referendum in 1900. In April 1933, however, a referendum to secede was favoured by a two-to-one majority of Western Australians. Although WA did not secede, some Western Australians believe the debate about joining the Federation is still not over. Western Australian State parliamentarians regularly revive the issue.

The agencies which created colonial records and whose records are in the Perth Office are:

1829–1901	Colony of Western Australia (CO 7)
1829–1980	Colonial Secretary's Office (from 1926, the Chief Secretary's Office), WA (CA 1256)
1852–1908	Government Astronomer, WA (CA 7414)
1861–1908	Postmaster-General's Department (CA 1035)
1887–1906	Patent Office, WA (CA 1257)
1901–	State of Western Australia (CO 29)

THE RECORDS

The Perth Office of the National Archives holds many records that predate Federation. This came about principally because the transfer of State government functions to the newly established Commonwealth agencies meant that Public Service officers (who had often performed the same function under State or colonial authority) had to take with them the records they required in order to continue their work. This administrative need varied among the agencies. Some examples of colonial records are shown below. (*See also* sections on Communications and Meteorology.)

METEOROLOGICAL OBSERVATIONS, SWAN RIVER SETTLEMENT, 1830–75

PP430/1

Recorded by: Government Astronomer, WA (CA 7414)

Quantity: 0.18 metres

This series contains basic daily meteorological observations – eg temperature, barometric pressure, wind direction and climatic conditions prevailing in the Swan River Settlement (later known as Perth).

LETTER BOOKS (PERTH AND FREMANTLE), 1850-1912

PP187/1

Recorded by: PMG Department, WA (CA 1035)

Quantity: 0.36 metres

This series contains five volumes of correspondence about the general business of the Perth and Fremantle post offices.

RAINFALL AND RIVER OBSERVATIONS, METEOROLOGICAL OBSERVATIONS AND REGISTERS, 1852-1975

PP647/1

Recorded by: 1852-1908 Government Astronomer, WA (CA 7414)
1908-55 Meteorology Branch (Bureau), WA (CA 3992)
1955-75 Commonwealth Bureau of Meteorology, WA (CA 2355)

Quantity: 11 metres

This series consists of daily rainfall observations made at various meteorological stations throughout WA. Details include rainfall during previous 24 hours, wind at 8.00 am (direction and force), amount of cloud cover, general state of weather and total rainfall in one month.

METEOROLOGICAL OBSERVATIONS, CHRONOLOGICAL ORDER WITHIN RECORDING STATION, 1852-

K994

Recorded by: 1852-1908 Government Astronomer, WA (CA 7414)
1908-55 Meteorology Branch (Bureau), WA (CA 3992)
1955- Commonwealth Bureau of Meteorology, WA (CA 2355)

Quantity: 6 metres

This series contains registers showing meteorological observations taken at recording stations throughout WA. The registers are currently known as Forms A9 or A10. Details were recorded about temperature, wind speed and direction, cloud cover and type, visibility, rain and remarks. Observations were taken daily at different times.

REGISTERS OF OFFICERS, 1861-1908

K10

Recorded by: PMG Department, WA (CA 1035)

Quantity: 2 metres

This series comprises two volumes of information about the appointment of officers to the Postmaster-General's Department. Details include name, date and nature of first appointment, related salary and current appointment for each officer. Some dates of birth are also registered.

DUPLICATE INDEXES TO INVENTIONS AND PATENTS, 1876-1900 K20

Recorded by: 1876-85 Colonial Secretary's Office, WA (CA 1256)
1886-1900 Patent Office, WA (CA 1257)

Quantity: 0.54 metres

This series consists of five volumes titled 'Index to Inventions, Patents'. Each page has three columns headed respectively 'Description of Invention', 'Name and Applicant or Patentee' and 'Number in Register'.

DUPLICATE REGISTERS OF PATENTS (WITH NAME INDEX TO 1897),
1876-1911 K15

Recorded by: 1876-86 Colonial Secretary's Office, WA (CA 1256)
1887-1906 Patent Office, WA (CA 1257)
1907-11 Trade Marks and Designs Sub-Office, WA
(CA 903)

Quantity: 1.44 metres

This series contains copies of patents registers which were used in the Perth sub-office of the Patent Office. They detail the complete history of particular patents, including their register number and the pre-Federation date of application.

RAINFALL REGISTERS, 1876-1944 PP430/5

Recorded by: 1876-1908 Government Astronomer, WA (CA 7414)
1908-44 Meteorology Branch (Bureau), WA (CA 3992)

Quantity: 1 metre

This series consists of three volumes showing daily and monthly rainfall reports received from recording stations in WA. Stations are in alphabetical order, with first pages numerically indexed to page numbers of volumes.

CORRESPONDENCE FILES, 1883-1926 K1

Recorded by: PMG Department, WA (CA 1035)

Quantity: 10 metres

This series contains administrative and general correspondence files for all branches of the PMG Department. Matters covered include the inauguration and extension of letter deliveries, the acquisition of buildings and building sites, the erection of new buildings, the appropriation of reserves for Commonwealth public buildings and the erection of telephone and telegraph lines throughout the State.

DUPLICATE INDEX TO TRADEMARKS BY COMMODITY CLASSIFICATION,
1885-1906

K14

Recorded by: 1885-86 Colonial Secretary's Office, WA (CA 1256)
1886-1906 Patent Office, WA (CA 1257)

Quantity: 1 metre

This series contains duplicate indexes to trademarks by commodity classification. Among the details listed in the indexes are commodity class numbers and descriptions of commodity classes. Items in this series provide information on commercial and marketing methods used in WA before Federation.

SYNOPTIC WEATHER CHARTS, 1896-1986

K127

Recorded by: 1896-1908 Government Astronomer, WA (CA 7414)
1908-55 Meteorology Branch (Bureau), WA (CA 3992)
1955- Commonwealth Bureau of Meteorology, WA
(CA 2355)

Quantity: 250 metres

These charts show the isobaric weather pattern for Australia recorded at various intervals on each day of the month.

GENERAL ADMINISTRATION FILES, 1892-1960

PP131/1

Recorded by: Commonwealth Bureau of Census and Statistics, WA (CA 1097)

Quantity: 12.60 metres

This series contains correspondence files on statistical methods and principles.

GENERAL ADMINISTRATION, METHODS AND PRINCIPLES, 1899-1955

PP95/1

Recorded by: 1899-1956 Colonial Secretary's Office (from 1926, Chief
Secretary's Office) (CA 1256)
1957-1960 Commonwealth Bureau of Census and Statistics
(CA 1097)

Quantity: 12 metres

This series consists of files showing methods and principles to be used in continuing statistical activity in Western Australia and the general administrative procedures associated with it.

5. COMMUNICATIONS

In Western Australia, as elsewhere in Australia, the development of communications services paralleled the development of the State. For example, in 1840 the white population in WA numbered 2 311 and the State had five post offices. Fifty years later, just prior to the gold rush, the white population had grown to 46 290 and the State had 80 post offices and 2 961 miles of telegraph line. By 1900, the population had exploded to 179 708 and the State had 215 post offices and 6 052 miles of telegraph line.

After the Commonwealth took responsibility for communications, initial changes were gradual. In most country areas the local teacher, police officer or the general storekeeper continued to act as the postmaster. Communications infrastructure developed in response to World War I and World War II and as a result of growth in primary industries such as mining and agriculture.

Today agencies in the Department of Communications, Information Technology and the Arts administer Commonwealth legislation controlling the print and electronic media, the publishing industry and the postal and telecommunications operations of government (eg Australia Post). The portfolio also includes agencies that operate as government broadcasting stations and those charged with regulating the broadcasting industry.

‘Communication’ was not used in the portfolio name before the 1970s although links between most of the agencies with communications functions were established when they were initially created. Until 1975 many of these agencies were under the control of the Postmaster-General’s Department.

Broadcasting control and spectrum management

THE AGENCIES

In 1949 the Chifley Government established the National Broadcasting Control Board. As well as regulating technical aspects of broadcasting such as operating power and frequencies, the board also ensured that commercial broadcasting and television stations provided adequate and comprehensive programs for the general public. The board also made recommendations about commercial broadcasting licences for radio and television stations and was required to hold public inquiries into licensing matters. In Western Australia, the Engineering Division of the Postmaster-General’s Department was responsible for technical duties in connection with broadcasting services. The Superintendent, Radio Branch acted as the National Broadcasting Control Board’s representative and officers of that branch monitored broadcasts.

In 1961, the board’s own officers took over administrative and monitoring duties in WA.

1954–75	Postmaster-General’s Department – Radio Frequency Management Division, WA (CA 1035)
1961–77	Australian Broadcasting Control Board, WA (CA 4818)

THE RECORDS

CORRESPONDENCE FILES, ALPHABETICAL PREFIXES, 1961-93

K308

Recorded by: Australian Broadcasting Control Board, WA (CA 4818)

Quantity: 3 metres

This series contains correspondence files on the function and operations of the Australian Broadcasting Authority and its predecessors. Matters dealt with include accommodation, accounts, administration, broadcasting, commercial broadcasting, film classification and production, inspections, programs, surveys and television.

Postal, telegraph and telephone services

THE AGENCY

The Postmaster-General's Department (PMG) was one of the original Commonwealth departments created on 1 January 1901. Sir John Forrest, first Premier of Western Australia and a strong advocate of Federation, was the first Postmaster-General.

In accordance with the *Commonwealth of Australia Constitution Act 1900 (UK)*, the six separate State post and telegraph departments were amalgamated into one department. By 1 December 1901, when the *Commonwealth Post and Telegraph Act 1901* came into operation, the different pieces of legislation regulating postal and telegraphic services in the various States ceased to apply.

The PMG Department dealt with postal, telegraph and telephone services, ocean mail services and cables and meteorological observations. In many Western Australian country towns, postmasters continued to undertake meteorological duties until well into the 1950s. The PMG took over responsibility for broadcasting matters (radio and later television and radio frequency management) from 1932. This arrangement continued for 40 years when these responsibilities were transferred to the Department of the Media.

In 1975 the Australian Postal Commission was established, trading under the name of Australia Post. The *Postal Services Act 1975* set specific financial objectives for the commission, which enabled postal services to be operated on a business-oriented basis. The Australian Telecommunications Commission (Telecom) also commenced operations in 1975, taking over the telecommunications functions of the PMG.

THE RECORDS

The records of communications services in Western Australia are among the oldest and most valued held by the Perth Office of the National Archives. For many years, the Postmaster-General's Department stored records at the General Post Office (GPO) in Forrest Place, Perth before transferring them to the National Archives during the 1970s.

Until it closed in 1988 and subsequently transferred its collection to the National Archives, the Post and Telegraph Museum held thousands of historical items in a variety of formats, including files, plans and photographs.

ENTRY BOOK CONTAINING INWARD LETTERS FROM COLONIAL SECRETARY,
1850-55 K5

Recorded by: PMG Department, WA (CA 1035)

Quantity: 1 metre

This letterbook contains copies of letters, ordinances and regulations about the administration of the GPO. Attached to the back of the book are copies of directives issued by the Colonial Secretary between July 1850 and January 1851 about the GPO. Letters to and from early settlers and pioneers were also copied into this book.

REGISTERS OF OFFICERS, 1861-1908

K10

Recorded by: PMG Department, WA (CA 1305)

Quantity: 2 metres

This series consists of two volumes dealing with the appointment of officers to the Postmaster-General's Department. Information recorded about each officer includes name, date and nature of first appointment, related salary and present appointment. Some dates of birth are also registered.

STAFF REGISTERS, 1873-1916

K11

Recorded by: PMG Department, WA (CA 1035)

Quantity: 1 metre

This series comprises two volumes of staff registers that contain personal details about individual officers along with details of their service with the GPO. A section headed 'Irregularities' records misdemeanours committed, and punishments received, by individual officers. This series reveals personnel management in the late nineteenth and early twentieth centuries.

MISCELLANEOUS PAPERS AND PHOTOGRAPHS, OLD ALBANY POST OFFICE,
WA, 1877-1938

PP278/2

Recorded by: PMG Department, Old Albany Post Office, WA (CA 1035)

Quantity: 0.02 metres

This series contains various images of the Old Albany Post Office.

INTERCOLONIAL TELEGRAPH SYSTEM (PERTH TO SOUTH AUSTRALIA),
1877–1959

K1202

Recorded by: PMG Department, WA (CA 1035)

Quantity: 1 metre

This series is a compilation of historical material, collected and donated from various sources, about the colonial telegraph system between Perth and South Australia. The material ranges from the operational records of telegraph stations to correspondence between former telegraphists half a century after they had worked together at the Eucla Telegraph Station.

CORRESPONDENCE FILES, POSTMASTER-GENERAL'S DEPARTMENT,
1883–1926

K1

Recorded by: PMG Department, WA (CA 1035)

Quantity: 10 metres

This series contains administrative and general correspondence files for all branches of the PMG Department. Matters covered include the inauguration and extension of letter deliveries, the acquisition of buildings and building sites, the erection of new buildings, the appropriation of reserves for Commonwealth public buildings and the erection of telephone and telegraph lines throughout the State.

INWARDS AND OUTWARDS REGISTERED MAIL, 1888–1905

PP185/6

Recorded by: PMG Department, WA (CA 1035)

Quantity: 18 volumes

This series provides details about material posted from, and received by, the Old Albany Post Office. Information includes where the mail was sent from, its sender, how it was sent and the date of its postage.

(A) TELEPHONE TECHNICIANS LOG BOOK, 1895–96; (B) AUTHORIZATIONS
TO COLLECT REGISTERED MAIL, 1952

PP185/15

Recorded by: PMG Department, WA (CA 1035)

Quantity: 0.02 metres

This series consists of a register that began as a log book for telephone technicians' reports at Albany Station (1895–96). It was subsequently used as a register of persons authorised to receive registered mail at the Kalgoorlie Post Office.

- POST OFFICE TRANSACTIONS, 1921- K434
Recorded by: PMG Department, WA (CA 1035)
Quantity: 6 metres
This series comprises statistical registers recording all aspects of business conducted by official, unofficial, money order and non-money order offices in WA.
- OPENING OF THE PERTH GENERAL POST OFFICE, 1923 K1260
Recorded by: PMG Department, WA (CA 1035)
Quantity: 0.18 metres
This series consists of two photographs with the following captions: 'His Excellency the Rt Hon Lord Forster, Governor-General of the Commonwealth of Australia who officially opened the General Post Office Building' and 'The Hon W G Gibson MHR (Postmaster General) who was at the official opening of the new General Post Office, Perth'.
- POLICY, PROCEDURE, ADMINISTRATION FILES, 'G' SERIES, 1924-51 PP117/1
Recorded by: PMG Department, WA (CA 1035)
Quantity: 17 metres
This series contains administrative and general correspondence files covering procedural instructions, policy changes, conferences, the acquisition of sites for postal purposes, the installation of additional telephone boxes and letter receivers, suggestions for the opening of country telephone exchanges (non-official offices), premise leasing, and buildings for post offices and telephone exchanges. Other matters dealt with include mail safety, the 1934 Royal Visit, PMG annual reports, instructions on postal activities during World War II, and reports of accidents involving agency personnel and members of the public.
- HISTORICAL INTEREST (REFERENCE MATERIAL), AUSTRALIA POST, 1925-67 K1062
Recorded by: PMG Department, WA (CA 1035)
Quantity: 1 metre
This series contains historically valuable registers and publications. Items include a register of money order books (1937-55), a document register for 1925, a register for money order repayments (1948-66), a stock book (entertainment tax tickets, 1940-42) and a collection of publications and documents about the conversion to decimal currency (1966).

TELEPHONE DIRECTORIES (CORRESPONDENCE), 'CB' PREFIX, 1930-60

PP215/1

Recorded by: PMG Department, WA (CA 1035)

Quantity: 0.36 metres

This series consists of correspondence about the production of telephone directories. Matters covered include staffing, estimates, and restrictions on and costs associated with the printing, advertising and distribution of telephone directories.

POSTMASTERS' DIARIES, ALPHABETICAL ORDER BY POST OFFICE, 1940-86

K715

Recorded by: PMG Department, WA (CA 1035)

Quantity: 5 metres

This series comprises diaries compiled by postmasters throughout WA. These diaries record routine daily events (eg staffing, leave, mail, visits, etc) as well as extraordinary events, mainly about weather conditions such as heavy rainfall, flooding, strong winds and fires.

Country post office, WA (no date). NAA: Kellerberrin Post Office, folder 2

CORRESPONDENCE FILES, 'TB' PREFIX, C1942-65

K937

Recorded by: PMG Department, Telephone Branch, WA (CA 1035)

Quantity: 1 metre

This series contains correspondence files dealing with operational and housekeeping matters for the Telephone Branch.

COUNTRY EXCHANGES AND TELEPHONE OFFICES FILES, 1958-65

PP216/1

Recorded by: PMG Department, WA (CA 1035)

Quantity: 1 metre

This series contains records about hours of attendance, inspections, after-hours' connections and telephone facilities, the reopening of offices in country exchanges.

COMMUNICATIONS AND BROADCASTING COMMITTEE OF THE VII BRITISH EMPIRE GAMES AND COMMONWEALTH GAMES, 1959-62

P529/1

Recorded by: PMG Department, WA (CA 1035)

Quantity: 0.36 metres

This series contains a collection of committee minute books, correspondence, drawings, photographs, diagrams, and the summary report of the Organising Communications and Broadcasting Committee of the VII British Empire and Commonwealth Games.

POST AND TELECOM MUSEUM COLLECTION, 1975-88

K1209

Recorded by: Postmaster-General's Department (CA 1035)

Quantity: 5 metres

This series was compiled by the Historical Officer of the Post and Telecom Museum, WA to provide information about the postal and telecommunications service histories of particular WA post offices. It contains material dating back to 1855.

Radio

THE AGENCY

The *Australian Broadcasting Commission Act 1932* was added to the Acts administered by the Postmaster-General's Department on 1 July 1932. The inaugural radio broadcast was made at 8.00 pm that day by Prime Minister Joseph Lyons.

The Western Australian Branch of the Australian Broadcasting Commission (ABC) began radio transmission from its Wanneroo Road transmitter, after taking over the farmers' station 6WF. Regional offices of the ABC were established in Kalgoorlie (1936), Geraldton (1945), Albany (1960), Bunbury (1961) and Port Hedland (1962).

The Perth station initially ran its own programs, but by the end of 1933 it was receiving regular program relays from Melbourne and Sydney. One notable program, *Kindergarten of the Air*, started in Perth in 1942. Its success – in part due to the closure of many pre-schools and kindergartens during World War II – led to it being produced nationally.

THE RECORDS

The independent news service of the ABC is now more than 50 years old and records of particular interest include news transcripts and administration records. The Perth Office holds a number of radio scripts from the mid-1950s.

ADVISORY COMMITTEE ON EDUCATION BROADCASTS, 1933–

K787

Recorded by: ABC, WA (CA 2116)

Quantity: 0.18 metres

This series consists of minutes of meetings of the Advisory Committee on Educational Broadcasts on ABC radio and television.

CORRESPONDENCE RECORDS (NEWS ADMINISTRATION), ALPHABETICAL SERIES, 1947–85

K358

Recorded by: ABC, WA (CA 2116)

Quantity: 12 metres

Files in this series contain information on staffing, finance, public relations, government activities, entertainment, regional stations and programs.

RADIO NEWS BULLETINS (METROPOLITAN AND REGIONAL), 1947–

K222

Recorded by: ABC, WA (CA 2116)

Quantity: 202 metres

This series contains the texts of news bulletins broadcast from ABC radio stations in Perth and Western Australian regional centres, including Albany, Bunbury, Dalwallinu, Geraldton, Kalgoorlie and Wagin. Short-wave and special announcement broadcasts were included in the records.

RADIO AND TELEVISION, SCRIPTS AND NOTES, 1954–

K529

Recorded by: ABC, WA (CA 2116)

Quantity: 7 metres

This series consists of scripts, transcripts and notes for radio and television programs produced by the ABC. The scripts are divided into categories of programs – eg *Let's Join In*, *Junior English*, *Correspondence School*, *Primary Social Studies*, *Stories for the Junior*, *French for Exam Classes*, *Storytime*, *History of Drama*, *Sing and Play*, *Secondary Economics* and *The National*. It also contains transcripts of on-air interviews and notes for schools on educational programs.

CORRESPONDENCE FILES, COMMONWEALTH GAMES AND TOKYO OLYMPIC GAMES, 1962-64

K475

Recorded by: ABC, WA (CA 2116)

Quantity: 2 metres

This series contains correspondence records about ABC operations for the 1962 Commonwealth Games, held in Perth, and the 1964 Tokyo Olympic Games. Matters dealt with include minutes of planning committees, publicity, technical facilities, program planning, accommodation, transport and staffing.

Television

THE AGENCY

The first television broadcast in Australia was made by the Sydney commercial station TCN-9 in September 1956. A month later, in Sydney on 5 November, Prime Minister R G Menzies introduced the Australian Broadcasting Commission's first television broadcast, while the first broadcast from ABC-Television's Melbourne television studios took place on 19 November, just in time to cover the XVI Olympic Games.

By mid-June 1960, ABC television services had commenced in the other Australian State capitals - Brisbane on 2 November 1959 and Adelaide, Perth and Hobart on 11 March, 7 May and 4 June 1960 respectively.

In the early days of television no facilities existed for relaying programs to the various States. Radio news bulletins were broadcast nationally 13 times a day through landlines, but television news had to be sent to the various capital cities by teleprinter, after which it was prepared and presented separately. Copies were made of filmed material and were then sent to each State. By 1962 the ABC had installed videotape recording equipment in its studios in each State capital, but film remained the dominant format for many more years.

THE RECORDS

OPERATIONS ON BEHALF OF ABC, CORRESPONDENCE RECORDS, 1949-50

PP480/1

Recorded by: PMG Department, WA (CA 1035)

Quantity: 0.81 metres

This series contains correspondence records about staff and on behalf of the ABC in WA.

RADIO AND TELEVISION, SCRIPTS AND NOTES, 1954-

K529

Recorded by: ABC, WA (CA 2116)

Quantity: 7 metres

Please see the series description provided earlier in this chapter.

TELEVISION NEWS AND CURRENT AFFAIRS, 1968-

K223

Recorded by: ABC, WA (CA 2116)

Quantity: 22 metres

This series contains the texts of daily television news bulletins and current affairs programs transmitted from ABC television stations in Perth and Western Australian regional centres.

6. CULTURE AND THE ARTS

Records in the Perth Office on cultural activities relate primarily to Commonwealth control of the registration of patents, designs and copyright in the early years after Federation. Most later records on cultural matters, particularly those dating from the 1960s onwards when the Commonwealth Government became more involved in the arts, are located in the Sydney, Melbourne and Canberra offices of the National Archives.

THE AGENCIES

Design and copyright regulation came under Commonwealth control with the passage of the *Design Act 1906*. The Patent, Trade Marks and Designs Office was the agency responsible for these functions at the time. They are now handled by IP Australia.

The records show that several other Commonwealth agencies had some involvement with cultural matters, usually when such activities encroached on their primary areas of responsibility. For example, the Collector of Customs dealt with the importation of artwork, the Australian Security Intelligence Organization and various police agencies investigated the use of art for subversive purposes, and the Postmaster-General's Department was involved in censorship matters. Locating records on cultural matters often requires lateral thinking.

Below is a list of agencies that have dealt with cultural matters and whose records are in the Perth Office:

1885–86	Colonial Secretary's Office, WA (CA 1256)
1886–1906	Patent Office, WA (CA 1257)
1907	Trade Marks and Designs Sub-Office, WA (CA 903)

THE RECORDS

Copyright and design records in Western Australia are found in a number of registers from around the turn of the twentieth century. In many cases the original Western Australian registers are held in the Canberra Office of the National Archives, with duplicates located in the Perth Office.

DUPLICATE INDEX TO TRADEMARK BY COMMODITY CLASSIFICATION,
1885–1906

K14

Recorded by: 1885–86 Colonial Secretary's Office, WA (CA 1256)
1886–1906 Patent Office, WA (CA 1257)

Quantity: 1 metre

This series contains duplicate indexes to trademarks by commodity classification. Among the details listed in the indexes are commodity class numbers and descriptions of commodity classes. Items in this series provide information

on the commercial and marketing methods used in WA before Federation.

DUPLICATE REGISTERS OF TRADEMARKS, 1885–1906

K16

Recorded by: 1885–86 Colonial Secretary's Office, WA (CA 1256)
1886–1906 Patent Office, WA (CA 1257)

Quantity: 1.44 metres

The duplicate registers in this series record information about patents, including their number, file number, receipt of applications, representation of trademark, Gazette certificate issued, class and assignment of proprietorship.

REGISTER OF DESIGNS, 1891–1906

K19

Recorded by: Patent Office, WA (CA 1257)

Quantity: 0.36 metres

This series consists of a register of designs. It contains the number allotted to the design, its file number, date of registration and other details.



Trademark representation for Murray's patent medicine, 1893–94. NAA: K16, volume 1, Register of Trademarks.

REGISTERS OF COPYRIGHTS, 1891-1907

K17

Recorded by: 1891-1906 Patent Office, WA (CA 1257)
1907 Trade Marks and Designs Sub-Office, WA
(CA 903)

Quantity: 0.54 metre

This series contains registers of copyright for books (eg directories, diaries, bookkeeping manuals), maps, fine art, race programs, betting cards, song books and plays. A large number of photographs have been registered (copies not included). Many are in sets and show caves, shipwrecks and other views of WA; some photographs taken by Daisy Bates of Indigenous people are also included.

GENERAL ADMINISTRATION, METHODS AND PRINCIPLES, 1899-1956

PP95/1

Recorded by: Colonial Secretary's Office (from 1926, the Chief Secretary's Office), WA (CA 1256)

Quantity: 13 metres

The files in this series show the methods and principles used in carrying out statistical work in WA. The material also covers the associated administrative procedures.

Admission to fellowship roll - Academy of Arts - recommends M C A Fraser, 1910

PP95/1, 1910/226

7. CUSTOMS

After Federation, the Collector of Customs took over responsibility for activities that had been performed in Western Australia since 1853 by the Colonial Office.

The customs and excise legislation that gave the Commonwealth Department of Trade and Customs its major powers was passed in October 1901. The Western Australian Government, however, argued that the State would be disadvantaged by the introduction of the free trade system. The Commonwealth addressed this concern by allowing WA to pay a sliding scale of duties for five years before the State became a full participant under the legislation.

During World War II, the department was required to administer regulations made under the *National Security Act 1939*. The department became responsible for matters such as tobacco, tea and other rationing; the wine industry; cargo requisitioning; and price regulation. It also participated in economic warfare – it seized enemy-owned vessels (eg the *Remo*), attempted to control trading in contraband goods and trading with the enemy, and was responsible for ships' stores and strategic war materials.

THE AGENCY

In 1901, as well as the Customs Office at Fremantle, 16 other Customs offices were located along the Western Australian coast. With such wide coverage, it is not surprising that, for practical purposes, responsibility for the collection of customs and excise duties by the Department of Trade and Customs was linked to immigration and quarantine matters.

The Collector of Customs remained responsible for quarantine matters in WA until 1921, for commerce until 1925 and immigration until after World War II.

THE RECORDS

CASHBOOK OF ASSISTANT OR DEPUTY COMMISSARY GENERAL, 1853–58

PP203/5

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 0.3 metres

This series consists of a cashbook, of value because it describes clearly the transactions dealt with and makes frequent reference to familiar Western Australian historical identities.

MERCHANT SHIPPING FILES, 'MS' PREFIX, 1853–1973

K1123

Recorded by: Collector of Customs, Registrar of Shipping, WA (CA 808)

Quantity: 3 metres

Files in this series contain information about the construction or importation of seagoing vessels registered at WA ports. The files contain documents and titles to the vessels, survey reports, transfer documentation when vessels or partnerships were sold, and changes to the registered names of vessels.

- LETTER BOOK NO. 5, 1877-91 PP203/11
- Recorded by: Collector of Customs, WA (CA 808)
- Quantity: 0.06 metres
- This series consists of a book of handwritten letters from the Collector of Customs, WA, generally to the Colonial Secretary or his deputy, about operational and administrative matters.
- CASHBOOK, BUSSELTON, WA, 1896-1903 PP203/9
- Recorded by: Collector of Customs, WA (CA 808)
- Quantity: 0.06 metres
- This series consists of the ledger maintained by the Sub-Collector of Customs, Busselton on the duties of his office. The cashbook entries show the change of Customs responsibilities from a colonial to a Federal function on 1 October 1901.
- LETTER BOOKS, PORT OF GERALDTON, WA, 1897-1926 PP203/8
- Recorded by: Collector of Customs, WA (CA 808)
- Quantity: 0.3 metres
- This series consists of three volumes of handwritten letters from the Collector of Customs, Geraldton, on the operations and administration of that office.
- SHIPPING REGISTERS, FREMANTLE, WA, 1898- K737
- Recorded by: Collector of Customs, WA (CA 808)
- Quantity: 6 metres (microfilm copies held at all National Archives offices)
- This series consists of registers recording the movement of ships through the Port of Fremantle. Information recorded includes the names of ships, their dates of arrival and departure, other ports called at, next ports of call and where their voyages were to end. Additional information about each ship includes a cargo summary, the names of agencies or owners, ship tonnage, port of registry, type of vessel, number of embarking/disembarking passengers and the shipmaster's name.
- REGISTERS OF CORRESPONDENCE, 1901-42 PP4/4
- Recorded by: Collector of Customs, WA (CA 808)
- Quantity: 1 metre
- This series consists of registers of information about immigrants rejected or landed on certificates, arrival of immigrants, exemption certificates, coloured persons leaving Australia, prohibited persons and seamen for the pearling industry.

STATISTICAL REGISTERS OF BREWERS, DISTILLERS, TOBACCO GROWERS
AND CIGARETTE MANUFACTURERS, 1901-55

PP79/1

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 4 metres

Registers in this series provide information about licences issued to brewers, distillers, tobacco growers and cigarette manufacturers; quantities of materials received and used in various manufacturing processes; quantities of products made; and amounts of duty paid.

CORRESPONDENCE FILES, 1901-97

K273

Recorded by: 1901-11 Department of Home Affairs [I] (CA 8)
1911-32 Lands and Survey Branch, WA (CA 737)
1932-39 Property and Survey Branch, WA (CA 738)
1939-46 Works and Services Branch, WA (CA 971)
1946-52 Property and Survey Branch, WA (CA 4816)
1952-75 Chief Property Officer, Perth (CA 1065)

Quantity: 198 metres

This series contains files on the department's operational and administrative functions in WA. They contain correspondence, maps, plans, survey reports, completion reports and requisitions relating to the acquisition and leasing of, and alterations to, properties controlled by the Commonwealth.

Fremantle - Customs House - site, 1946**K273, 1946/42**

DICTATION TEST - REGISTERS OF CERTIFICATES OF EXEMPTION, 1904-28

PP363/1

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 0.54 metres

This series contains personal details of aliens resident in, but absent from, Australia for specified temporary periods who were issued, after payment of a prescribed fee, with certificates exempting them from admission tests as defined under the *Immigration Restriction Act 1910*.

PEARLING REGISTER, ONSLOW, WA, 1905-58

PP363/2

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 0.35 metres

This series consists of a single register recording the entry into Australia of aliens specifically for employment in the pearling industry. These people were indentured to nominated pearling masters. Information recorded about them includes their names, nationalities, permit numbers, dates of discharge from employment and general remarks.

LICENSED CARRIAGES AND LIGHTERS, REGISTERS, 1908-37

PP126/1

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 0.18 metres

These registers show details of licences issued to carriages and lighters permitting the conveyance of under bond (ie duty not paid) goods. Information includes the name of licensee, licence number, amount paid, number and date of warrant, and name and address of surety. For lighters, information includes the name and description of the vessel name and address of owner, licence number, date of issue, fee, warrant number, date of warrant and name and address of surety.

INTELLIGENCE REPORTS - INTERNMENTS, REPATRIATIONS, AFFILIATIONS AND GENERAL INVESTIGATIONS, 1915-20

PP14/1

Recorded by: 1915-19 Headquarters, 5th Military District [I],
Commonwealth Military Forces (CMF), WA
(CA 4811)

1919-20 Investigation Branch, WA (CA 908)

Quantity: 7.8 metres

This series contains reports of investigations made by the WA Police Force at the request of Military Intelligence into the activities, movements and statements of aliens.

Collector of Customs, 1915-20**PP14/1, 1/2/188**

Musicians interned on Rottnest Island, c1915. NAA: PP14/1, Rottnest 5/15/3

CORRESPONDENCE FILES, 1923–50

K1184

Recorded by: Public Service Inspector, WA (CA 872)

Quantity: 11 metres

This series consists of the agency's first main correspondence files and deals principally with organisational and establishment matters for Commonwealth departments and agencies in WA.

Customs Department – personnel, 1924–51**K1184, 37/25, parts 1–7**

POLICY, PROCEDURE AND SPECIAL INSTRUCTIONS FILES, 'W' PREFIX, 1932–63 PP176/1

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 1 metre

Suspected smuggling of drugs at Derby, Darwin and north-west ports, 1955–56**PP176/1, 55/C3873****Confidential – visit of Soviet ships *Zarya* and *Vityaz*, 1956–60****PP176/1, 56/C2365**

WARTIME FILES, 39/C AND 43/C SERIES, 1939–41

PP227/4

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 0.18 metres

Records in this series deal with a range of departmental activities and functions during World War II.

WARTIME FILES, 40/W SERIES, 1939–42

PP227/3

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 0.18 metres

Records in this series deal with a range of departmental activities and functions during World War II.

CONFIDENTIAL TELEGRAMS TO OR FROM COLLECTOR OF CUSTOMS, 1939–45 PP227/1

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 0.18 metres

The files in this series contain copies of confidential or decoded telegrams about Customs activities from August 1939 to August 1945. They are valuable because they document departmental wartime activities that were generally not made known to the public.

WARTIME FILES, 39/W SERIES, 1939-45	PP227/2
Recorded by: Collector of Customs, WA (CA 808)	
Quantity: 0.18 metres	
Records in this series deal with a wide range of departmental activities and functions during World War II.	
Personal property in Australia of former German consuls and their staff, 1939	PP227/2, 1939/W10
Censorship of diplomatic mail, 1939-41	PP227/2, 1939/W16, part 2
Coordination of contraband control - ship navigation certificates, 1940-45	PP227/2, 1939/W32
WARTIME FILES, 40/C SERIES, 1940-45	PP227/5
Recorded by: Collector of Customs, WA (CA 808)	
Quantity: 0.18 metres	
Records in this series deal with a range of departmental activities and functions during World War II.	
General file - Remo - precautionary measures, security, detention, seizure, prize court and dispatch, 1940-41	PP227/5, 40/C/1497
WARTIME FILES, 41/C SERIES, 1940-47	PP227/6
Recorded by: Collector of Customs, WA (CA 808)	
Quantity: 0.36 metres	
Records in this series deal with a range of departmental activities and functions during World War II.	
MISCELLANEOUS WARTIME FILES, 42/C SERIES, 1941-49	PP227/7
Recorded by: Collector of Customs, WA (CA 808)	
Quantity: 0.18 metres	
Records in this series deal with a range of departmental activities and functions during World War II.	
Firearms - prohibited weapons seized by Customs and impressed by Department of Army, 1941-42	PP227/7, 1942/C414
Transport of explosives under wartime conditions, 1942-43	PP227/7, 1942/C352
Duty-free goods - United States consul (petrol and oils), 1942-49	PP227/7, 1942/C1212
CORRESPONDENCE FILES, 'W' (WESTERN AUSTRALIA) PREFIX, 1964-	K272
Recorded by: Collector of Customs, WA (CA 808)	
Quantity: 44 metres	
Files in this series deal with the activities of the Australian Customs Service in WA, including the collection of customs	

and excise duties; the regulation of the import and export of drugs, precious metals and other commodities; the prevention of smuggling and the seizure and disposal of contraband; the detection and treatment of offenders; the administration of legislation about stills; and internal departmental functions such as staffing, administration and communication with head office.

Verification of weight of imported cigars and cigarettes - established weights, 1939-85

K272, W1982/2466

Public Library, Museum and Art Gallery of WA - appointment of agent, 1949

K272, W1971/2674

Indecent and obscene articles - prohibited imports, 1961-79

K272, W1983/4705

CUSTOMS ACTIVITIES (B&W AND COLOUR PHOTOGRAPHS), 1989-98

K1349

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 4 metres

This series consists of volumes containing photographs of Customs activities. The subjects photographed are diverse and range from old Customs buildings and sites to Customs staff and sniffer dogs in action.

8. DEFENCE

Defence was one of the first functions to be passed to the new Commonwealth Government in 1901 from the former colonies. When the Commonwealth assumed responsibility for national defence, it established the Department of Defence to coordinate all armed services.

The new department was primarily responsible for naval and military matters and the control of railway transport for defence. In the years that followed, administrative changes at times resulted in the creation of the related departments of Defence, Navy, Army and Air. Now, over 100 years later, the Department of Defence continues to play the major role in determining Australia's defence policy and strategy and in coordinating the activities of the Australian Army, the Royal Australian Navy and the Royal Australian Air Force.

The National Archives collection of defence-related records is vast, and most are in Canberra. The Archives, however, does not hold all the records on defence created by Commonwealth governments. For example, the Australian War Memorial has operational records of war.

Defence records held in Western Australia are mainly administrative in nature. They deal with defence installations and establishments in WA, and administrative matters affecting the 5th Military District, WA, among other things. Few defence records held in the Perth Office predate World War II.

Access to some of the records listed in this section may be restricted for national security reasons or because they contain personally sensitive information.

Defence operations

The Department of Defence owns or leases many sites in WA, and this has focused civil development and infrastructure in these areas. As elsewhere in Australia, a number of towns in WA are extremely dependent on the continued existence of their Defence establishments.

AUSTRALIAN ARMY

When the Commonwealth took control of defence matters from the colonies in March 1901, the Western Australian area became known as the 5th Military District.

During the early years of Federation the Australian Army built or further developed properties at Swan Barracks, Buckland Hill and Fremantle. Over the years some of these military facilities were demolished, converted into different uses (eg Buckland Hill is now an up-market residential area) or were heritage-listed. Some, such as the Princess Royal Battery at Albany and the fixed guns on Rottnest Island and at Leighton Beach, have either been restored to their original military state or been partially rebuilt as tourist attractions. Some are used as memorials.

The Special Air Service Regiment was established at the Campbell Barracks in Swanbourne in 1957. The role of this elite Army regiment is to conduct tactical and strategic intelligence gathering operations and to harass the enemy in depth. It also provides the Australian Government with a 'last resort capability' for ending terrorist situations.

The Agencies

The following list contains a selection of Commonwealth agencies with Australian Army responsibilities.

1901-11	Headquarters, WA Military District (CA 4810)
1911-21	Headquarters, 5 th Military District [I], Commonwealth Military Forces (CMF), WA (CA 4811)
1914-	16 th Battalion, Royal Western Australian Regiment, Australian Army (CA 5778)
1921-39	5 th District Base, Australian Military Forces (AMF), WA (CA 4812)
1939-42	Command Headquarters, Western Command [I], AMF, WA (CA 4813)
1940-86	Department of Defence [III], WA (CA 3674)
1942-46	Headquarters, Western Australian Lines of Communication Area, AMF (CA 4814)
1946-73	Command Headquarters, Western Command [II], AMF, WA (CA 4815)

The Records

Generally Army correspondence records deal with matters such as alien internees, armament, Army roads, buildings and camps, civil defence in wartime, complaints, conferences, establishments, inventions, leases, legal and medical matters, the Prisoners-of-War Trust Fund, general reports, statistics and returns, training courses, training depots and women's services.

ARMY ESTABLISHMENTS (PLANS AND DRAWINGS), ALPHABETICAL ORDER
BY LOCATION, 1901-

K1109

Recorded by:	1901-11	Headquarters, WA Military District (CA 4810)
	1911-21	Headquarters, 5 th Military District [I], CMF, WA (CA 4811)
	1921-39	5 th District Base, AMF, WA (CA 4812)
	1939-42	Command Headquarters, Western Command [I], AMF, WA (CA 4813)
	1942-46	Headquarters, WA Lines of Communication Area, AMF (CA 4814)
	1946-73	Command Headquarters, Western Command [II], AMF, WA (CA 4815)
	1957-	Special Air Service Regiment, Australian Army (CA 5798)

Quantity: 0.25 metres

This series contains plans, drawings, tracings and aerial photographs of Army installations and establishments located throughout WA dating back to 1892.

RIFLE CLUB FILES (ALPHABETICAL ORDER), 1906–66

K282

Recorded by: 1906–11 Headquarters, WA Military District (CA 4810)
1911–21 Headquarters, 5th Military District [I], CMF, WA (CA 4811)
1921–39 5th District Base, AMF, WA (CA 4812)
1939–42 Command Headquarters, Western Command [I], AMF, WA (CA 4813)
1942–46 Headquarters, WA Lines of Communication Area, AMF (CA 4814)
1946–73 Command Headquarters, Western Command [II], AMF, WA (CA 4815)

Quantity: 3 metres

Files in this series deal with the administration of rifle clubs and the acquisition of property for such clubs.

ROTTNEST ISLAND DEFENCE INSTALLATIONS (DRAWINGS), 1936–37

PP324/1

Recorded by: Works and Services Branch, WA (CA 971)

Quantity: 0.54 metres

This series contains plans and drawings of the buildings and support installations of the Coastal Defence System located on Rottnest Island.

CORRESPONDENCE FILES, 'W' PREFIX, 1942–

K283

Recorded by: Command Headquarters, Western Command [II], AMF, WA (CA 4815)

Quantity: 37 metres

Files in this series deal with operational and housekeeping matters for the 5th Military District, WA. They cover a range of subjects including accidents, accounts, airfields, bands, camps, cadets, displays, medical, national service, training and women's services. The files have been top-numbered from a previous 'W' prefix series.

CORRESPONDENCE FILES, 1948–55

K1214

Recorded by: Command Headquarters, Western Command [II], AMF, WA (CA 4815)

Quantity: 13 metres

This series contains policy directions from Army Headquarters and administrative directions from the General Officer Commanding Western Command. It has associated correspondence dealing with aliens, armament, Army roads, buildings and camps, civil defence in wartime, complaints, defences, establishment histories and prisoners of war.

INWARDS AND OUTWARDS CORRESPONDENCE AND SIGNALS REGISTERS
(DEFENCE CENTRE, PERTH), 1948–

K731

Recorded by: Command Headquarters, Western Command [II], AMF, WA
(CA 4815)

Quantity: 3 metres

This series contains registers giving details of inward and outward correspondence and signals received and sent by Headquarters, 5th Military District and Defence Centre, Perth.

CORRESPONDENCE FILES, 'W' PREFIX, 1956–63

K1215

Recorded by: Command Headquarters, Western Command [II], AMF, WA
(CA 4815)

Quantity: 9 metres

This series contains policy directions from Army Headquarters and administrative directions from the General Officer Commanding Western Command. It contains associated correspondence dealing with aliens, armament, Army roads, buildings and camps, civil defence in wartime, complaints, defences, establishment histories and prisoners-of-war.

ROYAL AUSTRALIAN NAVY

Prior to 1911, Britain's Royal Navy took responsibility for Australia's naval defence, with little Australian involvement. After the establishment of the Royal Australian Navy (RAN) in 1911, the Australian defence forces remained strongly Army-oriented. In Western Australia the naval presence remained comparatively small for some time.

The RAN developed HMAS Leeuwin in East Fremantle to provide basic, general and academic training and 'character development' for junior naval recruits. The Naval Staff Office (which, according to pay records, was in existence in 1923) was also located at HMAS Leeuwin. The Naval Officer Commanding Western Australia Area assumed administrative responsibility for all naval establishments in 1972. This position was located initially in Fremantle and later at HMAS Stirling on Garden Island off the WA coast.

The Agencies

The following list contains a selection of Commonwealth agencies with responsibility for Royal Australian Navy matters whose records are in the Perth Office.

1922–72	Naval Department, Naval Staff Office, WA (CA 7226)
1940–86	HMAS Leeuwin [I], WA (CA 4210)
1940–86	Department of Defence [III], Regional Office, WA (CA 3674)

The Records

The Perth Office of the National Archives holds few records dealing with naval matters dated prior to the 1970s. It does hold, however, a 1942 register of RAN personnel in Japanese prisoner-of-war camps and a post-World War II file on the sinking of HMAS *Sydney*.

RAN PRISONERS-OF-WAR IN JAPANESE HANDS, 1942

PP539/1

Recorded by: HMAS Leeuwin [I], WA (CA 4210)

Quantity: 0.45 metres

This series consists of an 18-page folio containing an alphabetical list of naval personnel from HMA Ships *Perth*, *Armadale* and *Manoora*, HM Ships *Sultan* and *Scorpion* and SS *Hauraki* and SS *Ferncastle*. Information about personnel includes enlistment number, rank, name and initials and casualty status (eg prisoner-of-war, dead or missing). All vessels were lost from naval operations during World War II.

CORRESPONDENCE FILES, 1972-91

K997

Recorded by: Naval Officer Commanding Western Australia Area (NOCWA) (CA 5607)

Quantity: 4.14 metres

HMAS *Sydney* / *Kormoran* action November 1941, 1941-69

K997, 1/15/2

This file contains substantial information about the loss of HMAS *Sydney*. It includes shipping and interrogation reports, and a report to the District Naval Officer, WA by the master of the *Koolinda* on the 31 Germans recovered from a lifeboat shortly after the *Sydney* went down. The file contains messages sent to the Naval Board, relaying early findings made from interrogations of the surviving members of the *Kormoran*'s crew; a report providing a detailed chronological description of sea and air searches for survivors; and the timetable and arrangements for transferring the first batch of 134 prisoners-of-war from No. 11 Internment Camp, Harvey, WA to Murchison, Victoria by train. The file also contains a copy of the original letter from the Director of Naval Intelligence rejecting Staff Officer (Intelligence) Rycroft's suggestion that Third Officer Westhoven's account of the *Sydney* / *Kormoran* action be published.

CORRESPONDENCE FILES, 1948-86

K591

Recorded by: HMAS Leeuwin [I], WA (CA 4210)

Quantity: 15 metres

This is the main correspondence file series for HMAS Leeuwin, WA and covers both operational and administrative subjects. Matters dealt with include security, audits, seminars, conferences, badges and crests for ships, search-and-rescue operations, personal histories and compensation case files for naval personnel, civilians and junior recruits.

M O S T

S E C R E T :

BRIEF SUMMARY OF DEDUCTIONS FROM
INTERROGATION OF SURVIVORS ex
"KORMORAN" up to 6th December 1941.

A. SYDNEY-KORMORAN Action :

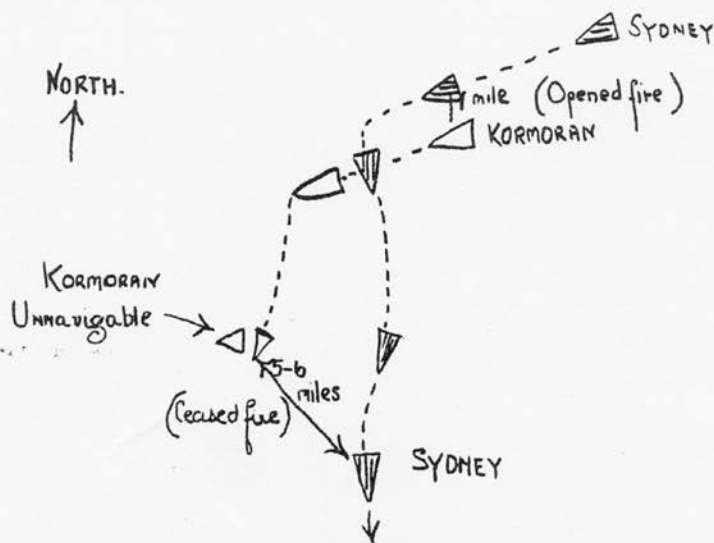
It appears to be certain that SYDNEY came up close on starboard quarter of KORMORAN endeavouring to identify ship, and that when approximately abeam KORMORAN "dropped screens" and opened fire. Which ship actually fired first cannot be determined, but it is probable that KORMORAN fired a moment or so before SYDNEY, as her guns were prepared and crews knew they would fire immediately after order to "drop screens."

Previous general description of action remains unaltered.

Some survivors whose action stations were at A.A. and Machine Guns stated that they did not fire on account of range being too great. On other hand, Lieutenant SKERRIES stated that A.A. guns and smaller armament were concentrated on torpedo and "1-inch" guns positions of SYDNEY, which were easily visible. The Carley Float ex SYDNEY recovered from the sea by HEROS has a number of holes caused by shells of small calibre (3.7 cms. and under.)

From all accounts it appears that SYDNEY was severely damaged by gunfire and torpedo at beginning of action. According to AHLBACH (Yeoman of Signals), who was on bridge of KORMORAN, she turned about 90 degrees to Port, passed close under stern of KORMORAN, and maintained course in Southerly direction. KORMORAN altered course to Port after SYDNEY had passed astern. SYDNEY appeared to draw ahead on PORT side of KORMORAN. KORMORAN became unnavigable and last shots were fired when SYDNEY was on a relative bearing of 225 (Red 135.)

Approximate Tracks :



A summary of deductions made from the interrogation of *Kormoran* survivors which outlines a possible battle scenario. NAA: K997, 1/15/2, Administration – HMAS Sydney / *Kormoran* action, November 1941.

ROYAL AUSTRALIAN AIR FORCE

The Royal Australian Air Force (RAAF) was established in 1921. During World War II the RAAF developed or strengthened its presence in Western Australian country areas such as Northam and Geraldton. RAAF Base Pearce, about 50 kilometres north of Perth, became the centre for a variety of operations.

The Agencies

The following agencies have had responsibility for RAAF matters in Western Australia.

1940–86	Department of Defence [III], WA (CA 3674)
1942–46	RAAF No. 35 Squadron [I] (CA 1377)
1944–	RAAF Air Training Corps, WA Squadron (CA 994)

No. 35 Squadron was formed at Pearce on 11 March 1942 as a transport squadron, operating De Havilland-83 Fox Moth and DH-84 Dragon aircraft. The unit was re-equipped with C-47 Dakota 1 aircraft by October 1944 before it was disbanded at Townsville, Queensland in 1946.

The Records

RAAF correspondence records held at the Perth Office cover general operations and intelligence matters, mobilisation, installations and the ground and air defence of RAAF (Western Area) facilities. Since the RAAF correspondence series began after World War II, it largely deals with precedent and policy and the instructions and directions given by the Air Board. It also contains information about the administration of RAAF Base Pearce. Security classifications apply to some of these records.

CORRESPONDENCE RECORDS (UNCLASSIFIED), WA SQUADRON AIR
TRAINING CORPS, ALPHABETICAL SUFFIXES, 1950–77

PP959/1

Recorded by: Headquarters, RAAF Base Pearce, WA (CA 2712)

Quantity: 1 metre

CORRESPONDENCE RECORDS, 1950–68

PP474/1

Recorded by: Headquarters, RAAF Base Pearce, WA (CA 2712)

Quantity: 1 metre

This series contains classified correspondence records on the operations, intelligence activities, mobilisation, installations and ground and air defence of RAAF facilities in WA.

CORRESPONDENCE FILES, AIR TRAINING CORPS, ALPHABETICAL SUFFIXES,
1951- K844

Recorded by: RAAF Air Training Corps, WA Squadron (CA 994)

Quantity: 1 metre

Topics covered in this series include training, flying,
recruitment, enlistment, accounting, accidents and
equipment.

Defence personnel

The Commonwealth Government assumed responsibility for Defence in 1901. Many Defence agencies maintained, and continue to maintain, records relating to their personnel. Other agencies such as the Deputy Commissioner of Repatriation (whose records were taken over by the Department of Veterans' Affairs) and the Department of Labour and National Service of the 1950s and 1960s archived personnel listings created for enlistment or benefit purposes.

AUSTRALIAN ARMY

Pre-World War I

Most records of service in the Australian Army for the period between the Boer War and World War I are held in the Melbourne Office of the Archives. The Perth Office holds some copies of the published Army Lists from 1918. Army lists usually provide only the name, rank, service number, unit and seniority of service personnel.

World War I

Service dossiers for the majority of those who served in the Australian Army in World War I are held in the Canberra Office of the Archives. Although the records are mainly of 1st Australian Imperial Army personnel, records of personnel from the Australian Flying Corps, the Australian Naval and Military Expeditionary Force, the Royal Australian Naval Bridging Train and the Australian Army Nursing Service are also held.

The National Archives holds the most complete collection of World War I service personnel records, including the depot and home records of people who served within Australia. Members of the public may purchase copies of service records, either by contacting the National Archives directly or by ordering them through the Archives website (*see* Appendix 4 for contact details).

The Perth Office holds pay records for World War I personnel (*see* Appendix 2 for details of fact sheets) who enlisted in WA. The records provide details such as service number, unit, name of allottee (often next-of-kin), embarkation date, name of ship, death date (if killed in action); if personnel returned to Australia, the date of disembarkation and the name of the ship were also recorded. Although the records are not detailed, they provide quick access to helpful information for use in projects such as the compilation of honour rolls or family trees, and can provide additional sources of material.

Post-World War I, World War II and the Malayan, Korean and Vietnam conflicts

The Australian Army still holds service records for the World War II, Malayan, Korean and Vietnam conflicts. Among the service records held are those for the Permanent Military Force (from 1941), the 2nd Australian Imperial Force and the Citizens' Military Force. Researchers should direct their inquiries to the Melbourne Office of the National Archives (see Appendix 4 for contact details).

The Perth Office holds pay records for World War II Army personnel who enlisted in WA Australia (see Fact Sheet 152). These records provide details such as service number, unit and name of allottee (often next-of-kin). Although the records are not detailed, they provide quick access to helpful information for use in projects such as the compilation of honour rolls or family trees, and can provide additional sources of material.

The Agencies

A list of agencies responsible for defence personnel matters can be found on pages 57, 59 and 62.

The Records

ENROLMENT REGISTERS – WA VOLUNTEER FORCE, 1901–

K338

Recorded by: Headquarters, WA Military District (CA 4810)

Quantity: 1 metre

This series is a register of members of the Guildford and Headquarters Band Corps of Western Australian Volunteer Force. Information about personnel includes name, height, occupation and date of birth, date sworn in, and date and cause of becoming non-effective.

REGISTERS OF CORRESPONDENCE, 1902–42

PP4/4

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 1 metre

This series contains registers of correspondence on all incoming and outgoing persons from WA. Ledger 6 contains a list of servicemen who returned to WA from the Boer War in the *SS Columbian*.

OFFICERS' RECORDS REGISTER, CHRONOLOGICAL ORDER, 1905–20

K339

Recorded by: 1905–11 Headquarters, WA Military District (CA 4810)
1911–20 Headquarters, 5th Military District [I], CMF, WA (CA 4811)

Quantity: 1 metre

This series consists of two bound registers. One covers the 86th Infantry Brigade from 1906 and has an alphabetical index of surnames. The other provides details about Western Australian members of the Volunteer Corps from 1861 to 1901. Information about personnel includes name, date of

birth, height, occupation, corps, and dates of appointment and promotion.

PAY LEDGER CARDS OF EX-SERVICE MEN (RETURNED TO AUSTRALIA), WA ENLISTMENTS, 1914-20

K1143

Recorded by: Headquarters, 5th Military District [I], CMF, WA (CA 4811)

Quantity: 16 metres

This series contains cards that record the names of returned soldiers and their rank, payment and allottee details. Card reverse details date of return, payment calculations and remarks.

PAY LEDGER CARDS OF WA SERVICEMEN KILLED IN ACTION, 1914-20

K1144

Recorded by: Headquarters, 5th Military District [I], CMF, WA (CA 4811)

Quantity: 10 metres

This series contains cards that record details of soldiers killed in action in World War I, including their payment and allottee details, date of death and the date next-of-kin were notified. Card reverse gives details of the soldier's will and beneficiaries.

*12 COMMONWEALTH OF AUSTRALIA. E.T. No. 45.

POSTMASTER GENERAL'S DEPARTMENT, WESTERN AUSTRALIA.

URGENT TELEGRAM.

This message has been received subject to the Post and Telegraph Act and Regulations.
All complaints to be addressed in writing to the Deputy Postmaster General.

No.

OFFICE DATE STAMP
4-2-OCT-16
WESTERN AUSTRALIA

Station from, No. of Words, Check, and Time lodged. Remarks.

Perth 30 1/11 Sec 95 4. 47

P. M. Armadale

Please inform Mr J. R. Dowell of Armadale that number 4781. Private T. W. Dowell died of wounds on 5th Sept. and convey defence Department sympathy. Military Commandant

5. P.M.

NOTE.—The figures at the bottom represent the time received at this Office.

Telegram sent to the family of Private Thomas William Dowell, 1916. NAA: K1144, Dowell, Thomas William

SERVICE DOCUMENTS, DISCHARGED MEMBERS OF PERMANENT FORCES,
AUSTRALIAN ARMY, 1938-48

PP2/4

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 1 metre

This series contains files of discharged Home Defence Army personnel who did not make claims for assistance under the *Repatriation Act 1920*. Information in the files includes medical examination and treatment reports and a 'Service and Casualty' form that outlines each individual's complete service history.

ENLISTMENT REGISTERS, ARMY NUMBER ORDER, 'W' PREFIX, 1939-45

PP74/1

Recorded by: Command Headquarters, Western Command [II], Australian
Military Forces (AMF), WA (CA 4815)

Quantity: 4 metres

This series contains registers of Western Command enlistments that record Army number, pay book number, name, unit number and termination of service date. The word 'Discharged' was written over corresponding names.

SERVICE DOCUMENTS, DISCHARGED HOME DEFENCE ARMY PERSONNEL,
SINGLE ARMY NUMBER ORDER, 'W' PREFIX, 1939-46

K1172

Recorded by: 1939-42 Command Headquarters, Western Command [I],
AMF, WA (CA 4813)

1942-46 Headquarters, Western Australian Lines of
Communication Area, AMF (CA 4814)

Quantity: 46 metres

This series contains files of discharged Home Defence Army personnel who did not make claims for assistance under the *Repatriation Act 1920*. Information in the files includes medical examination and treatment reports and a 'Service and Casualty' form that outlines each individual's complete service history.

SERVICE DOCUMENTS, DISCHARGED MEMBERS, 2ND AUSTRALIAN
IMPERIAL FORCE, SINGLE ARMY NUMBER ORDER, 'WX' PREFIX, 1939-47

K1173

Recorded by: 1939-42 Command Headquarters, Western Command [I],
AMF, WA (CA 4813)

1942-46 Headquarters, WA Lines of Communication Area,
AMF (CA 4814)

1946-47 Command Headquarters, Western Command [I],
AMF, WA (CA 4813)

Quantity: 53 metres

This series contains files of discharged Army personnel who served overseas but who did not make claims for assistance under the *Repatriation Act 1920*. Information in the files includes medical examination and treatment reports and a 'Service and Casualty' form that outlines each individual's complete service history.

PAY LEDGER AND HISTORY CARDS AND ALLOTMENT LEDGER CARDS, HOME DEFENCE PERSONNEL, 1939-47

PP113/1

Recorded by: Command Headquarters, Western Command [II], AMF, WA (CA 4815)

Quantity: 23 metres

This series consists of cards showing payments made to soldiers and their allottees. The cards are ordered using Army numbers with a 'W' prefix.

WA ARMY ENLISTMENTS, INDEXES TO SERVICE DOCUMENTS, 1939-48

PP2/7

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 8 metres

This series is a complete card index to all service documents for personnel who enlisted for home defence and overseas service and for members of organisations attached to Army units. The series indexed are K1152, K1172, K1173 and PP113/1.

PAY HISTORY AND ALLOTMENT LEDGER CARDS (INCLUDING PRISONERS-OF-WAR), SINGLE ARMY NUMBER ORDER, 'WX' PREFIX, 1939-50

K1152

Recorded by: Command Headquarters, Western Command [II], AMF, WA (CA 4815)

Quantity: 66 metres

This series is in two parts. The first contains cards showing payments made to soldiers and their allottees. The second contains pay folders of former prisoners-of-war (WA enlistments), which hold pay records, including allottee pay records, bank records, advice of discharge, war gratuity details, purchases and loan records, and correspondence between pay offices and Army members.

PAY HISTORY AND ALLOTMENT LEDGER CARDS, 'WP' PREFIX, 1940-1958

K1373

Recorded by: 1940-42 Command Headquarters, Western Command [I], AMF (CA 4813)
1942-46 Headquarters, WA Lines of Communication Area, AMF (CA 4814)
1946-58 Command Headquarters, Western Command [II], AMF (CA 4815)

Quantity: 0.5 metres

This series comprises cards for servicemen who enlisted or re-enlisted into the permanent armed forces.

APPLICATIONS: UNPAID WAR GRATUITIES (AIF MEMBERS), 1945-51

PP469/4

Recorded by: Command Headquarters, Western Command [II], AMF, WA (CA 4815)

Quantity: 1 metre

Under the provisions of the *War Gratuity Act 1945* and its later amendments, members of the armed forces who served in World War II were entitled to a financial gratuity calculated on length of service and specified areas of combat. Files in this series are about the payment of such gratuities to the next-of-kin of personnel who had either died or had declined to accept payment.

UNPAID WAR GRATUITIES (FORM WG1), 1945-65

PP469/3

Recorded by: Command Headquarters, Western Command [II], AMF, WA (CA 4815)

Quantity: 1 metre

Under the provisions of the *War Gratuity Act 1945* and its later amendments, members of the armed forces who served in World War II were entitled to a financial gratuity calculated on length of service and specified areas of combat. This series consists of forms raised for personnel who did not apply for payment and includes miscellaneous correspondence about endeavours to locate them. The series also includes information about Chinese Labour Corps members.

REGISTERS OF ENLISTMENTS (1939-47), ENLISTED PERSONNEL (AT 1963) AND POSTWAR MEMBERS (DISCHARGED BEFORE 17 OCT 1963), 1946-65

PT302/39

Recorded by: Command Headquarters, Western Command [II], AMF, WA (CA 4815)

Quantity: 6 metres

This series is a card register of male and female Home Defence enlistments ('W' prefix) and occupational forces personnel ('WX' prefix). Dates of birth, death or discharge are recorded on some cards.

PAY HISTORY AND ALLOTMENT LEDGER CARDS, '5' (SERVICEMEN) PREFIX, 1947-63 K1374

Recorded by: Command Headquarters, Western Command [II], AMF (CA 4815)

Quantity: 25 metres

This series comprises cards for servicemen who enlisted post World War II.

PAY HISTORY AND ALLOTMENT LEDGER CARDS, 'F5' (SERVICEWOMEN)
PREFIX, 1947-63

K1375

Recorded by: Command Headquarters, Western Command [II], AMF
(CA 4815)

Quantity: 5 metres

This series comprises cards for servicewomen who enlisted
post World War II.

COMPANY ROLL BOOKS - 5TH FIELD SURVEY SQUADRON, 1948-

K887

Recorded by: 5th Field Survey Squadron, Australian Army, WA (CA 5774)

Quantity: 1 metre

This series consists of roll books for all Army personnel in the
5th Field Survey Squadron, WA. Information recorded about
personnel includes their name, Army number, rank,
attendance and dates of parades. The Commonwealth
Military Force company roll books record more
comprehensive details such as home address, marital status,
home training and continuous training, fines and pay
adjustments.

SERVICE DOCUMENTS, DISCHARGED MEMBERS, AUSTRALIAN REGULAR
ARMY, 1949-56

PP2/3

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 5 metres

This series consists of the complete service and medical
histories of discharged Army personnel who enlisted, or who
were called up, for Home Defence, but who did not claim any
type of assistance under the provisions of the *Repatriation Act*
1920.

PAY LEDGERS, NATIONAL SERVICE TRAINEES, 1951-52

PT300/2

Recorded by: Command Headquarters, Western Command [II], AMF, WA
(CA 4815)

Quantity: 0.36 metres

A small series containing pay ledger cards which record daily
rates of pay, taxation details, debits and net payments.

COMPANY ROLL BOOKS, DEFENCE CENTRE, PERTH, 1962-84

K1138

Recorded by: Command Headquarters, Western Command [II], AMF, WA
(CA 4815)

Quantity: 1 metre

This series consists of roll books for all Army personnel in
2nd Task Force, 5th Field Force Group, 5th MD Swan Barracks,
ARES Company and Western Command Swan Barracks.

PERSONAL FILES (MILITARY PERSONNEL), 1963–

K396

Recorded by: 1963–73 Command Headquarters, Western Command [II], AMF (CA 4815)
1973–92 Headquarters, 5th Military District [II] AMF (CA 4806)

Quantity: 19 metres

This series comprises personnel administration records for regular and national servicemen during their period of duty within the 5th Military District, including files for personnel who served in Vietnam.

COMPANY ROLL BOOKS, 36TH WATER TRANSPORT SQUADRON, 1967–91

K935

Recorded by: Perth Water Transport Unit, Australian Army (CA 5786)

Quantity: 1 metre

Roll books in this series record name, Army number, rank, attendance and dates of parades. The Commonwealth Military Forces company roll books include more comprehensive details such as home address, marital status, home training and continuous training, fines and pay adjustments.

ROYAL AUSTRALIAN NAVY

Between 1911 and 1970, the Royal Australian Navy (RAN) maintained record-of-service cards about its serving members. These cards provided summaries of members' periods of service and information about their postings, promotions, awards and personal details (including their next-of-kin). A serving member's card was added to and amended over the entire period of his or her service.

Record-of-service cards were kept for the RAN, the Women's Royal Australian Navy Service, the Naval Reserve, the Naval Volunteer Reserve, the Naval Nursing Services and the Naval Dockyard Police. Cards were also kept for members who were enlisted in, or who were on loan, duty or exchange from, Britain's Royal Navy, and for reservists voluntarily serving for a continuous period in excess of 28 days. (See also Fact Sheets 30, 31 and 32).

The Canberra Office of the Archives holds record-of-service cards for naval officers. The Department of Defence still holds cards for petty officers and ratings, but copies of these can be obtained by applying through the National Archives. Former service personnel should apply directly to the Department of Defence for their records (see Appendix 4 for details).

Unlike the Army and the RAAF, in WA the naval presence remained comparatively small for many years. HMAS Leeuwin was developed to provide basic, general and academic training, as well as 'character development', for junior naval recruits.

The Naval Department, Naval Staff Office, WA was principally responsible for Navy personnel matters between 1922 and 1953.

The Records

ROYAL AUSTRALIAN NAVY RESERVE DRILL PAY REGISTERS, 1922–1953

PP137/1

Recorded by: Naval Department, Naval Staff Office, WA (CA 7226)

Quantity: 0.36 metres

The registers in this series contain payment details, port division, official number, name, rating, total days and hours, rate per day and amount paid.

ROYAL AUSTRALIAN AIR FORCE

All Royal Australian Air Force (RAAF) personnel records are still in the custody of the Air Force Office in the Department of Defence, Canberra. Service records of RAAF personnel are held in two series – A9300 (officers) and A9301 (non-commissioned officers and other ranks). The records will be transferred to the Archives upon request.

To obtain access to a service record, researchers must contact reference staff in the Canberra Office of the Archives and provide them with the service details of the member they are researching. The member's full name is required as well as their service number and their date of birth, enlistment or discharge, if known. A quote for photocopying the complete record will then be supplied or the record can be viewed in the reading room of the Canberra Office of the Archives.

The Perth Office holds pay records for World War II RAAF personnel who enlisted in WA Australia (*see* Fact Sheet 152). These records provide details such as service number, unit and name of allottee (often next-of-kin). Although the records are not detailed, they provide quick access to helpful information for use in projects such as the compilation of honour rolls or family trees, and can provide additional sources of material.

The RAAF uses the prefixes 'A' for airman (male other rank), 'L' for lady (female officer), 'O' prefix for officer (male), 'N' for nurse (female), 'W' for Women's Australian Air Force and, since 1974, 'W' for airman (female other rank). The records deal primarily with enlistments.

The Agencies

The following list contains a selection of agencies with responsibility for RAAF personnel matters in WA.

1941–48	Area Finance Officer, Department of Air, WA (CA 1022)
1955–73	Command Headquarters, Western Command [I], Australian Military Forces (AMF), WA (CA 4815)

The Records

RAAF PAY AND ALLOTMENT HISTORY CARDS FOR WA ENLISTMENTS,
1939-48 PP31/1

Recorded by: Area Finance Officer, Department of Air, WA (CA 1022)

Quantity: 58 metres

This series consists of cards recording pay and allotment histories of RAAF members who enlisted in WA.

PAY AND ALLOTMENT HISTORY CARDS (ALPHABETICAL INDEX), 1939-48 PP31/2

Recorded by: Area Finance Officer, Department of Air, WA (CA 1022)

Quantity: 2 metres

This series holds index cards showing service numbers, surnames and initials. In some cases 'Discharged' has been stamped onto the cards.

RAAF PERSONNEL DISCHARGE CARDS, ALPHABETICAL ORDER, 1945-60 K680

Recorded by: Area Finance Officer, Department of Air, WA (CA 1022)

Quantity: 4 metres

This series consists of discharge cards for RAAF personnel. Most cards date from the end of World War II. Other cards deal with personnel discharged during the late 1950s and early 1960s. Details recorded include name, service number, rank and unit, and date of, and reason for, discharge.

CITIZEN AIR FORCE PAY HISTORY AND LEDGER CARDS, 1947-60 PP115/1

Recorded by: Area Finance Officer, Department of Air, WA (CA 1022)

Quantity: 1 metre

This series holds folders containing pay history cards, bank correspondence, personal particulars and certificates of discharge for civilian Air Force personnel between 1947 and 1950. After 1950, pay history cards were used to record payment details.

PAY AND ALLOTMENT HISTORY AND LEDGER CARDS, 1948-61 PP143/1

Recorded by: Area Finance Officer, Department of Air, WA (CA 1022)

Quantity: 18 metres

This series contains the pay and allotment cards of Air Force personnel discharged between 1958 and 1966. Information includes name, date of birth, daily rate of pay, appointment and posting details and tax deductions.

PAY HISTORY AND LEDGER CARDS, NATIONAL SERVICE TRAINEES, 1951-58 PP115/2

Recorded by: Area Finance Officer, Department of Air, WA (CA 1022)

Quantity: 2 metres

Cards in this series record details of pay and allowances during training. Compensation claim correspondence and clearance certificates are also attached.

DISCHARGE REGISTER, WESTERN AREA, RAAF, 1953-72 K746

Recorded by: Command Headquarters, Western Command [I], AMF, WA (CA4815)

Quantity: 0.18 metres

This series consists of one register documenting WA personnel discharged from the RAAF between 1953 and 1972. Details recorded include name, service number, discharge unit, date of discharge and address on discharge (from 1967).

NUMERICAL REGISTER OF ENLISTMENTS, RAAF, 1955-74 K745

Recorded by: Command Headquarters, Western Command [I], AMF, WA (CA 4815)

Quantity: 0.27 metres

This series consists of a single bound register detailing commencement, service and termination dates and the reasons for termination of RAAF personnel in WA.

NATIONAL SERVICE

The first National Service scheme came into existence with the proclamation of the *National Service Act 1951*. The Act provided for the compulsory call-up of 18-year-old males for National Service training. During the following six years, 52 separate intakes resulted in the call-up of approximately 227 000 registrants. In 1957 a ballot system for the call-up was introduced. The first scheme was discontinued in November 1959.

The passing of the *National Service Act 1965* resulted in the start of the second National Service scheme. Registration was compulsory for males turning 20, with selection by ballot for call-up. Records for registrants are held in the States in which they were registered.

The Agencies

The following agencies were among those responsible for personnel employed under the National Service scheme.

1951-59	Department of Labour and National Service, WA (CA 1761)
1965-72	Deputy Commissioner of Repatriation, WA (CA 880)
1968-74	Department of Primary Industry, WA (CA 2889)

The Records

NATIONAL SERVICE REGISTRANTS' CASE FILES, 1951-59

K852

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 60 metres

This series contains registration forms and case files for Western Australian registrants for the 1951-59 National Service scheme. The case files cover National Service registrants called up for the RAAF, RAN or Commonwealth Military Forces. It also includes descriptions of exemption categories – eg current enlistment in the permanent Army, Navy or Air Force, British service registrants deferred under provisions of the *National Service Act 1951*, active files at suspension of the scheme and exemptions because of religious belief or medical or other unsuitability.

NUMERICAL REGISTERS OF NATIONAL SERVICE REGISTRATIONS, 'W' PREFIX, 1951-59

K845

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 1 metre

This series contains bound registers of National Service registrants for the 1951-59 scheme. Information recorded includes name, number, change of address and date of registration details.

CORRESPONDENCE FILES, 'NS' PREFIX, 1966-72

K291

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 11 metres

This series contains files of former National Service personnel who either applied for training under the National Service vocational training scheme or for a re-establishment loan. Files contain the original application form, service details and a copy of the certificate of discharge.

REGISTER OF APPLICANTS FOR ASSISTANCE UNDER THE NATIONAL SERVICE VOCATIONAL TRAINING SCHEME, 'NS' PREFIX, 1967-74

K566

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 1 metre

Register of former National Service personnel who either applied for training under the National Service vocational training scheme or who applied for a re-establishment loan. Details recorded include NS file number, name and mode of study.

REGISTER OF NATIONAL SERVICE REGISTRANTS, C1968-73

K932

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 1 metre

This series holds registers containing computer printouts listing the names, addresses and dates of birth for National Service registrants. The registers are divided into the categories of enlistments, balloted out, unfit and miscellaneous inactive.

NOMINAL REGISTER OF NATIONAL SERVICE VOCATIONAL TRAINING SCHEME, 1968-74

PP536/2

Recorded by: Department of Primary Industry [I], WA (CA 2889)

Quantity: 0.09 metres

Register of applicants obtaining vocational training in agriculture under the *National Service Act 1951*. Details recorded include name, date, file number, course and course particulars.

9. EDUCATION

The Commonwealth Office of Education was created in 1945 partly because the States had for some time been unable to meet growing demands for more educational facilities and resources. This problem became particularly acute with the return of service personnel after World War II.

It was considered that the creation of a more highly skilled workforce to build and develop industry was one of the keys to exploiting Australia's vast natural wealth. The Commonwealth administered a number of education schemes with a strong emphasis on tertiary education and retraining for trade or other technical work.

THE AGENCIES

In 1967 the Commonwealth Office of Education became part of the Department of Education and Science, although this did not formally occur in Western Australia until 1969.

1947-67	Commonwealth Office of Education, Perth (CA 595)
1967-72	Department of Education and Science, Perth (CA 1751)

THE RECORDS

The records of Commonwealth education departments are principally concerned with the administration of various education schemes (eg the Commonwealth reconstruction training scheme, the Commonwealth scholarship scheme and the disabled members' and widows' training scheme). These schemes enabled thousands of people to retrain or to undertake tertiary education by means of scholarship or other financial assistance. Some of these series document the payment of financial assistance to and record the educational progress of the recipients.

ADMINISTRATION FILES, 1949-80

K1217

Recorded by: 1949-67 Commonwealth Office of Education, Perth
(CA 595)
1967-72 Department of Education and Science, Perth
(CA 1751)

Quantity: 7 metres

This series contains administration files for the
Commonwealth Office of Education.

University research - general, 1959-62 K1217, 32/14/2

Asian students' welfare - general, 1960-67 K1217, 41/3/2

**Australian American Education Foundation - American
student applications, American scholarships, 1965-68** K1217, 37/1/2

10. EMPLOYMENT

A number of diverse – and in some cases occupationally specific – agencies were created by the Commonwealth to respond to employment issues. Many of these matters arose from pressing political or social events or concerns (eg inquiries into industrial relations activities or the need to coordinate labour during wartime) while others had more general functions.

THE AGENCIES

The Department of Labour and National Service was created in 1940 with the broad function of determining manpower priorities and general labour policy. The department investigated labour supply and demand issues, attempted to ensure effective labour placements, trained personnel for employment in technical support units for the fighting forces and directed labour supply for production of munitions. It was also responsible for industrial relations and welfare and the overall development of Commonwealth plans for postwar reconstruction.

After World War II, the Department assumed administrative responsibility for the *Commonwealth Migrant Hostels Act 1948* and the *National Service Act 1951*. After the Whitlam Government ended national conscription in 1972, the Department of Labour and National Service was renamed the Department of Labour.

The Stevedoring Industry Commission was set up during World War II to coordinate the use of labour in stevedoring operations and to protect the wharves against damage from enemy attacks. The commission also ensured that adequate provision was made to protect waterside workers against injury. Accordingly, the Fremantle Waterside Employment Committee was set up on 11 June 1942. Its membership comprised employer and employee representatives and an independent chairman. Its role was to determine and register the number of men required to work at each Western Australian port. In 1949 the Fremantle Waterside Employment Committee was replaced by the Stevedoring Industry Board, an agency concerned more with administrative matters than its predecessor.

The expansion of defence industries in 1939 and 1940 resulted in a desperate need for more and better-trained tradespeople, which led to the creation of agencies responsible for trade deregulation and the revision of training methods. The locally based trade committees issued certificates in the engineering, boiler-making, blacksmithing, electrical, sheetmetal and boot trades. Specially trained workers were enlisted into the skilled workforce as ‘added tradesmen’.

Wartime administration and personnel records of other labour-related agencies (eg the Civil Construction Corps and the Civil Aliens Corps) are also held in the Perth Office of the National Archives. Among the agencies established after World War II was the Higher Appointments Office, a specialist unit that assisted employers and job seekers in the rapidly developing professional labour market. In 1967 its name was changed to the Professional Employment Office. The following list includes a selection of agencies involved with employment matters.

1940–45	State Board of Area Management, Department of Munitions, WA (CA 6845)
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1941	Western Australian War Industries Committee (CA 475)
1942-45	Allied Works Council, WA (CA 8132)
1942-49	Waterside Employment Committee, Fremantle, WA (CA 1765)
1942-49	Waterside Employment Committee, Geraldton, WA (CA 1766)
1943-72	Department of Labour and National Service, WA (CA 1761)
1946-81	Higher Appointments Office (from 1967, the Professional Employment Office), WA (CA 5649)
1946-	Local Trades Committee, WA (CA 3643)
1949-56	Australian Stevedoring Industry Board Representative, Fremantle (including Esperance), WA (CA 1763)
1956-77	Australian Stevedoring Industry Authority, Fremantle, WA (CA 1762)

THE RECORDS

STAFF EMPLOYED IN MUNITIONS FACTORIES - PERSONAL HISTORY CARDS, ALPHABETICAL ORDER, 1940-45

K1055

Recorded by: State Board of Area Management, Department of Munitions, WA (CA 6845)

Quantity: 1 metre

This series contains the personal history cards of staff employed in munitions factories in WA during World War II. The details recorded include date of commencement, date of birth, address, marital status, rates of pay, sickness or other leave and the date on which they ceased duty.

BOARD OF AREA MANAGEMENT, 1940-45

PP70/1

Recorded by: State Board of Area Management, Department of Munitions, WA (CA 6845)

Quantity: 1 metre

This series contains minutes for all meetings held by the Board of Area Management, WA.

BOARD OF AREA MANAGEMENT - HISTORY OF MUNITIONS EFFORT, 1940-45

PP70/2

Recorded by: State Board of Area Management, Department of Munitions, WA (CA 6845)

Quantity: 0.18 metres

This series consists of a report on the history of the effort made by the Board of Area Management, Department of Munitions, WA. It details the formation of the Board of Area

Management, provides a survey of the position initially confronting the board and reviews yearly operations, with a final review of the position at 31 August 1945 and an epilogue.

CORRESPONDENCE FILES (UNREGISTERED), 1941-67

PP548/2

Recorded by: State Board of Area Management, Department of Munitions, WA (CA 6845)

Quantity: 0.18 metres

This series consists of a small number of unregistered correspondence files originally created by the Department of Munitions during and after World War II. Topics covered include the history of the manufacture of munitions in WA and the staffing and organisation of the WA branch of the department.

Wartime history of munitions manufacturing in WA, 1941-48

PP548/2, 2

Wartime annual reports - Department of Supply - munitions, 1941-44

PP548/2, 1

CORRESPONDENCE FILES, 1942-45

K1192

Recorded by: Allied Works Council, WA (CA 8132)

Quantity: 1 metre

This series consists of general correspondence files on the operations of the Allied Works Council, WA Office, which existed between 1942 and 1945.

CIVIL CONSTRUCTIONAL CORPS, WA, 1942-45

K1193

Recorded by: Allied Works Council, WA (CA 8132)

Quantity: 0.45 metres

This series contains a register of details about members of the Civil Constructional Corps in WA.

CIVIL CONSTRUCTIONAL CORPS, ALPHABETICAL SERIES, 1942-45

K1194

Recorded by: Allied Works Council, WA (CA 8132)

Quantity: 1 metre

This series contains the index cards of people called up to enrol for service in the Civil Constructional Corps in WA. Details include the given names and surnames of people who actually served in the corps and of those who were exempted from serving. Other information includes the dates called for enrolment, lodgements of appeals, grounds for appeals, temporary exemptions granted, CW numbers, non-exemptions and remarks. The reverse of each card bears the heading 'Record of Jobs to which Directed', with dates and particulars.

CIVIL CONSTRUCTIONAL CORPS, ALPHABETICAL SERIES, 1942-45 K1195

Recorded by: Allied Works Council, WA (CA 8132)

Quantity: 1 metre

This series consists of the personal record cards of people enrolled for service in the Civil Constructional Corps in WA.

CIVIL CONSTRUCTIONAL CORPS, WA ENLISTMENTS, 1942-45 K1291

Recorded by: Allied Works Council, WA (CA 8132)

Quantity: 12 metres

This series consists of the personal files of members of the Civil Constructional Corps who enlisted in WA.

CIVIL ALIEN CORPS, WA, 1942-45 K1196

Recorded by: Allied Works Council, WA (CA 8132)

Quantity: 0.54 metres

This series consists of a register of details about members of the Civil Alien Corps in WA.

CIVIL ALIEN CORPS, ALPHABETICAL SERIES, 1942-45 K1197

Recorded by: Allied Works Council, WA (CA 8132)

Quantity: 0.36 metres

This series contains the name index cards of people called up to enrol in the Civil Alien Corps in WA.

CIVIL ALIEN CORPS, REGISTRATION CARDS, ALPHABETICAL SERIES,
1942-45 K1198

Recorded by: Allied Works Council, WA (CA 8132)

Quantity: 1 metre

This series contains the personal record cards of people enrolled for service in the Civil Alien Corps in WA.

CIVIL ALIEN CORPS MEMBERS, WA ENLISTMENTS, 1942-45 K1278

Recorded by: Allied Works Council, WA (CA 8132)

Quantity: 7 metres

This series consists of the personal files of members of the Civil Alien Corps who enlisted in WA.

CIVIL ALIEN CORPS, ALPHABETICAL SERIES, 1942-45 K1199

Recorded by: Allied Works Council, WA (CA 8132)

Quantity: 0.18 metres

This series contains the personal record cards of people who enrolled for service in the Civil Alien Corps in WA.

BOARD OF AREA MANAGEMENT, MINISTRY OF MUNITIONS, WA, 1945	K712
Recorded by: State Board of Area Management, Department of Munitions, WA (CA 6845)	
This series consists of a photograph of the nine members of the Board of Area Management, Ministry of Munitions, WA. It was taken in January 1945 and depicts Messrs Ramm, Hood, Mills, Dumas, Tomlinson, Ellis, Brisbane, Law and Trainer. The reverse of the photograph bears the caption, 'Diesel Railcars Being Loaded On Christen Smith Fremantle - July 1958'.	
FULL-TIME TRAINEES, COMMONWEALTH RECONSTRUCTION TRAINING SCHEME, 1945-54	PP39/1
Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)	
Quantity: 4 metres	
This series contains cards recording the personal histories of all full-time trainees under the Commonwealth Reconstruction Training Scheme (CRTS).	
PART-TIME TRAINEES, COMMONWEALTH RECONSTRUCTION TRAINING SCHEME, 1945-54	PP39/2
Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)	
Quantity: 4 metres	
This series contains cards recording the personal histories of all part-time trainees under the CRTS.	
LOCAL TRADES COMMITTEES AND CENTRAL TRADES COMMITTEES, 1946-60 PT173/4	
Recorded by: Department of Labour and National Service, WA (CA 1761)	
Quantity: 0.72 metres	
EMPLOYMENT OFFICES, FORM ES STATS 1 (PAGE 1), CHRONOLOGICAL ORDER, 1946-	K212
Recorded by: Department of Labour and National Service, WA (CA 1761)	
Quantity: 1 metre	
This series contains statistical returns from Divisional Employment Offices throughout WA. The returns provide statistical information on monthly applications, referrals and placements. They also provide information about vacancies, attendances, callers, determinations on unemployment and other benefits and variations in items of business. The details were analysed on the basis of age and gender, with variations being noted and commented on.	

GENERAL CORRESPONDENCE FILES, 1946–75

PP578/1

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 4 metres

This series contains files dealing with policy, precedent, advisory and operational topics. Other matters dealt with include arbitration, Aboriginal employment, rehabilitation, industrial law and disputes, strike and employment statistics, productivity, safety, and female employment.

Equal pay case, 1969**PP578/1, 1969/255**

CORRESPONDENCE FILES, 1950–77

PP651/1

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 2 metres

This series contains files dealing with conciliation and arbitration, the functioning of industrial machinery and statutory provisions and measures directed towards maintaining industrial peace. Other topics dealt with include the coordination of industrial matters affecting Commonwealth agencies, industrial information and advisory services, and manpower development and training.

Entry to Australia of contract and bonded workers – policy and procedure, 1965–75**PP651/1, 1973/126**

LABOUR MARKET REPORTS ON EMPLOYMENT, 1950–

K198

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 2 metres

This series contains detailed reports on employment in WA. Topics covered include the demand for labour, unemployment, changes in employment and general comments.

CORRESPONDENCE FILES, 1951–77

PP706/1

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 1 metre

This series contains correspondence about a range of departmental activities in WA, including vocational training schemes, careers guidance work and Aboriginal and immigrant employment (including statistics). It also includes surveys of professions, the promotion of productivity (eg Productivity Promotion Council of Australia matters), employment statistics, periodic reports to central office and internal departmental matters.

CORRESPONDENCE FILES, 1955-64

PP396/1

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 7.38 metres

This series consists of correspondence files on policy matters, operational activities, industrial research, demography and production.

Central office reports of survey of manufacturers' employment expectations, 1963

PP396/1, 1963/569

Schools - career nights, 1963-65

PP396/1, 1963/555

Labour requirements for the WA timber industry, 1964-68

PP396/1, 1963/616

EMPLOYMENT STATISTICS, ALPHABETICAL ORDER BY DIVISIONAL
EMPLOYMENT OFFICE, 1965-

K206

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 3 metres

This series contains monthly reports on returns from Divisional Employment Offices throughout WA. These reports provide statistical information on changes and trends in employment and summaries about industry conditions.

11. ENERGY AND RESOURCES

THE AGENCIES

A number of Commonwealth agencies were established – most noticeably during periods of national stress – to manage important resources. In general an agency created under such circumstances had a short lifespan, with its functions being carried out by a specifically appointed board and its staff seconded from a larger and more long-term department.

For example, the Joint Coal Board was established in 1917 for the purpose of regulating coal stocks in each State. The membership of the Western Australian Coal Board included Captain Chapman, James Clare, Charles James Locke and John Phair. The Commonwealth Department of Minerals and Energy was created in 1972, but in WA the Department of Supply handled any matters of relevance until 1974. (*See also* Trade.)

1917–24	Joint Coal Board, WA (CA 3414)
1940–48	Commonwealth Liquid Fuel Control Board, WA (CA 7242)

THE RECORDS

The records of agencies responsible for energy and resource matters were either controlled or taken over by the superior agency, which was sometimes located in Melbourne. In WA the Department of Administrative Services became the controlling agency for many of these records through its control of the Department of Supply. Agencies such as Customs, Industrial Relations, Employment and Trade also had some interest in the energy and resources function.

GENERAL ADMINISTRATION, METHODS AND PRINCIPLES, 1899–1956	PP95/1
Recorded by: Colonial Secretary's Office (from 1926, Chief Secretary's Office), WA (CA 1256)	
Quantity: 13 metres	
The files in this series show the methods and principles used in carrying out statistical work in WA. The material also covers the associated administrative procedures.	
Consumption of coal, oil and other fuels – inquiry by Coal Board and other bodies, 1948	PP95/1, 1948/67
Coal production – statements from Commonwealth Statistician, 1952	PP95/1, 1952/27

CORRESPONDENCE FILES, 1917-71

PP470/1

Recorded by: 1917-55 Meteorology Branch (Bureau), WA (CA 3992)
1955-71 Commonwealth Bureau of Meteorology, WA
(CA 2355)

Quantity: 15.5 metres

This series contains general correspondence files about policy, precedent and staffing, and the development of meteorological services and observing stations in WA. They include notes on the compilation of weather phenomena and the expansion of weather forecasting services for the aviation and agricultural industries.

Special (meteorological) forecast for off-shore oil drilling, c1967-71

PP470/1, 1063

POLICY, PROCEDURE, ADMINISTRATION FILES, 'G' SERIES, 1924-51

PP117/1

Recorded by: PMG Department, WA (CA 1035)

Quantity: 17 metres

This series contains administrative and general correspondence files covering procedural instructions, policy changes, conferences, the acquisition of sites for postal purposes, the installation of additional telephone boxes and letter receivers, suggestions for the opening of country telephone exchanges (non-official offices), premise leasing, and buildings for post offices and telephone exchanges. Other matters dealt with include mail safety, the 1934 Royal Visit, PMG annual reports, instructions on postal activities during World War II, and reports of accidents involving agency personnel and members of the public.

Economy in the use of fuel, electricity and gas, 1943

PP117/1, G276/43

LIQUID FUEL BOARD OF WA, 1940-48

PP30/1

Recorded by: Commonwealth Liquid Fuel Control (LFC) Board, WA
(CA 7242)

Quantity: 0.18 metres

This series consists of three files containing minutes from meetings of the Liquid Fuel Control Board of WA. The files commenced with first meeting of the LFC Board on 11 September 1940 and continued until the cessation of liquid fuel control in 1949.

CORRESPONDENCE FILES, 1957-72

PP525/1

Recorded by: Commonwealth Bureau of Census and Statistics, WA (CA 1097)

Quantity: 5.22 metres

This series contains correspondence files on financial and production statistics.

Mineral statistics - oil exploration in WA, 1959-69

PP525/1, 994/1962

CORRESPONDENCE FILES, 1955-83

K432

Recorded by: 1955-63 Deputy Director of Lighthouses and Navigation,
WA and Superintendent Mercantile Marine Office,
Fremantle (CA 5268)
c1963-72 Department of Shipping and Transport, Regional
Controller, WA (CA 1017)

Quantity: 25 metres

Files in this series deal with policy and procedure,
organisation and establishment, navigational aids, courts of
marine inquiry, shipping and crews, salvage, and search and
rescue.

Cargo - dangerous - coal - correspondence, 1966-77

K432, 1966/128

**Pollution of sea by oil - instructions (signatories to
convention), 1967-72**

K432, 1967/141

CORRESPONDENCE FILES, 'W' (WESTERN AUSTRALIA) PREFIX, 1964-

K272

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 44 metres

Files in this series deal with the activities of the Australian
Customs Service in WA, including the collection of customs
and excise duties; the regulation of the import and export of
drugs, precious metals and other commodities; the
prevention of smuggling and the seizure and disposal of
contraband; the detection and treatment of offenders; the
administration of legislation about stills; and internal
departmental functions such as staffing, administration and
communication with head office.

Fremantle Gas and Coke Company - still, 1959-66

K272, W1973/3512

**State Electricity Commission - hydrocarbons used in the
manufacture of town gas, 1966-73**

K272, W1970/2567

12. FINANCIAL MATTERS

Commonwealth functions of a financial nature include audit matters, taxation, Treasury concerns and banking. Generally agencies concerned with these matters were highly centralised, with policy matters being determined at their head offices in Melbourne or Canberra. Relevant Western Australian agencies are described below.

Audit

THE AGENCY

The Office of Auditor-General was established by the *Audit Act 1901*. In 1902 Frederick Spencer, the Auditor-General of Western Australia, was appointed to the position of Deputy Commonwealth Auditor-General of Western Australia. The title changed a number of times before it became – and remained for the next 50 years – the Chief Auditor in 1926. In 1912 this office was transferred from the Treasury to the Prime Minister's Department. From the time of its creation the Auditor-General's Office has been responsible for auditing the accounts of the government departments and agencies.

1902–96 Auditor-General's Office (from 1984–90, the Australian Audit Office; and from 1990–present, the Australian National Audit Office), WA (CA 564)

THE RECORDS

AUDITOR-GENERAL'S COMMONWEALTH RULINGS AND PROCEDURES,
1905–51 PP211/4

Recorded by: Auditor-General's Office, WA (CA 564)

Quantity: 0.36 metres

This series consists of a volume of brief summaries of rulings given and procedures determined in connection with Commonwealth activities.

DEPARTMENT OF DEFENCE FINANCE CIRCULARS, 1917

PP211/1

Recorded by: Auditor-General's Office, WA (CA 564)

Quantity: 0.54 metres

This series consists of a volume that contains an index and consecutively numbered blank pages. Each page contains a circular headed, 'To all district paymasters'. The circulars are financial instructions to 1st AIF paymasters about Defence and civilian personnel.

PUBLIC SERVICE BOARD, CIRCULAR MEMORANDUMS, 1917-33

PP211/3

Recorded by: Auditor-General's Office, WA (CA 564)

Quantity: 0.09 metres

This series contains circulars dealing with duties and conditions existing in all departments, including furlough, sick leave, travelling allowance and hours of work.

CORRESPONDENCE REGISTER, 1918-28

PP211/2

Recorded by: Auditor-General's Office, WA (CA 564)

Quantity: 0.09 metres

This series consists of a volume containing entries of correspondence received by the Audit Office. Information recorded includes audit number, date, subject of correspondence and disposal of the matter.

CORRESPONDENCE FILES, 1928-48

K1228

Recorded by: Auditor-General's Office, WA (CA 564)

Quantity: 1 metre

This series contains the agency's first main correspondence file series and documents the activities of the agency, including administrative matters.

Taxation procedures, 1911-48**K1228, 20/1/1****War Service Homes agreement with State Government, 1922-26****K1228, 23/1/1/1****Commonwealth Auditor-General's reports, 1927-48****K1228, 1/5/2, parts 1, 2, 5-7****Preservation of war records, 1928-48****K1228, 3/4/11****Royal Naval Forces in Australia, 1945****K1228, 14/1/2/17**

Treasury, loans and banking

THE AGENCIES

Soon after Federation the Commonwealth arranged for a permanent head to be appointed to the Western Australian Treasury Department. The permanent head was responsible for certifying expenditure accounts for services rendered to the Commonwealth by the Deputy Auditor-General and by officers from the Commonwealth Sub-Treasury and the State Audit Department. It was not until 1906 that a Commonwealth Sub-Treasury was established in WA. This consisted principally of a Sub-Treasury accountant and a Sub-Treasury paymaster.

Inscribed stock registries were created in 1915 in accordance with the *Commonwealth Inscribed Stock Act 1911*. These registries were responsible to the Treasury, with section 4(1) of the principal legislation specifying in part that the 'Governor-General may by order create capital stock called Commonwealth Government Inscribed Stock for raising money by way of loan.'

The Act also specified that registries were to be established for the inscription of stock within the Commonwealth and that all stock issued had to be inscribed in a stock ledger at a registry.

The Commonwealth Loans and National Savings Organisation was created during World War II. Its function was to publicise the issue of Commonwealth loans securities and to encourage national savings groups. It later dealt with the issue of special bonds and, in the 1960s, with drought bonds.

1915–	Registrar of Inscribed Stock, Perth (CA 7232)
1919–76	Sub-Treasury (from 1974, known as the Office of the Australian Treasury), WA (CA 1008)
1942–76	Commonwealth Loans and National Savings Organisation (from 1974, the Australian Government Loans and National Savings Organisation), WA (CA 5267)

THE RECORDS

LOAN AND FUNDRAISING MEMORABILIA, RANDOM ORDER, 1942–63 K459

Recorded by: Commonwealth Loans and National Savings Organisation, WA (CA 5267)

Quantity: 1 metre

This series contains loan and fundraising memorabilia of the Loans and National Savings Organisation. Honour pennants, samples of Treasury bonds, photographs, miscellaneous bulletins, certificates, newspaper cuttings, minutes of war effort committee meetings, and gramophone records about national quizzes are included in this series.

HONORARY LOAN SECRETARY'S FILES, COUNTRY TOWNS, 1942–76 K458

Recorded by: Commonwealth Loans and National Savings Organisation (from 1974, the Australian Government Loans and National Savings organisation), WA (CA 5267)

Quantity: 1 metre

This series contains files about the establishment and functions of honorary loan secretaries in country towns.

GENERAL CORRESPONDENCE FILES, 1947–79 K460

Recorded by: Commonwealth Loans and National Savings Organisation (from 1974, the Australian Government Loans and National Savings Organisation), WA (CA 5267)

Quantity: 0.36 metres

Files in this series contain correspondence on the policy and organisation of the Loans and National Savings Organisation.

NATIONAL SAVINGS PROGRAM FILES, 1948-76

K457

Recorded by: Commonwealth Loans and National Savings Organisation
(from 1974, the Australian Government Loans and National
Savings Organisation), WA (CA 5267)

Quantity: 0.36 metres

This series contains policy and administration files about the
national savings program.

13. FOREIGN AFFAIRS AND TRADE

THE AGENCY

The Western Australian Office of the Department of External Affairs [II] was established in 1963 and was mainly responsible for the welfare of private and government-sponsored students from overseas who were attending WA schools and tertiary institutions. The office also looked after overseas visitors to WA, did some consular work and by 1964 had assumed responsibility for Colombo Plan trainees from the Public Service Inspector's Office. In 1970 the Department of External Affairs [II] was renamed the Department of Foreign Affairs.

Some records belonging to the Foreign Affairs function have restricted access for reasons of national security or because they contain sensitive personal information about individuals.

THE RECORDS

CORRESPONDENCE FILES, 1953-64

PP528/1

Recorded by: Department of External Affairs [II], WA (CA 988)

Quantity: 0.18 metres

This series contains confidential and personal records about trainee selection and grants for training and education in Australia under the provisions of the Colombo Plan and United Nations fellowships.

CONFIDENTIAL CORRESPONDENCE FILES, 1962-70

PP528/2

Recorded by: Department of External Affairs [II], WA (CA 988)

Quantity: 3 metres

This series contains confidential correspondence records about staffing, organisational and establishment matters. It also deals with administrative arrangements concerning local consular affairs, protocol and welfare, and the itineraries of foreign heads of state and dignitaries visiting WA.

CORRESPONDENCE FILES, 1963-73

PP546/1

Recorded by: Department of External Affairs [II], WA (CA 988)

Quantity: 2 metres

The files in this series deal with matters of policy and precedent and with the operation, organisation and establishment of the WA branch of the agency. The files also deal with protocol and visits by ambassadors and consuls-general. They contain correspondence about the arrest, imprisonment or death by natural causes, accident or violence overseas of Australian nationals from WA.

Miscellaneous inquiries, Mrs J M Verma, 1963-73

PP546/1, 11/1/3

Inquiries regarding property overseas, 1964-72

PP546/1, 11/3/1

Visits – official Royal Family and Commonwealth representatives, 1965–69	PP546/1, 81/9/7
Lost passport lists and amendments, 1966–72	PP546/1, 11/1/4, parts 1 and 2
Consular – welfare inquiries – illness overseas, 1967–73	PP546/1, 11/4/2, parts 1 and 2

International aid

THE AGENCIES

The Australian Development Assistance Agency (ADAA) – now the Australian Agency for International Development (AUSAID) – was formally established under the *Australian Development Assistance Agency Act 1974*. Its role was to administer all aspects of Australia's aid program that had previously been administered by the departments of Foreign Affairs, External Affairs, Labour, Treasury and Education.

Overseas students who studied in Australia under one of the Australian Government's overseas aid programs came from the developing nations of Asia, Africa and the Pacific. The best known program was the Colombo Plan, which was administered by the Public Service Inspector's Office until 1964. The WA branch of ADAA was later responsible for the placement of these students and the supervision of their training. This included general supervision of the students, monitoring their progress and handling any welfare problems that arose.

Some records in the following series have restricted access because they contain personally sensitive information about individuals.

1903–78	Public Service Inspector's Office, WA (CA 872)
1963–70	Department of External Affairs [II], WA (CA 988)

THE RECORDS

OVERSEAS STUDENTS' COORDINATING COMMITTEE, 1963–64	PP566/1
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Recorded by: Department of External Affairs [II], WA (CA 988)

Quantity: 0.18 metres

This series consists of one file, which contains correspondence about the establishment, operations and policy of the Overseas Students' Coordinating Committee in WA. It also deals with assistance with study and language difficulties, welfare, and housing and/or accommodation matters.

Passports

THE AGENCIES

Until 1975, the Department of Immigration was responsible for the passport function. In that year, however, the administration of the *Passports Act 1948* shifted from the Department of Immigration to the Department of Foreign Affairs.

Case file records such as passport applications are likely to contain confidential personal information and consequently may have restricted access.

1945-74	Department of Immigration, WA (CA 962)
1963-70	Department of External Affairs [II], WA (CA 988)

THE RECORDS

LISTS OF PASSPORTS AND VISAS ISSUED AT FREMANTLE, 1917-46

PP5/1

Recorded by: 1917-46 Special Intelligence Bureau, WA (CA 911)
1919-46 Investigations Branch, WA (CA 908)
1946 Commonwealth Investigation Service, WA
(CA 917)

Quantity: 1 metre

This series contains lists of applicants for passports compiled by the Collector of Customs, Fremantle. The Commonwealth Investigation Service used these lists in its endeavours to ensure that people under investigation did not leave Australia.

Trade

THE AGENCIES

Although the departments of Trade and Customs had existed federally since 1901, prior to 1956, the Collector of Customs controlled the trade function in Western Australia. The Collector of Customs, WA shared some responsibility for trade matters with the Department of Commerce and Agriculture for a short period, but the establishment of the Department of Trade in 1956 meant that the dual functions of trade and customs came under the aegis of one agency.

The Department of Trade was split into various divisions, which were then made responsible for different trade matters. The Office of Trade Services and Industries Branch, for example, investigated the manufacturing industry, export promotion, and import and export control.

The Department of Trade and Industry was created in 1963 and abolished in 1972. The trade function passed to the Department of Overseas Trade and Secondary Industry, which in WA was then a combined agency.

1853–	Collector of Customs (from 1985, the Australian Customs Service), WA (CA 808)
1942–56	Department of Commerce and Agriculture, WA (CA 2890)
1956–63	Department of Trade, WA (CA 2892)
1963–72	Department of Trade and Industry, WA (CA 2898)

THE RECORDS

Records of the agencies described above are primarily about commodities for export. The files in series PP127/1, for example, are concerned with the registration of premises for the export of meat, fish and general tinned goods. They contain applications for registration, reports on applications and inspections carried out at export factories and samples of proposed labels for export goods.

Other series document government concern about quality and packing standards for primary and secondary production. Some records created by the above agencies are significant because they document both the growing demand by the mining industry to exploit minerals and the Federal Government's policies on quotas for scrap ferrous and non-ferrous materials.

The files generally provide valuable economic and sociological data in their descriptions of international trade agreements, fairs and exhibitions, the promotion of overseas trade and the Government's dealings with exporters and importers.

GENERAL CORRESPONDENCE FILES, 1942–49

PP12/2

Recorded by: Department of Commerce and Agriculture, WA (CA 2890)

Quantity: 0.18 metres

This series consists of general correspondence files on the establishment of the Department of Commerce and Agriculture, WA.

CORRESPONDENCE FILES, 'E' PREFIX, 1942–73

PP591/1

Recorded by: 1942–56 Department of Commerce and Agriculture, WA (CA 2890)

1956–73 Department of Primary Industry, WA (CA 2889)

Quantity: 3 metres

This series consists of administration and inspection files for the Department of Primary Industry.

CORRESPONDENCE FILES, ALPHABETICAL PREFIXES, 1942-73

PP495/1

Recorded by: 1942-56 Department of Commerce and Agriculture, WA (CA 2890)
1956-73 Department of Primary Industry, WA (CA 2889)

Quantity: 1 metre

This series consists of correspondence files about administrative matters and more important operational issues within the WA branch.

EXPORT AND APPROVED LABELS - REGISTRATION OF PREMISES, 1945-61

PP127/1

Recorded by: 1945-56 Department of Commerce and Agriculture, WA (CA 2890)
1956-61 Department of Primary Industry, WA (CA 2889)

Quantity: 0.36 metres

This series contains files created by the Department of Commerce and Agriculture about the registration of premises for export meat, fish and general tinned goods. The files include applications for registration, reports on applications and inspections of export factories, applications for approval, and samples of labels used on export goods.

EXPORT CONTROLS, SCRAP IRON AND STEEL POLICY, 1956-62

PP209/2

Recorded by: Department of Trade, WA (CA 2892)

Quantity: 0.18 metres

This series contains correspondence regarding policy and the fixing of quotas for the export of scrap iron and steel in WA.

EXPORT CONTROLS, SCRAP IRON AND STEEL INSTRUCTIONS, 1956-62

PP209/3

Recorded by: Department of Trade, WA (CA 2892)

Quantity: 0.18 metres

This series contains instructions and directions derived from government policy on scrap iron and steel exports.

TRADES AND INDUSTRIES PROMOTION COUNCIL, GENERAL, 1958-59

PP209/8

Recorded by: Department of Trade, WA (CA 2892)

Quantity: 0.18 metres

This series contains proposals for the constitution of the WA Trades and Industries Promotion Council and minutes of its meetings held between 1958 and 1959. The council was disbanded in 1959 as a result of a change in government.

CORRESPONDENCE FILES, 'P' PREFIX, 1962-71

PP415/1

Recorded by: 1962-63 Department of Trade, WA (CA 2892)
1963-71 Department of Trade and Industry, WA (CA 2898)

Quantity: 32 metres

This series contains files about the administration, staffing, organisation, function and policy of the branch. The files also contain valuable economic and sociological data about trade and primary and secondary industries in WA.

CORRESPONDENCE FILES, 'COMMODITIES' PREFIX, 1963-69

PP415/2

Recorded by: 1963 Department of Trade, WA (CA 2892)
1963-69 Department of Trade and Industry, WA (CA 2898)

Quantity: 0.36 metres

This series contains subject files about production and/or manufacture of both primary and secondary commodities.

ALPHANUMERIC INDEXES (COPIES) TO PP415/1 AND PP415/2, 1963-71

PP415/3

Recorded by: 1963 Department of Trade, WA (CA 2892)
1963-71 Department of Trade and Industry, WA (CA 2898)

Quantity: 0.18 metres

This series contains indexes to PP415/1 and PP415/2.

CORRESPONDENCE FILES, 'P' PREFIX, 1963-71

PP622/1

Recorded by: 1958-63 Department of Trade, WA (CA 2892)
1963-71 Australian Trade Commission, WA (CA 6705)

Quantity: 1 metre

This series consists of correspondence records that deal with the full range of departmental activities, including administration, legislation, import and export controls, and taxation exemption for overseas visitors.

CORRESPONDENCE (COMMODITY) FILES, 1971

PP652/1

Recorded by: Department of Trade and Industry, WA (CA 2898)

Quantity: 2 metres

This series contains files on the production and/or manufacture of both primary and secondary commodities and on administrative matters such as purchasing, export and import procedures, tenders and statistical data.

14. HEALTH

The Commonwealth Department of Health was established in 1921 and assumed responsibility for health matters in Western Australia. The department existed until 1987 and was responsible for a diverse and changeable range of functions.

Among the initial responsibilities of the Department of Health in WA was the control of quarantine matters. The Collector of Customs, WA controlled this function until 1909 when it was transferred to the Commonwealth Department of Trade and Customs. The positions of Chief Quarantine Officer and Sanitary Inspector, and the control of the Albany, Bunbury and Woodman Point quarantine stations (including their staffs) consequently became Commonwealth responsibilities.

The newly created Department of Health was charged with investigating the causes of disease and death and was required to establish laboratories for this purpose. The department assumed control of the Commonwealth Serum Laboratory and became responsible for distributing its products. The department was also required to educate the public about health matters and to control infectious and tropical diseases, particularly among discharged members of Australian Imperial Forces.

In 1946 the Commonwealth Government was given the power to legislate on pharmaceutical, hospital and sickness benefits and medical and dental services, and to use its powers under section 96 of the Australian Constitution to make grants to the States for health purposes.

Access to some Health records may be restricted because they contain personally sensitive material about identified individuals.

THE AGENCIES

Some Western Australian agencies associated with the Health portfolio are listed below.

1921-87	Department of Health, WA (CA 1041)
1924-80	Edward Millen Hospital, WA (CA 6765)
1925-82	Commonwealth Health Laboratory, Kalgoorlie (CA 3449)
1937-55	Commonwealth Health Laboratory, Broome (CA 3443)
1941-94	Repatriation General Hospital, WA (CA 4837)
1945-	5 th Dental Unit, Royal Australian Army Dental Corps (CA 5788)
1949-	Commonwealth Rehabilitation Service, WA (CA 5275)
1949-	Perth Hearing Centre, WA (CA 5601)
1952-	11 th Dental Unit, Royal Australian Army Dental Corps (CA 5789)

1963– Commonwealth Serum Laboratories
Commission (CA 1752)

THE RECORDS

Many records created by the Department of Health and other agencies are about the Hollywood Repatriation Hospital in Perth and its administration. Built in 1941, the 110th Australian General Hospital was renamed the Repatriation General Hospital in 1947. Each State had a repatriation general hospital that provided acute-care, diagnostic and treatment services to eligible veterans and their dependants.

Other notable Health records include general reports, information and publications about infectious or possible 'epidemic' illnesses such as tuberculosis and smallpox. Quarantine records also tie in with these Health files. In addition, some files contain regular reports on immigration centres such as Graylands and Northam.

The Department of Health was also responsible for examining people as they entered the Public Service and when (or if) they suffered job-related or job-threatening diseases or accidents.

CORRESPONDENCE FILES, 1929–52

K258

Recorded by: Department of Health, WA (CA 1041)

Quantity: 1.44 metres

This series deals with Department of Health activities between 1929 and 1952. Matters dealt with include the administration of the *Quarantine Act 1908*, investigations, control of the Commonwealth Serum Laboratory, health methodology and public health education, and the eradication, prevention and/or control of disease.

CORRESPONDENCE FILES, 1929–64

PP576/1

Recorded by: Department of Health, WA (CA 1041)

Quantity: 2 metres

This series contains important records on the department's organisation, policy and research, and on other health-related activities.

CORRESPONDENCE FILES, 1929–68

PP605/1

Recorded by: Department of Health, WA (CA 1041)

Quantity: 2 metres

Records in this series contain correspondence about Health Department operations in WA, including disease monitoring, fumigation for quarantine purposes and the production of instructions and circulars on health practices and procedures.

CORRESPONDENCE FILES, 1935-80

PP858/1

Recorded by: Department of Health, WA (CA 1041)

Quantity: 3 metres

Records in this series deal with Health Department activities in WA, including departmental organisation, establishment, policy and procedures, prosecutions, immunisation programs, disease and quarantine control, cemeteries, and vessel and aircraft inspection.

REPATRIATION GENERAL HOSPITAL, HOLLYWOOD (PLANS, DRAWINGS AND PHOTOGRAPHS), 1941-86

K1089

Recorded by: Repatriation General Hospital, WA (CA 4837)

Quantity: 0.03 metres

This series is a collection of plans, drawings and photographs recording the development of the 110th Australian Military Hospital, later renamed the Repatriation General Hospital, Hollywood.

THEATRE OPERATIONS REGISTERS, 1941-

K1079

Recorded by: Repatriation General Hospital, WA (CA 4837)

Quantity: 5 metres

This series contains registers of patients who received surgical care or underwent surgical procedures at the Repatriation General Hospital, Hollywood. The registers contain details about the patients' names, service numbers, surgical procedures and the names of their surgeons and anaesthetists.

CORRESPONDENCE FILES, ALPHABETICAL PREFIXES, 1947-94

K633

Recorded by: Repatriation General Hospital, WA (CA 4837)

Quantity: 21 metres

This series contains correspondence files on administrative and functional matters for the Hollywood Repatriation General Hospital. The main prefix used in the control system was 'HG' (hospital general), with sub-files allocated the prefixes 'HP' (hospital personnel and policy), 'HS' (hospital staff, general), 'HSR' (hospital staff records, policy), 'HR' (hospital recruitment policy), 'IR' (industrial relations), and 'SD' (staff development).

CORRESPONDENCE FILES, 'HG' PREFIX, 1947-94

K1097

Recorded by: Repatriation General Hospital, WA (CA 4837)

Quantity: 1 metre

This series contains subject index cards for the agency's main correspondence file series. The cards are arranged in alphabetical order by subject and show the file title and number allocated to it.

ADMISSION AND DISCHARGE REGISTERS - REPATRIATION GENERAL HOSPITAL, HOLLYWOOD, 1948-80

PP556/1

Recorded by: Repatriation General Hospital, WA (CA 4837)

Quantity: 1 metre

This series contains chronological registers of in-patients admitted to the hospital for treatment for pensionable disabilities and their discharge.

CORRESPONDENCE FILES, 1952-80

K142

Recorded by: Department of Health, WA (CA 1041)

Quantity: 10 metres

Records in this series deal with departmental housekeeping and operational matters.

Radioactivity - isotopes - general, 1946-71**K142, 134/2/1, part 2****Medical Planning Committee, 1950-81****K142, 144/1/2, parts 1-4****Fremantle Nursing Home, 1955-81****K142, 4/7/170**

DISEASE AND OPERATION INDEX, 1959-

K1082

Recorded by: Repatriation General Hospital, WA (CA 4837)

Quantity: 2 metres

This series contains cards and computer printouts recording details of patients diagnosed with particular diseases.

HILLVIEW WORKSHOP COMMITTEE, 1971-

K1101

Recorded by: Repatriation General Hospital, WA (CA 4837)

Quantity: 0.36 metres

This series contains minutes of meetings and working papers for the Hillview Workshop Committee, which was established at the Hollywood Repatriation General Hospital to provide assistance with patient rehabilitation.

Quarantine

THE AGENCIES

The quarantine function was transferred from State control to the Commonwealth in 1909 and placed within the portfolio of the Department of Trade and Customs, which in WA was effectively the Collector of Customs.

In 1909 quarantine stations for vessels, people and goods were located at Woodman Point, Albany, Point Macleod, Broome, Geraldton, Flinders Bay and Wyndham. Quarantine stations dealing with animals were located at Subiaco and Fremantle, while the fumigation of plants and other goods was handled at the State Fumigation Depot at Fremantle. In 1921 the quarantine function passed to the newly created Commonwealth Department of Health.

Access to some records listed under this category may be restricted because they contain references to personally sensitive matters (eg diseases) about named individuals.

1909-21	Quarantine Service, WA (CA 1754)
1921-91	Australian Quarantine Service, Fremantle, WA (CA 5650)

THE RECORDS

BRANCH RECORDS OF OPERATION, RANDOM ORDER, 1909-78 PT1675/1

Recorded by: 1909-21 Quarantine Service, WA (CA 1754)
1921-78 Australian Quarantine Service, Fremantle, WA (CA 5650)

Quantity: 5 metres

This series contains station logs, admission and discharge books and quarantine orders.

TRAINING MATERIAL (PHOTOGRAPHS, SLIDES, ETC), 1913-50 K284

Recorded by: 1913-21 Quarantine Service, WA (CA 1754)
1921-50 Australian Quarantine Service, Fremantle, WA (CA 5650)

Quantity: 0.18 metres

This series is a collection of photographs, slides and negatives, which were used as training material for quarantine inspectors. The material includes depictions of smallpox victims and sanitary conditions in WA.

CORRESPONDENCE FILES, QUARANTINE SERVICE, 1929–

K133

Recorded by: Australian Quarantine Service, Fremantle, WA (CA 5650)

Quantity: 5 metres

Records in this series deal with various activities of the Quarantine Office, Fremantle. The files contain information on navigation, ship inspections, newspaper clippings, returns, organisation, staff movements and training, diseases and deaths.

Insects, 1942–83**K133, 12/1****Ship inspections, 1960–63****K133, 19/3****Repairs – new works – Woodman’s Point [Woodman Point], 1961–63****K133, 26/1A****Air navigation – plant and animal quarantine, 1968–70****K133, 2/2F**

15. IMMIGRATION AND MULTICULTURAL AFFAIRS

Most Commonwealth Department of Immigration policy records are held in either the Melbourne Office or the Canberra Office of the National Archives because policy matters were generally decided in Melbourne or Canberra.

However, the Perth Office of the National Archives holds hundreds of thousands of records detailing how immigration policies affected individuals, families and groups of people. These records document government policy and personal circumstance, and reveal how these different approaches interact. Case files, for example, may contain emotional letters from prospective migrants and their relatives juxtaposed against the candid and sometimes racist comments made by government officials about how those applicants were likely to blend into the Australian way of life.

Access to some records may be restricted because they contain sensitive information about people. Many case files contain checks made by the Australian Security Intelligence Organization and signatures made by ASIO agents in the records have been masked.

Immigration

THE AGENCIES

The Department of Trade and Customs administered immigration matters in Western Australia until 1945 when the Department of Immigration took responsibility for the function.

The Department of Immigration was responsible for the admission of migrants, the registration and deportation of aliens and the emigration of children and Indigenous people. It was required to encourage migration and to control the immigration of indentured coloured labour. It was responsible for nationality and naturalisation matters, the issue of passports, the publication of foreign language newspapers and the repatriation of destitute Australians from overseas.

1853–	Collector of Customs, WA (CA 808)
1945–74	Department of Immigration, WA (CA 962)

THE RECORDS

The Perth Office holds a great variety of records created by the Department of Immigration. Some of the more regularly accessed series are described below.

ALIEN REGISTRATION DOCUMENTS, ALPHABETICAL SERIES, 1948–65

K1331

Recorded by: Department of Immigration, WA (CA 962)

Quantity: 57 metres

Between 1948 and 1965 all foreigners living in, or entering, Australia had to apply for registration. They were then issued

with a certificate of registration. The applications include personal particulars (eg name, address, nationality, occupation and family details) and a photograph of the applicant.

Aliens' passports and travel documents

Until 1950 passports and travel documents were taken from aliens (ie non-British nationalities) entering Australia under the provisions of the *Immigration Act 1920*. The passports were returned when the individual departed the country. If a person remained in Australia and applied for naturalisation, the passport was usually attached to the naturalisation file when the application was made in the State in which the passport was held. If the naturalisation application was made in another State, the passport was generally forwarded to Central Office, Department of Immigration.

ALIEN PASSPORTS AND TRAVEL DOCUMENTS, 1925-45

PP9/4

Recorded by: 1925-45 Collector of Customs, WA (CA 808)
1945 Department of Immigration, WA (CA 962)

Quantity: 13 metres

This series contains passports and associated travel documents taken from all aliens in Australia under the provisions of the *Immigration Act 1920*. This action ceased on 30 December 1950.

Alien registration documents

The records known as registered alien documents consist of forms and related correspondence used to register aliens between 1948 and 1965 under the *Aliens Act 1947*. This Act required the Department of Immigration to establish a register of aliens in each State to record details about aliens residing in and entering the Commonwealth. Under the legislation, every alien had to apply to be registered and was subsequently issued with a certificate of registration. The documents record details such as the alien's arrival in Australia, changes of address and/or employment, notification of marriage and naturalisation, and application for registration as an alien. The forms also record nationality, physical appearance and passport details. A photograph of the applicant was normally attached to the registration application form.

REGISTER OF ALIENS MAINTAINED UNDER WAR PRECAUTIONS (ALIENS REGISTERED) REGULATIONS, 1916-30

PP14/3

Recorded by: 1916-19 Headquarters, 5th Military District [I],
CMF, WA (CA 4811)
1919-20 Investigation Branch, WA (CA908)

Quantity: 32 metres

This series consists of alien registration cards, which were initially collected by the police and forwarded to the Intelligence Section, General Staff, 5th Military District (WA). After 1919 the cards were collected by officers of the Commonwealth Investigation Service. Among the details included about migrants on these cards are their full names,

nationalities, gender, birthplaces and dates of birth. Other information relates to the ships on which they arrived, their homes overseas and in Australia, details of their passports and their occupations. Personal descriptions, signatures and imprints of their left thumb are also included.

Child migrants' records

The following series of Department of Immigration correspondence files include some policy files and some inspection reports of institutions that accepted child migrants. The reports can include information on individual children but primarily report on living conditions and the maintenance of buildings. For more details about individual files see the National Archives research guide *Good British Stock: Child and Youth Migration to Australia* (No. 11).

CORRESPONDENCE FILES, 'W59' PREFIX, 1959-73

K403

Recorded by: Department of Immigration, WA (CA 962)

Quantity: 22 metres

This series contains policy and subject files that cover a wide range of departmental activities.

Fairbridge - general inspections, c.1959-84

K403, W59/101

Castledare Catholic Home, 1951-57

K403, W59/89

CORRESPONDENCE FILES, 'W' PREFIX, 1955-

K47

Recorded by: Department of Immigration, WA (CA 962)

Quantity: 919 metres

This series contains correspondence files dealing with immigration matters.

Fairbridge Farm Society Overseas League Scheme, 1956-61

K47, 1959/998

Child migration selection documents

These documents for British, Irish and Maltese children are the authorities issued from Australia House in London for children to be sent to Western Australian institutions such as Fairbridge Farm School, St Joseph's Farm (Bindoon), St Vincent's Orphanage and Queen's Park (Castledare). The documents were signed by a child's parent or guardian and provide a brief physical description (sometimes including an 'intelligence' assessment) as well as the details of a medical examination.

CHILD MIGRATION SELECTION DOCUMENTS, BRITISH CHILDREN, ORDERED BY SURNAME, 1947-59

PP93/10

Recorded by: Department of Immigration, WA (CA 962)

Quantity: 2 metres

This series contains forms used under the Commonwealth Child Migration Scheme as the basis for the selection of migrants. The forms were completed by approved voluntary organisations in conjunction with the parents or guardians or the children. Upon the departure of the children to Australia,

the forms and associated documentation was forwarded to their destination. In WA, these documents, including birth certificates and school reports, were handed over to the Child Welfare Department.

CHILD MIGRATION SELECTION DOCUMENTS, MALTESE CHILDREN,
ORDERED BY SURNAME, 1947-59

PP93/11

Recorded by: Department of Immigration, WA (CA 962)

Quantity: 1 metre

This series contains forms used under the Commonwealth Child Migration Scheme as the basis for the selection of migrants. The forms were completed by approved voluntary organisations in conjunction with the parents or guardians or the children. Upon the departure of the children to Australia, the forms and associated documentation was forwarded to their destination. In WA, these documents, including birth certificates and school reports, were handed over to the Child Welfare Department.

Crew lists

Lists of crew arriving in WA date from about 1900 although some earlier lists were written on the passenger manifests. Details supplied on the lists varied over the years. Records in this category include a register of deserters 1922-44 (K1354), certificates of discharge (PP182/2), a pearling register (PP363/2) and the official log book of the *SS Cape Otway* (PP345/1).

CREW LISTS (INWARD), CHRONOLOGICAL SERIES, 1897-1923

K271

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 24 metres

The forms contained in this series provide details about incoming crew. Information recorded includes the name, nationality, age and race of crew members, the date and place of engagement and capacity in which engaged, and remarks. Customs officials endorsed the forms, which also showed restrictions placed on crew members, the number of coloured and white alien crew members, the number of desertions (if any), and the previous and next port of entry.

CREW LISTS OF SHIPS ENTERING WA PORTS, 1923-54

PP1/1

Recorded by: 1923-45 Collector of Customs, WA (CA 808)
1945-54 Department of Immigration, WA (CA 962)

Quantity: 20 metres

This series consists of forms supplied by shipmasters which provide full details on all crew members (eg full names, nationality, age, race, capacity in which engaged, date and place of engagement and remarks).

Dictation tests

The dictation test was introduced in 1901 and consisted of a 50-word passage of dictation in any European language. The test was applied to people who were ineligible to apply for permanent residence in Australia. Certificates of exemption from the dictation test were issued to non-European, non-naturalised people who had lived in Australia for more than five years and wanted to leave temporarily. The certificates show the name, nationality, age, birthplace and physical description (a photograph was usually included), and travel details.

Dictation Test – Certificates of Exemption 1901–55

K1145

Recorded by: 1901–45 Collector of Customs, WA (CA 808)
1945–55 Department of Immigration, WA (CA 962)

Quantity: 7 metres

Records in this series contain certificates of exemption from the dictation test for aliens who had left Australia temporarily. Details recorded about individuals include their name, nationality, birthplace, age and physical appearance. Side and front photographs of the person were also included.

Book No. 97 146/1913

Form No. 21. COMMONWEALTH OF AUSTRALIA. No. 068
DUPLICATE. Immigration Restriction Acts 1901-1905 and Regulations.

CERTIFICATE EXEMPTING FROM DICTATION TEST.

I, Gusdell Stephens Madgwick the Collector of Customs for the State of Western Australia in the said Commonwealth, hereby certify that Mahomet Said hereinafter described, who is leaving the Commonwealth temporarily, will be accepted from the provisions of paragraph (a) of Section 3 of the Act if he returns to the Commonwealth within a period of 36 months from this date.

Date 16-8-13 C. J. Madgwick
Collector of Customs.



DESCRIPTION.

Nationality <u>Afghan</u>	Birthplace <u>Afghanistan</u>
Age <u>37 yrs</u>	Complexion <u>Dark</u>
Height <u>5 ft 10 1/2 ins</u>	Hair <u>Black</u>
Build <u>Slender</u>	Eyes <u>Brown</u>
Particular marks <u>Scars on middle of left wrist also one on right wrist</u>	

(For impression of hand see back of this document.)

PHOTOGRAPHS.

Full Face:— Profile:—

OWH  

Date of departure 16/8/13 Destination Colombo

Ship SS. Souda

Date of return _____ Ship _____

Port _____

Customs Officer

Certificate of exemption from the dictation test, 1913. NAA: K1145, 1913/146, Mahomet SAID (Afghan)

Immigration case files

These files document a variety of immigration activities including applications for naturalisation, admission of relatives or friends to Australia, re-entry permits, passports and deportation cases. Nominal index cards such as those found in series PP513/4 can assist in locating case files, while the National Archives has a microfiche index to naturalisation, which Archives staff will search on behalf of members of the public as it is in closed access.

GENERAL CORRESPONDENCE FILES, 'H' INFIX, 1926-50

PP6/1

Recorded by: 1926-45 Collector of Customs, WA (CA 808)
1945-50 Department of Immigration, WA (CA 962)

Quantity: 41 metres

This series is a collection of general files dealing with migration matters. It includes reports by the Boarding Branch on vessels and aliens; applications for naturalisation, for certificates of exemption from the dictation test and for admission to Australia as a migrant; nominal rolls of migrants supplied by overseas posts; and reports on unsuitable migrants.

GENERAL MIGRATION CORRESPONDENCE FILES, YEAR PREFIX, 1951

PP9/1

Recorded by: Department of Immigration, WA (CA 962)

Quantity: 26 metres

Records in this series deal with applications for the admission of relatives or friends to Australia; applications for naturalisation and passports; ships' immigration reports; and applications by students for certificates of exemption from the dictation test.

Migrant selection documents

Migrants completed these documents when they applied to come to Australia under a number of postwar schemes. The series in this category are usually ordered alphabetically within years and are separated according to category (eg Irish, Maltese or British assisted and unassisted migrants, child migrants and European migrants). The documents generally consist of medical examination results and information about the individual's (or family's) background. Other information might include previous addresses and employment, date and place of birth, nationality, physical description and/or photograph, religion, education standard and particulars about dependants. Although a number of series deal with migrant selection, the main series in this category is described below.

BRITISH MIGRANT SELECTION DOCUMENTS, 1948-56

PP4/1

Recorded by: Department of Immigration, WA (CA 962)

Quantity: 23 metres

Files in this series deal with applications for assisted passage to Australia by citizens of the United Kingdom. The files include medical reports and x-rays. Applicants were required to show their full name, postal address, date of birth, place of

birth (if not born in the United Kingdom), marital status and other personal details.

EIRE MIGRANT SELECTION DOCUMENTS, ALPHABETICAL SERIES, 1948-49

PP93/9

Recorded by: Department of Immigration, WA (CA 962)

Quantity: 1 metre

This series consists of application forms for assisted passage to Australia filled in by the applicants in Eire.

Passenger manifests

The K269 series contains the inward passenger manifests (often called passenger lists) of ships and aircraft that arrived at the Port of Fremantle and Perth Airport between 1898 and 1978. Records of arrivals that predate 1898 can be found at the WA State Records Office, while microfilm copies of K269 are available at offices of the National Archives in Melbourne, Canberra and Sydney and at the J S Battye Library in Perth.

The Western Australian Genealogical Society is currently undertaking an indexing project documenting arrivals up to 1925. This project also includes passengers listed as being 'in transit'. The manifests from different years vary in the information they provide - some include age, marital status and occupation of passengers, nationality and port of embarkation as well as intended destination, while other manifests merely state the name of the vessel, its arrival date and the names of its passengers.

The outward passenger manifests detailed below record the names of passengers boarding ships in WA for overseas and intra- and interstate travel until 1910. After 1910 only passengers proceeding overseas had their details recorded. The manifests record ship names, aircraft call signs, dates of departure from WA and the intended destination of each passenger. Personal information recorded about passengers varies over the years. Early manifests usually include age, occupation and nationality while later ones state only the name of the vessel, departure date, passenger name and destination.

OUTWARD PASSENGER LISTS, FREMANTLE, CHRONOLOGICAL, 1898-1923

PP281/2

Recorded by: Collector of Customs, WA (CA 808)

Quantity: 10 metres

This series contains lists of passengers who left WA by ship between 1898 and 1923.

INWARD PASSENGER MANIFESTS FOR SHIPS AND AIRCRAFT (FREMANTLE PORT, PERTH AIRPORT AND OUTPORTS), 1898-1978

K269

Recorded by: 1898-1945 Controller of Customs, WA (CA 808)
1945- Department of Immigration, WA (CA 962)

Quantity: 95 metres

This series contains lists and details of persons who arrived in WA from interstate or overseas. Details include the names of ships or flight numbers, and dates of arrival.

OUTWARD PASSENGER MANIFESTS FOR SHIPS AND AIRCRAFT (FREMANTLE, PERTH AIRPORT AND OUTPORTS), 1898-1978

K1142

Recorded by: 1898-1945 Collector of Customs, WA (CA 808)
1945-74 Department of Immigration, WA (CA 962)

Quantity: 2 metres

This series contains lists and details of persons who left WA for interstate or overseas. Details include the names of ships or flight numbers, and dates of departure.

OUTWARD SHIPS PASSENGER MANIFESTS, 1923-58

PP240/2

Recorded by: 1923-45 Collector of Customs, WA (CA 808)
1945-58 Department of Immigration, WA (CA 962)

Quantity: 11 metres

This series contains lists of passengers who left WA by ship between 1923 and 1958.

Form No. 12 **IMMIGRATION ACT, 1901-1912**

REPORT OF PASSENGERS For the Port of Fremantle W.A.
from Paris beyond the Commonwealth

Ship Orsova Master C. G. Matheson from London
Agents Quent Line Arrived Fremantle 4th day of May 1922.

REGULATION 15
DUTY OF MASTER AND MEDICAL OFFICERS OF VESSELS
15. (1) The Master of a Vessel, other than a public vessel of a Government arriving at any port in the Commonwealth, from ports beyond the Commonwealth, with any passengers on board for that port, shall, before making entry at the Customs, deliver to an officer a list of all the passengers for that port, specifying, to the best of his knowledge, the names, nationalities, rank, place of shipment, and calling or occupation of each of those passengers.
(2) The Master and the Medical Officer (if any) of the vessel shall make and sign a statement in writing on the list stating to the best of their knowledge and belief, as to each of the passengers, whether he or she is insane or mentally defective, or is suffering from epilepsy, pulmonary tuberculosis, trachoma, or any loathsome or dangerous communicable disease, at her entry, or has, or is suffering from any other disease or mental or physical defect likely to cause him or her to become a charge upon any public or charitable institution.
(3) The Master or Medical Officer of a vessel who releases or permits to make on land the statement required by this section, or who makes or signs any statement under this section which is incorrect in any material particular, shall be guilty of an offence against these Regulations.

No.	Name	Nationality	Race	Adults (18 Years and upwards)		Children (Under 18 Years)		Place of Shipment	Calling or Occupation	Remarks
				M	F	M	F			
1	McKean Mrs. G.	British	White		33			London	Nil.	
2	Bennet Mrs. S.	British	Ditto	21				do	Gao. Mef. Mfct.	
3	Barlow Mrs.	British	Ditto		31			do	Nil.	Brit. M.R.
4	Soddard Major R. E.	British	Ditto	43				London	Overseas Trade Commission	12 5 0 0
5	Mrs. Donald Mrs. J.	British	Ditto			5		Colombo		Brit. France
6	Mrs. Donald Mrs. R.	British	Ditto			2		do	Agent	3 1 0 0
7	Bottomley Mrs. W. E.	British	Ditto	33				London	Agent	
8	Ellison Mrs. H. K.	British	Ditto	41				do	Girl Servant	Brit. Baylon
9	Kepp Mrs. Q. E.	British	Ditto		57			do	Nil.	
10	Hebb Mrs. Q. E.	British	Ditto	36				do	Sales Manager	2 5 1 1
11	Mrs. Donald Mrs. J.	British	Ditto	29				Colombo	Nil.	
12	Warrington Mrs. A. J.	U.S.A.	Ditto	55				do	Traveler & Student	Brit. Italy
13	Besant Mrs. Anne	British	Ditto	74				do	Lat. Ed. & School. Land. Supr.	1 0 0 0
14	Cuniffe Mrs. H.	2nd Class	Ditto	65				do		
15	Stetchley Mrs. J. D.	British	White	72				London	Butcher	amel. Baylon
16	Wilson Mrs. L.	Ditto	Ditto	34				do	Nil.	1 0 0 0
17	Baffin Mrs. R.	Ditto	Ditto	39				do	Nil.	
18	Savage Mrs. J. C.	Ditto	Ditto	41				do	Contractor	Spanish Italy
19	Ormsby Mrs. B.	Ditto	Ditto	65				do	Housekeeper	12 0 0 0
20	Ortega Rev. Stefano	Ditto	Ditto	33				Naples	Minister of Religion	
21	Ortega Rev. Agostino	Spanish	Ditto	19				do	Minister of Religion	1 0 0 0
22	Rodriguez Rev. Bernardo	Ditto	Ditto	18				do	do	
23	Walker Mrs. J. E.	British	Ditto	42				COLOMBO	COLOMBO	
24	Walker Mrs. D. H. C.	British	Ditto	56				COLOMBO	COLOMBO	
25	Lawrence Mrs. D. H.	Ditto	Ditto	36				COLOMBO	COLOMBO	
26	Lawrence Mrs. F.	Ditto	Ditto	42				COLOMBO	COLOMBO	
27				13	11	1	1			

The names of famous writer D H Lawrence and his wife, Freda, appear at the bottom of this passenger manifest, 1922. NAA: K269, 4/5/22

INWARD SHIPS PASSENGER CARDS, ALPHABETICAL SERIES, 1948-50

K1305

Recorded by: Department of Immigration, WA (CA 962)

Quantity: 10 metres

This series comprises cards completed by passengers arriving by ship into Western Australia and contain more information than the passenger manifests. Owing to the problem of storing the cards they were only in use from July 1948 to December 1950.

Ships' nominal rolls

Although the following collection contains large gaps, its records can sometimes supply a little more information than the passenger manifests. The details recorded usually include the date on which a ship left its previous port and reports of unusual happenings or problems that occurred during its voyage or on its arrival in port.

SHIPS' NOMINAL ROLLS, PASSENGER LISTS, 1926-54

PP482/1

Recorded by: 1926-45 Collector of Customs, WA (CA 808)
1945-52 Department of Immigration, WA (CA 962)

Quantity: 3 metres

This series contains ships' nominal rolls, reports and passenger lists of migrants disembarking at or in transit through the Port of Fremantle.

Multicultural affairs

Until comparatively recently, multicultural affairs in Western Australia, as elsewhere in Australia, were characterised by an emphasis on assimilation rather than cultural diversity. In the past little was done to help migrants from non-English-speaking backgrounds adapt to life in what its Anglo-Saxon inhabitants regarded as a British country. However, over the past 40 years this situation has changed significantly. Initiatives by State and Federal governments have attempted to improve relations between the different ethnic groups that now make up the Australian community.

THE AGENCY

The Good Neighbour Council of Western Australia liaised with the Federal Government, State governments and Good Neighbour Councils in the other States to develop and improve ethnic and community relationships.

The council established and/or promoted interpreter services, community and migrant education, ethnic festivals and relief appeals. It planned special projects, such as migrant-orientated seminars on employment and mental health, and sponsored and published research about migrants.

Access to some records in this category may be restricted because they contain personally sensitive information about individuals.

THE RECORDS

ADMINISTRATION FILES, 1949–80

K1217

Recorded by: 1955–67 Commonwealth Office of Education, Perth
(CA 595)
1967–72 Department of Education and Science, Perth
(CA 1751)

Quantity: 7 metres

This series contains administration files on variety of topics related to education. It includes agenda and minutes of committees, press releases, statistics and information about the Commonwealth Scholarship Scheme.

Migrant education – general (Department of Education), 1955–67

K1217, 35/2/3

CORRESPONDENCE FILES, GOOD NEIGHBOUR COUNCIL, 1950–79

K1225

Recorded by: Good Neighbour Council of WA (CA 7268)

Quantity: 5 metres

Records in this series detail work carried out by the Good Neighbour Council in WA.

CORRESPONDENCE FILES, 1954–

K38

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 104 metres

The files in this series deal with activities related to employment and labour. As well as general correspondence files, the series also holds the personal case files of individuals receiving assistance through various national manpower policies and schemes.

Good Neighbour Council – lists of representatives and office bearers, 1968–73

K38, 1967/1058

CORRESPONDENCE FILES, 'W59' (WESTERN AUSTRALIA, 1959) PREFIX, 1959–73 K403

Recorded by: Department of Immigration, WA (CA 962)

Quantity: 23 metres

This series contains the department's policy and subject files, which deal with the department's activities.

Assimilation – Good Neighbour Council regional conferences, 1955–65

K403, W59/134, parts 1–6

16. INDIGENOUS AUSTRALIANS

For Indigenous people, the passing of the 1967 referendum was a significant milestone because it led to the amendment of section 51(xxvi) and the repeal of section 127 of the Australian Constitution. However, the transferral of responsibility for Aboriginal affairs from State Governments to the Commonwealth actually took place over a number of years.

Some records about Indigenous people are restricted or closed because access to them would involve the unreasonable disclosure of personal information or of matters of cultural sensitivity. Special access arrangements apply to records from the Royal Commission into Aboriginal Deaths in Custody.

THE AGENCIES

The Western Australian Department of Native Welfare became the Aboriginal Affairs Planning Authority in 1972, but it took until 29 June 1974 for certain functions and agency staff to be transferred to the Commonwealth Department of Aboriginal Affairs. For some time the WA Regional Director of the Department of Aboriginal Affairs was also the Commissioner of the WA State Aboriginal Affairs Planning Authority.

1928–36	Aborigines Department, WA (CA 5269)
1936–53	Department of Native Affairs, WA (CA 5270)
1950–72	Department of Native Welfare, WA (CA 5271)
1972–74	Aboriginal Affairs Planning Authority (CA 5272)
1974–90	Department of Aboriginal Affairs WA (CA 2604)
1990–	Aboriginal and Torres Strait Islander Commission (ATSIC), WA (CA 7078)

THE RECORDS

Files containing correspondence wholly pre-dating 30 June 1974 were transferred to the State archival authorities (now the State Records Office of Western Australia) in 1987.

Few WA records held by the National Archives have starting dates prior to 1974. These, and records dating from the mid-1970s and 1980s, are held in a large number of correspondence series transferred from Aboriginal and Torres Strait Islander Commission offices throughout WA to the Perth Office of the Archives.

The Perth Office holds records of the Royal Commission into Aboriginal Deaths in Custody collected in WA. The items are listed on RecordSearch and you should consult Archives staff about access arrangements for these records. The National Archives research guide No. 2, *Aboriginal Deaths in Custody: The Royal Commission and Its Records, 1987–1991*, provides detailed information about the Royal Commission.

Further records about Aboriginal matters can be found in the holdings of other Commonwealth agencies. For example, the Department of Works constructed buildings and roads on Aboriginal missions and land, and numerous details – including plans – of such

work has been archived. The Postmaster-General's Department employed Aboriginal people for mail deliveries (especially in country and remote areas) and the Commonwealth Electoral Commission conducted education programs to encourage Aboriginal people to vote. These sorts of activities are commonly documented in the agencies' correspondence files.

GENERAL ADMINISTRATION FILES, 1892-1960

PP131/1

Recorded by: Commonwealth Bureau of Census and Statistics, WA (CA 1097)

Quantity: 12.60 metres

This series contains correspondence files on statistical methods and principles.

Information about 'Aboriginal vocabulary', customs, and habits, 1904

PP131/1, 1904/238

CORRESPONDENCE FILES, 1928-

K431

Recorded by: 1928-36 Aborigines Department, WA (CA 5269)
1936-53 Department of Native Affairs, WA (CA 5270)
1953-72 Department of Native Welfare, WA (CA 5271)
1972-74 Aboriginal Affairs Planning Authority (CA 5272)
1974-90 Department of Aboriginal Affairs (by 1977,
Department of Aboriginal Affairs), WA (CA 2604)
1990- ATSIC, WA (CA 7078)

Quantity: 120 metres

Files in this series contain material about specific functions of agencies responsible for Aboriginal affairs. The files also deal with general administrative and housekeeping matters.

CORRESPONDENCE FILES, 1955-64

PP396/1

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 8 metres

This series contains files on policy and departmental operations as well as research into industrial activity, demography and production.

Federal and State policy regarding Aboriginal assimilation and welfare, c1963-70

PP396/1, 1963/626

17. INDUSTRIAL RELATIONS

THE AGENCIES

After its establishment in 1905, the Industrial Registry in Western Australia took responsibility for the registration of union organisations (as required by the *Conciliation and Arbitration Act 1904*) and also acted as the District Registry of the Commonwealth Conciliation and Arbitration Commission.

Gradually the registry grew and took on the broader functions of industrial relations, employee welfare and research into labour questions. In the 1940s and 1950s national concern with World War II and postwar reconstruction ensured the growth of Commonwealth activity in industrial relations. In the mid-1960s the Industrial Registry, as a constituent of the various portfolios associated with the Department of Labour and National Service, established its own office and became seen as a distinct departmental division in its own right.

1905–	Industrial Registry, District Registry, WA (CA 896)
1966–72	Department of Labour and National Service – Industrial Relations Division, WA (CA 1761)

THE RECORDS

Records of the early activities of the Industrial Registry do not appear to be held in the Perth Office of the National Archives and it is likely that they were sent to the head office of the agency in Melbourne.

The series recorded below contain records dealing with general conciliation and arbitration matters. These include the functioning of industrial machinery and statutory provisions, measures directed towards the maintenance of industrial peace and the provisions of industrial information and advice, particularly as it related to Commonwealth government agencies.

Some files deal with policy, precedent and historical matters in relation to industry, commerce, trade unionism and economics research. Correspondence series created by agencies with responsibility for some industrial matters may also contain relevant records.

CORRESPONDENCE FILES, 'M' (MAIL SERVICES) PREFIX, 1934–74

K1205

Recorded by: Postmaster-General's Department, Perth (CA 1035)

Quantity: 6.3 metres

This series contains files on the installation and maintenance of mail services.

Miscellaneous – coal miners strike – curtailment of train services – decreased mail despatches, 1936

K1205, M1936/172

ADMINISTRATION CORRESPONDENCE FILES, 1944-67

PP507/1

Recorded by: Director of Social Services, WA (CA 848)

Quantity: 1.08 metres

Files in this series deal with departmental policy, precedent, decision-making and statistics.

Various strikes, coal mines, gold mine - Kalgoorlie, 1949-52**PP507/1, USB/20**

GENERAL CORRESPONDENCE FILES, LABOUR AND NATIONAL SERVICE, 1946-75 PP578/1

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 4 metres

Records in this series deal with policy, precedent, advice and operations in areas such as arbitration, Aboriginal employment, rehabilitation, industrial law and disputes, strike and employment statistics, productivity, external aid assistance, safety, female employment and national resources. The records also contain minutes and records of committees and conferences on these subjects.

CORRESPONDENCE FILES, 1946-83

PP973/1

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 1.62 metres

Local trades committees - rates of trade testing - fees and allowances re payment of costs, 1946-79**PP973/1, 1975/5322****WA Industrial Arbitration Act 1962 and provisions, 1962-80****PP973/1, 1977/4526****Strike statistics, 1964-79****PP973/1, 1977/429**

CORRESPONDENCE FILES, 1950-77

PP651/1

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 2 metres

Files in this series deal with conciliation and arbitration matters, including the function of industrial machinery and statutory provisions, measures directed to the maintenance of industrial peace, coordination of industrial matters affecting Commonwealth agencies, industrial information and advice services, and manpower development and training.

CORRESPONDENCE FILES, 1954-

K38

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 144 metres

Records in this series deal with employment and labour activities. As well as general correspondence, the records include the personal case files of people receiving assistance through various national manpower schemes.

CORRESPONDENCE FILES, 1955-64

PP396/1

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 7 metres

Records in this series deal with policy, operational and research matters for industrial activity, demography and production.

Waterside workers - authorised stoppages and subsequent developments, 1964-70

PP396/1, 1963/580

CORRESPONDENCE FILES, 1965-66

PP446/1

Recorded by: Department of Labour and National Service, WA (CA 1761)

Quantity: 5 metres

Records in this series deal with policy, precedent and historical matters in relation to industry, commerce, trade unionism and economical research. They also contain important decisions about the implementation and administration of the *National Service Act 1951* in WA.

18. LAW

THE AGENCY

In 1941 the Deputy Crown Solicitor's Office in Perth took over functions previously managed by the Crown Solicitor's Office.

The Crown Solicitor's Office, and later the Office of Deputy Crown Solicitor, acted as the legal office of the Commonwealth in Western Australia. It prepared agreements, contracts, guarantees and other security documents, leases, mortgages and conveyances of real and personal property. The office also conducted litigation on behalf of the Commonwealth and carried out prosecutions for breaches of Commonwealth law. It provided legal advice to Commonwealth agencies and authorities on day-to-day organisational matters.

THE RECORDS

CORRESPONDENCE FILES (LEGAL) 'WA' PREFIX, 1944-69

PP352/1

Recorded by: Deputy Crown Solicitor's Office, WA (CA 890)

Quantity: 27 metres

Records in this series deal with the instructions of the Attorney-General or his delegates about legal opinions and advice.

Mining leases on Commonwealth Railways property, 1946-47

PP352/1, WA2496

Treasure trove - search of WA coast, 1948-50

PP352/1, WA3900

Rottneest Island - land acquisition - Army, 1948-53

PP352/1, WA3723

McRobertson Miller Airlines- Department of Civil Aviation - aircraft accident, 1949

PP352/1, WA4388

Official records - public access to archives, 1955-56

PP352/1, WA11231

Freda Armstrong - defamatory broadcast, 1963

PP352/1, WA17960

CORRESPONDENCE FILES, 'WA' PREFIX, 1944-70

K531

Recorded by: Deputy Crown Solicitor's Office, WA (CA 890)

Quantity: 1.98 metres

This series contains the operational case records of the Deputy Crown Solicitor's Office in WA. The records deal with property, contracts, prosecutions, claims, bankruptcy, debt recovery and miscellaneous matters.

NOMINAL INDEX CARDS, CORRESPONDENCE SERIES, 'WA' PREFIX, 1944-70 K773

Recorded by: Deputy Crown Solicitor's Office, WA (CA 890)

Quantity: 2.88 metres

This series contains index cards for K531, the department's main correspondence files series between 1944-70. The cards are held in alphabetical order by name of the person or subject to which the file refers.

Bankruptcy

Jurisdiction over bankruptcy matters became a Commonwealth responsibility with the passing of the *Bankruptcy Act 1924*. In WA, however, the function remained under the control of the State Supreme Court until 1928.

THE AGENCY

The Bankruptcy Branch, WA comprised two sections, one led by the Registrar in Bankruptcy and the other by the Official Receiver in Bankruptcy. The first Registrar in Bankruptcy, WA was Thomas Frederick Davies, and Morrie Melville Moss, after appointment by the Governor-General in Council, became the Official Receiver in Bankruptcy, WA. The Official Receiver was required to investigate the conduct, property and transactions of bankrupts.

1928-77 Bankruptcy Branch - Registrar in Bankruptcy,
WA (CA 930)

1928- Bankruptcy Branch - Official Receiver, WA
(CA 938)

THE RECORDS

REGISTER OF DEEDS, SEQUESTRATION ORDERS AND DISCHARGES,
1892-1928

PP453/5

Recorded by: Bankruptcy Branch - Registrar in Bankruptcy, WA (CA 930)

Quantity: 0.18 metres

This series consists of three registers of deeds of assignment, sequestration orders and discharges effected under the Western Australian *Bankruptcy Act 1892*. Each volume is alphabetically indexed by debtor name, and shows the year of action and the numerical sequence of the case.

REGISTER OF PETITIONS (FORM 184), 1928-56

PP195/7

Recorded by: Bankruptcy Branch - Registrar in Bankruptcy, WA (CA 930)

Quantity: 0.36 metres

This series contains two registers showing basic details of all bankruptcy petitions lodged.

REGISTER OF BANKRUPTCY NOTICES, 1928-56	PP453/3
Recorded by: Bankruptcy Branch – Registrar in Bankruptcy, WA (CA 930)	
Quantity: One volume	
This series contains a register of bankruptcy notices issued in WA between 1926 and 1956.	
INDEX OF SEQUESTRATIONS AND PROCEEDINGS, PARTS XI-XII, 1928-61	PP355/1
Recorded by: Bankruptcy Branch – Registrar in Bankruptcy, WA (CA 930)	
Quantity: 0.54 metres	
This series consists of indexes of bankruptcies and sequestrations. Information includes the names, addresses and occupations of bankrupt individuals.	
BANKRUPTCY FILES, PART XI (1924 ACT), 1928-68	K187
Recorded by: Bankruptcy Branch – Registrar in Bankruptcy, WA (CA 930)	
Quantity: 33.48 metres	
The series contains bankruptcy files of people dealt with under Part XI of the <i>Bankruptcy Act 1924</i> . These files deal with schemes of arrangement and, in some instances, deeds of assignment for debtors. The files also contain certificates of resolution, affidavits, accounts, proof of debt, statements of affairs, resolutions and related correspondence.	
BANKRUPTCY FILES, PART XII (1924 ACT), 1928-68	K189
Recorded by: Bankruptcy Branch – Registrar in Bankruptcy, WA (CA 930)	
Quantity: 5.94 metres	
This series contains files about people dealt with under Part XII of the <i>Bankruptcy Act 1924</i> . The series mainly deals with the rearrangement of debtors' financial affairs and the realisation of assets for this purpose. The files contain deeds of arrangement, supporting affidavits, accounts, resolutions, court orders, proof of debt and any related correspondence.	
SEQUESTRATION ORDER FILES, 1928-	K31
Recorded by: Bankruptcy Branch – Registrar in Bankruptcy, WA (CA 930)	
Quantity: 33.48 metres	
The series contains individual case files of sequestration orders for declared bankrupts (ie individuals or partnerships). The files contain petitions for sequestration orders; statements of debtors' affairs; and routine associated documents such as notes of public examinations of debtors, applications to the Bankruptcy Court for permission to realise on saleable assets; and statements showing the financial position of an estate when declaring a dividend.	

CREDITORS' PETITION FILES, 'WP' PREFIX, 1928-

K1231

Recorded by: Bankruptcy Branch – Registrar in Bankruptcy, WA (CA 930)

Quantity: 11.34 metres

This series contains creditors' petition case files that had been dismissed, withdrawn or adjourned, or had lapsed. The files were created when debtors failed to settle their debts upon presentation of bankruptcy notices, which resulted in the drawing up of creditors' petitions. The bankruptcy notice file was then top-numbered into the petition file system, with the petition file being top-numbered into a sequestration order file if the Bankruptcy Court declared the debtor bankrupt.

Intelligence, police and security

The Commonwealth became responsible for intelligence, police and security matters in Western Australia when the Special Intelligence Bureau of WA was amalgamated with the Commonwealth Police Force to form the Investigation Branch, WA on 1 November 1919.

Robert Hunter Weddell, who was not a Commonwealth public servant, was appointed Inspector-in-Charge of the Investigation Branch, WA. During World War I Weddell was promoted to major and commanded the 7th Battalion at Gallipoli. He was wounded in 1916. He became the Administrator in Northern Australia (later known as the Northern Territory) in 1927 and remained in that office until 1937.

The Investigation Branch, WA was responsible for coordinating investigation staff from different Commonwealth departments and reducing Commonwealth reliance on State police forces for assistance with investigations. The branch also liaised with State departments for assistance with investigations.

The Security Service was formed as part of the Attorney-General's Department in 1941. Under the leadership of Lieutenant-Colonel E E Longfield Lloyd, Deputy Director of the Investigation Branch, the service assumed responsibility for national security activities previously performed by the Army on behalf of the three armed services. The Army, however, retained responsibility for internment and censorship matters, and for civil and internal security in the Northern Territory and the northern area of WA.

The Security Service initially had only investigative and reporting powers. The Attorney-General's Department retained the power to deal with subversion while the control of aliens remained with the commanders of the various military districts. In March 1942, the position of Director General of Security was created and given wide investigative and executive powers. It handled matters such as sabotage, industrial security, passports and the control of aliens and/or subversive groups, and it also became responsible for conducting security checks on personnel. As a result the power of the Investigation Branch, WA was limited to departmental investigations and confidential inquiries outside the security field. The Deputy Director of Security in WA was Lieutenant-Colonel HD Moseley.

The Security Service was disbanded in 1945. The Commonwealth Investigation Service (CIS) absorbed its functions and powers, although the control and registration of aliens was transferred to the Department of Immigration. The CIS continued to liaise with customs,

postal, taxation and police services, and to provide personnel as requested for special investigations into industrial disputes. It also provided a translation service for government departments and investigated newspapers and other publications in foreign languages.

In 1960 the Commonwealth Police Force took over some functions previously held by CIS. The Commonwealth Police Force (now the Australian Federal Police) is the principal agency for the enforcement of the laws passed by the Commonwealth Parliament. In the past it was responsible for protecting Commonwealth property and interests as well as buildings and establishments under Commonwealth control. The Commonwealth Police Force coordinated the activities of Commonwealth investigation and law enforcement agencies, and acted on behalf of the United Nations Organization in, for example, suppressing the traffic in women and the distribution of obscene literature. Prime Minister Chifley was responsible for setting up the Australian Security Intelligence Organization (ASIO) in 1949. Non-current records created by ASIO in WA were sent to the agency in Canberra and may be requested in accordance with the *Archives Act 1983* by submitting a request through the Canberra Office of the National Archives.

THE AGENCIES

The following agencies were responsible for intelligence, police and security matters in WA. Access to some records in series created by these agencies may be restricted because they contain sensitive personal information or identify ASIO employees.

1917-19	Special Intelligence Bureau, WA (CA 911)
1919-46	Investigation Branch, WA (CA 908)
1941-45	Security Service, WA (CA 950)
1946-60	Commonwealth Investigation Service (CIS), WA (CA 917)
1949-	Australian Security Intelligence Organization (ASIO), WA (CA 1749)
1960-75	Commonwealth Police Force, WA (CA 956)

THE RECORDS

The records from the series listed below are of great interest to many researchers, particularly because the majority of them are case files dealing with individuals. Loyalty to the British cause and possible subversion figure prominently in records created during World War I, while naturalisation, internment and repatriation were common issues in the 1930s and 1940s.

The records are valuable and attractive for numerous reasons. For example, some records thoroughly detail the family history of controversial, prominent or well-known individuals. At times the interest lies in the methods used to record information (eg attendance at a political meeting).

From a Western Australian perspective, noticeable gaps exist in the collection. After the creation of ASIO, the records of Western Australian 'political' entities from the 1940s were forwarded to that agency and it is likely that they were eventually sent on to Canberra. The

'non-political' component of the record generally remained with the Commonwealth Police Force in WA.

REPORTS AND PERSONAL FILES, 1914-20

PP14/2

Recorded by: 1914-19 Headquarters, 5th Military District [I],
CMF, WA (CA 4811)
1919-20 Investigation Branch, WA (CA 908)

Quantity: 2.34 metres

Records in this series contain files on individuals investigated by the Intelligence Section General Staff or by the WA Police Department acting on its behalf. The records include investigation reports and details about follow-up action (ie internment, arrest, repatriation or continued observation).

REGISTERS OF INTERNEES AND PRISONERS-OF-WAR, 1914-45

PP246/2

Recorded by: 1914-17 Headquarters, 5th Military District [I], CMF, WA
(CA 4811)
1917-19 Special Intelligence Bureau, WA (CA 911)
1919-20 Investigation Branch, WA (CA 908)

Quantity: 2 metres

This series consists of registers of Austrian, German (including the crews of the *Kormoran* and the *Ramses*), Italian, Chinese and Japanese internees and prisoners-of-war for World War I and World War II. The registers are in numerical and alphabetical order.

INTELLIGENCE REPORTS - INTERNMENTS, REPATRIATIONS, AFFILIATIONS
AND GENERAL INVESTIGATIONS, 1915-20

PP14/1

Recorded by: 1915-19 Headquarters, 5th Military District [I],
Commonwealth Military Forces (CMF), WA
(CA 4811)
1919-20 Investigation Branch, WA (CA 908)

Quantity: 7.8 metres

This series contains reports of investigations made by the WA Police Force at the request of Military Intelligence into the activities, movements and statements of aliens.

SUBJECT AND NAME INDEX CARDS, INTELLIGENCE SECTION GENERAL
STAFF FILES, 1915-20

PP14/4

Recorded by: 1915-19 Headquarters, 5th Military District [I], CMF, WA
(CA 4811)
1919-20 Investigation Branch, WA (CA 908)

Quantity: 0.72 metres

This series contains index cards for reports and files held in PP14/1 and PP14/2.

REGISTER OF ALIENS MAINTAINED UNDER WAR PRECAUTIONS (ALIENS REGISTERED) REGULATIONS, 1916-20

PP14/3

Recorded by: 1916-19 Headquarters, 5th Military District [I], CMF, WA (CA 4811)

1919-20 Investigation Branch, WA (CA 908)

Quantity: 31.50 metres

This series consists of cards collected by police officers as alien registration officers and forwarded to Intelligence Section General Staff, 5th Military District, WA.

Two types of card forms were used. Form A1 required aliens living in the Commonwealth to provide their full name, nationality, sex, birthplace, date of birth, current address, place of business (if any), occupation and date of entry into Australia. Form A2 was filled out by aliens entering the Commonwealth in overseas vessels. They were required to provide their full name, nationality, sex, birthplace, date of birth, name of vessel, port of embarkation, overseas address, address (if any) in the Commonwealth, occupation, and particulars of their passport (eg date, place and number of issue). Both cards contained a physical description of the alien, along with a left thumb print and a signature.

CORRESPONDENCE FILES, 1918-59

PP302/1

Recorded by: 1918-19 Special Intelligence Bureau, WA (CA 911)

1919-46 Investigation Branch, WA (CA 908)

1946-59 Commonwealth Investigation Service, WA (CA 917)

Quantity: 47.34 metres

Records in this series contain investigation and inquiry reports on applicants for naturalisation and into contraventions of Commonwealth law for, and on behalf of, other Commonwealth agencies.

ALIENS' DECLARATIONS FORM A, NO. 42, 1924-48

PP246/4

Recorded by: 1924-46 Investigation Branch, WA (CA 908)

1946-48 CIS, WA (CA 917)

Quantity: 1.62 metres

This series consists of personal statements and declarations made by aliens entering Australia by ship or aircraft.

INTERNEES AND PRISONER-OF-WAR FILES, 1939-45

PP246/3

Recorded by: Investigation Branch, WA (CA 908)

Quantity: 0.54 metres

This series contains dossiers for World War II internees and prisoners-of-war (various nationalities). The dossiers contain restriction orders, medical papers and general correspondence.

INTERNEES AND PRISONERS-OF-WAR DOSSIERS, 1939-45

K1171

Recorded by: Investigation Branch, WA (CA 908)

Quantity: 4.50 metres

This series contains dossiers for World War II internees and prisoners-of-war (various nationalities). The dossiers contain restriction orders, medical papers and general correspondence.

PEACE OFFICER GUARD, STATISTICS AND DUTIES, 1939-49

PT3/2

Recorded by: 1939-46 Investigation Branch, WA (CA 908)
1946-49 CIS, WA (CA 917)

Quantity: 0.36 metres

Files in this series also show the numbers of guards employed and their duties.

ITALIAN PRISONERS-OF-WAR FILES, ALPHABETICAL SERIES, 1940-46

K1174

Recorded by: Investigation Branch, WA (CA 908)

Quantity: 7.38 metres

This series contains dossiers, restriction orders and correspondence about Italian prisoners-of-war.

PEACE OFFICER GUARD, PERSONNEL FILES, 1942-50

PT3/1

Recorded by: 1942-46 Investigation Branch, WA (CA 908)
1946-50 CIS, WA (CA 917)

Quantity: 3.24 metres

The Peace Officer Guard was established in 1925 to protect property during wartime when the Defence forces were overseas. The information in this series includes sick leave notices, salary notices, applications for leave and other material.

CORRESPONDENCE FILES, 1962-68

PP302/2

Recorded by: Commonwealth Police Force, WA (CA 956)

Quantity: 10.62 metres

The files in this series deal with policy, decision-making and security matters. The files also contain investigation and special inquiry reports into offences or occurrences affecting Commonwealth law or policy.

Patents, trademarks and copyright

THE AGENCIES

The Western Australian Sub-Office of Patents, Trade Marks and Designs provided services for the lodgement of patent, trademark and design applications, and facilities to search for, and inspect copies of, published Australian patent, trademark and design documents.

1876-86	Colonial Secretary's Office, WA (CA 1256)
1886-1906	Patent Office, WA (CA 1257)
1907-69	Trade Marks and Designs Sub-Office, WA (CA 903)

The Records

DUPLICATE INDEXES TO INVENTIONS AND PATENTS, 1876-1900 K20

Recorded by: 1876-86 Colonial Secretary's Office, WA (CA 1256)
1886-1900 Patent Office, WA (CA 1257)

Quantity: 0.54 metres

This series consists of five volumes titled 'Index to Inventions, Patents'. Each page has three columns headed respectively 'Description of Invention', 'Name and Applicant or Patentee' and 'Number in Register'.

DUPLICATE NAME INDEX TO PATENTS, 1876-1900 K21

Recorded by: 1876-86 Colonial Secretary's Office, WA (CA 1256)
1886-1900 Patent Office, WA (CA 1257)

Quantity: 0.54 metres

The five volumes in this series contain the names of applicants or patentees, along with descriptions of inventions and their patent numbers.

DUPLICATE REGISTERS OF PATENTS (WITH NAME INDEX TO 1897), 1876-1911 K15

Recorded by: 1876-86 Colonial Secretary's Office, WA (CA 1256)
1886-1906 Patent Office, WA (CA 1257)
1907-11 Trade Marks and Designs Sub-Office, WA (CA 903)

Quantity: 1.44 metres

This series contains copies of patents registers which were used in the Perth sub-office of the Patent Office. They detail the complete history of particular patents, including their register number and the pre-Federation date of application.

DUPLICATE REGISTERS OF TRADEMARKS, 1885-1906 K16

Recorded by: 1885-86 Colonial Secretary's Office, WA (CA 1256)
1886-1906 Patent Office, WA (CA 1257)

Quantity: 1.44 metres

The duplicate registers in this series record information about patents, including their number, file number, receipt of applications, representation of trademark, Gazette certificate issued, class and assignment of proprietorship.

DUPLICATE INDEX TO TRADEMARKS BY COMMODITY CLASSIFICATION, 1885-1906 K14

Recorded by: 1885-86 Colonial Secretary's Office, WA (CA 1256)
1886-1906 Patent Office, WA (CA 1257)

Quantity: 1 metre

This series contains duplicate indexes to trademarks by commodity classification. Among the details listed in the indexes are commodity class numbers and descriptions of commodity classes. Items in this series provide information on commercial and marketing methods used in WA before Federation.

TRADEMARK NAMES INDEX, 1886-1901 K22

Recorded by: Patent Office, WA (CA 1257)

Quantity: 0.36 metres

The volumes in this series contain information on trademarks, including ownership, class and description of goods.

REGISTER OF DESIGNS, 1891-1906 K19

Recorded by: Patent Office, WA (CA 1257)

Quantity: 0.36 metres

This series consists of a register of designs. It contains the number allotted to the design, its file number, date of registration and other details.

REGISTERS OF COPYRIGHTS, 1891-1907 K17

Recorded by: 1891-1906 Patent Office, WA (CA 1257)
1907 Trade Marks and Designs Sub-Office, WA (CA 903)

Quantity: 0.54 metre

This series contains registers of copyright for books (eg directories, diaries, bookkeeping manuals), maps, fine art, race programs, betting cards, song books and plays. A large number of photographs have been registered (copies not included). Many are in sets and show caves, shipwrecks and other views of WA; some photographs taken by Daisy Bates of Indigenous people are also included.

CLASSIFIED SPECIFICATIONS OF INVENTIONS, 1904-10

PP312/1

Recorded by: 1904-06 Patent Office, WA (CA 1257)
1907-10 Trade Marks and Designs Sub-Office, WA
(CA 903)

Quantity: 11.70 metres

This series consists of volumes of invention specifications set out in accordance with the provisions of the *Patents Act 1903*.

CLASSIFIED SPECIFICATIONS OF INVENTIONS, 1911-15

PP312/2

Recorded by: Trade Marks and Designs Sub-Office, WA (CA 903)

Quantity: 7.56 metres

This series details commodity classification order specifications for inventions, as required by the Patents Act.

19. LIGHTHOUSES AND SEA NAVIGATION

Until 1 July 1915, the administration and maintenance of lighthouses was a State responsibility. In 1913, however, the Lighthouse Branch was established within the Department of Trade and Customs to oversee this function, and two years later the transfer of responsibility to the Commonwealth became a reality.

THE AGENCIES

Four lighthouse districts were established around the Australian coast to administer lighthouses at a regional level. The Western Australian and Northern Australia (later the Northern Territory) coast was designated the No. 1 District.

The Lighthouse Branch, No. 1 District Office (WA and NT) was apparently established in Fremantle, WA in February 1915 when J J H Airey was appointed District Officer.

By 1921 it was found to be more practical and economical to appoint district lighthouse officers as deputy directors of navigation, an office established under the *Navigation Act 1912*. As a result, the District Officer, No. 1 Lighthouse District became the District Lighthouse Officer and Deputy Director of Navigation, WA. The position was consequently known as the Deputy Director of Lighthouses and Navigation, WA.

The Deputy Director of Lighthouses and Navigation was responsible for the day-to-day operations of marine services in WA. The position was also known as the Superintendent of the Mercantile Marine Office in Fremantle. The agency described by these titles was also known by a variety of other names. From 1927 to 1961, it was apparently known as the Marine Branch, and between 1961 and 1963 it was called the Marine Services Division of the Department of Shipping and Transport. (*See also Shipping in the Transport section.*)

1915–21	Lighthouse Branch, No. 1 District Office (WA and NT), Fremantle (CA 7257)
c1921–27	District Lighthouse Officer and Deputy Director of Navigation, WA (CA 7255)
c1927–63	Deputy Director of Lighthouses and Navigation, WA and Superintendent Mercantile Marine Office, Fremantle (CA 5268); from 1927–61 known as the Marine Branch and, from 1961–63, the Marine Services Division (CA 5268)
c1963–72	Department of Shipping and Transport, Regional Controller, WA (CA 1017)

THE RECORDS

The following list details some series containing records about lighthouses and navigation matters.

CORRESPONDENCE FILES, 1901-97

PP844/1

Recorded by: Department of Administrative Services, WA (CA 3671)

Quantity: 4.9 metres

The files in this series deal with the property and leasing activities of the Property Section of the Department of Administrative Services. The series contains detailed information on properties that belong to, or are controlled by, the Commonwealth. Material includes plans, maps, survey reports and correspondence.

Eclipse Island - transport - lighthouse, 1955-72 PP844/1, 76/191

Steep Point - transport - lighthouse, 1961-72 PP844/1, 76/185

Breaksea Island - transport - lighthouse site, 1960-64 PP844/1, 76/252

CORRESPONDENCE FILES, 1901-97

K273

Recorded by: 1922-32 Lands and Survey Branch (CA 737)
1932-39 Property and Survey Branch (CA 738)
1939-46 Works and Services Branch, WA (CA 971)
1946-52 Property and Survey Branch, WA (CA 4816)
1952-75 Chief Property Officer, Perth (CA 1065)

Quantity: 176 metres

This series contains files on the department's operational and administrative functions in WA. They contain correspondence, maps, plans, survey reports, completion reports and requisitions relating to the acquisition and leasing of, and alterations to, properties controlled by the Commonwealth.

Eclipse Island - acquisition of land - Marine Branch, 1922-27 K273, 1922/7

Jarman Lighthouse - shipping and transport, 1922-55 K273, 1922/2

Rottnest Island - Bathurst Point Lighthouse, 1931-87 K273, 1931/8

Cape Naturaliste - transport - lighthouse, 1952-86 K273, 1979/1075

Bedout Island - lighthouse site, 1959-78 K273, 1978/362

Browse Island - transport (surface) - radio beacon and lighthouse, 1963-82 K273, 1977/102

East Island - transport - lighthouse site, 1964-82 K273, 1977/136

Figure of Eight Island - lighthouse site, 1964-83 K273, 1977/135

North Island - transport - lighthouse, 1967-72 K273, 1977/192

CORRESPONDENCE FILES, 1906–81

PP828/1

Recorded by: Department of Administrative Services, WA (CA 3670)

Quantity: 6.3 metres

Degerando Island – transport – lighthouse site, 1959–61**PP828/1, 1975/796****La Crosse Island – transport – lighthouse site, 1959–65****PP828/1, 1975/797**

ROTTNEST ISLAND LIGHTHOUSE LOG BOOKS, 1909–57

PP267/1

Recorded by: 1915–21 Lighthouse Branch, No. 1 District Office (WA and NT), Fremantle (CA 7257)
1921–27 District Lighthouse Officer and Deputy Director of Navigation, WA (CA 7255)
1927–57 Deputy Director of Lighthouses and Navigation, WA (CA 5268)

Quantity: 0.18 metres

This series consists two volumes of material concerned with the day-to-day running of the lighthouse, including lighting up and extinguishing times, weather observations, ships, maintenance of equipment, stores and other matters.

REGISTER OF EQUIPMENT, CAPE LEEUWIN LIGHTHOUSE, 1915–50

PP295/1

Recorded by: 1915–21 Lighthouse Branch, No. 1 District Office (WA and NT), Fremantle (CA 7257)
1921–27 District Lighthouse Officer and Deputy Director of Navigation, WA (CA 7255)
1927–50 Deputy Director of Lighthouses and Navigation WA (CA 5268)

Quantity: 0.18 metres

This series consists of a single volume containing information about the receipt, origin and quantity of equipment received by the lighthouse.

LIGHTHOUSE AND LIGHTHOUSE SITES, PLANS AND DRAWINGS, 1915–

K1372

Recorded by: 1915–27 Lighthouse Branch, No 1 District Office (WA and NT), Fremantle (CA 7257)
1921–27 District Lighthouse Officer and Deputy Director of Navigation, WA (CA 7255)
1927–63 Deputy Director of Lighthouses and Navigation, WA, and Superintendent Mercantile Marine Office, Fremantle (CA 5268)
1963–72 Department of Shipping and Transport, WA (CA 1017)

Quantity: 0.15 metres

This series comprises a collection of plans and drawings of Western Australian lightstations (lighthouses).

- CORRESPONDENCE REGISTERS, DEATHS AT SEA, 1922–46 PT1804/1
- Recorded by: Deputy Director of Lighthouses and Navigation (Mercantile Marine Office) (CA 5268)
- Quantity: 0.36 metres
- This series contains inquiry files on people who died at sea.
- CORRESPONDENCE FILES, 1922– PP411/1
- Recorded by: Mercantile Marine Office (by 1989, known as the Marine Crews Office) Fremantle, WA (CA 5604)
- Quantity: 1 metre
- These correspondence files contain forms recording reports of and inquiries into deaths at sea of passengers or crew on ships proceeding to an Australian port.
- CORRESPONDENCE FILES, 1922–97 K279
- Recorded by: 1922–32 Public Works Branch, WA (CA 760)
1932–46 Works and Services Branch, WA (CA 971)
1946–74 Director of Works, WA (CA 2916)
- Quantity: 175 metres
- The files in this series contain correspondence, designs, drawings, contracts, minutes and press releases. The series covers a wide range of departmental functions, including the preservation of historic Commonwealth buildings.
- Standard lighthouse designs, 1964–65 K279, 1964/141**
- NAVIGATIONAL AIDS STATIONS' LOG BOOKS, 1927– K708
- Recorded by: 1927–63 Deputy Director of Lighthouses and Navigation, WA (CA 5268)
1963–72 Department of Shipping and Transport, WA (CA 1017)
- Quantity: 1.44 metres
- This series contains navigational aids stations' log books for various lighthouses along the WA coast.
- NAVIGATIONAL AIDS STATIONS' OPERATIONAL RECORDS, 1927– K863
- Recorded by: 1927–63 Deputy Director of Lighthouses and Navigation, WA (CA 5268)
1963–72 Department of Shipping and Transport, Regional Controller, WA (CA 1017)
- Quantity: 4.86 metres
- Records in this series deal with works authorities, new works programs, repairs and maintenance requisitions, instructions to lighthouse keepers, miscellaneous correspondence and mechanics' reports for navigational aids stations located at Eclipse Island, Moore Point, Cape Leeuwin, Rottnest Island, Cape Leveque and Cape Naturaliste.

ORIGINAL DRAWINGS, ALPHABETICAL PREFIXES AND SUFFIXES, 1930-58

PP712/1

Recorded by: 1930-32 Public Works Branch, WA (CA 760)
1932-46 Works and Services Branch, WA (CA 971)
1946-58 Director of Works, WA (CA 2916)

Quantity: 0.42 metres

This series contains original drawings of construction projects undertaken in WA, some of which dates back to 1901. The drawings are the internal working documents of the department, and were created before contract plans and shop drawings were prepared. Drawings are numbered with alphabetical prefixes and suffixes. The prefixes may contain a regional element (eg 'WA' for WA) and a categorical element (eg 'A' for architecture).

Breaksea Island - new lighthouse and quarters, 1901**PP712/1, WA7712**

LIGHTHOUSE LOG BOOKS, CAPE LEEUWIN LIGHTHOUSE, 1936-42

PP365/1

Recorded by: Deputy Director of Lighthouses and Navigation, WA (CA 5268)

Quantity: 0.18 metres

The logbooks in this series contain daily occurrence reports and meteorological data from Cape Leeuwin, WA between 1936 and 1942.

JOB FILES, ALPHABETICAL PREFIXES, 1942-62

PP280/1

Recorded by: Director of Works, WA (CA 2916)

Quantity: 50 metres

This series contains files of jobs carried out either by the Works Department or under its supervision. They hold plans and/or specifications, estimated costs, tenders (where obtained), approvals for payment and general correspondence.

Point Quobba - lighthouse erection, lantern assembly and road provision, 1938-51**PP280/1, SD1947/48/44**

PLANS AND DRAWINGS, APERTURE CARDS (35MM MICROFILM MASTER NEGATIVES), ALPHABETICAL PREFIXES, 1945-58

K1201

Recorded by: 1945-46 Works and Services Branch, WA (CA 971)
1946-58 Director of Works, WA (CA 2916)

Quantity: 1.62 metres

This series contains cards with microfilm inserts of original Department of Works drawings registered between 1945 and 1958. They relate to all disciplines involved in the construction or maintenance of buildings and projects owned or operated by the Commonwealth.

Eclipse Island, 1925**K1201, WA5461****Breaksea Island signal mast, 1928****K1201, WA158**

Point Moore Light Station, 1938	K1201, WA436
Rottneest Island Lighthouse, 1944	K1201, WA6829
CORRESPONDENCE FILES, 1953–71	PP486/1
Recorded by: 1953–63 Deputy Director of Lighthouses and Navigation, WA (CA 5268)	
1963–71 Department of Shipping and Transport, Regional Controller, WA (CA 1017)	
Quantity: 10.26 metres	
Correspondence files about ships, shipping and crews, beacons, lights, lighthouses and other navigational aids, and marine accidents and subsequent inquiries.	
CORRESPONDENCE FILES, 'A' PREFIX, 1954	K1150
Recorded by: Deputy Director of Lighthouses and Navigation, WA (CA 5268)	
Quantity: 2.60 metres	
Correspondence files on policy and procedures, navigational aids, courts of marine inquiry, shipping and crews, salvage and search-and-rescue operations.	
MICROFILM APERTURE CARDS (MASTER TYPE 1 CLASS 1, PLANS AND DRAWINGS), PLAN/DRAWING NUMBER ORDER, 1959–62	PP715/1
Recorded by: Director of Works, WA (CA 2916)	
Quantity: 0.18 metres	
Point D'entre Casteaux Lighthouse – working drawing, 1960	PP715/1, WC60/101
MV 'CAPE DON', SPECIFICATIONS AND TECHNICAL DATA, 1963–90	K1255
Recorded by: 1963 Deputy Director of Lighthouses and Navigation, WA (CA 5268)	
1963–72 Department of Shipping and Transport, Regional Controller, WA (CA 1017)	
Quantity: 1.44 metres	
This series contains plans, specifications and photos of, and manuals and technical information about, the marine vessel <i>Cape Don</i> . The mv <i>Cape Don</i> was one of several lighthouse tenders run by the Department of Transport which travelled the WA/NT coastline calling at lighthouses to carry out maintenance, drop off and pick up passengers, and drop supplies. The mv <i>Cape Don</i> was built in 1963 and sold in 1990.	

20. METEOROLOGY

In conjunction with astronomical observations, meteorological observations commenced in Western Australia with the founding of the Swan River Colony in 1829. Official recordings of the Colony's rainfall, however, did not start until 1875 when the Surveyor-General of the time, Sir Malcolm Fraser, began taking readings in what was then known as the Perth Botanical Gardens and is now the Supreme Court Gardens.

After 1 June 1906, the Commonwealth assumed responsibility, through the Postmaster-General's Department, for meteorological observations, and in 1907 the position of Commonwealth Meteorologist was established, with Henry Ambrose Hunt as the first appointee.

THE AGENCIES

In 1908, the six State meteorological departments were absorbed into the Commonwealth Branch (Bureau) of Meteorology. A divisional officer was responsible for Western Australian operations. This meteorologist was charged with taking and recording meteorological observations, forecasting weather, issuing storm warnings and distributing meteorological information.

After 1955 the Bureau of Meteorology became the sole authority for the provision of meteorological services throughout Australia and its Territories. The bureau's functions were broadened to include issuing warnings of gales, storms, tropical cyclones, floods and bushfire conditions. It also provided meteorological advice and undertook research, and was responsible for providing special services to the Defence forces and to the shipping, aviation, primary and commerce industries.

In common with other Commonwealth agencies, the Bureau of Meteorology was dependent on the assistance of State government employees and other people to perform its functions. The collection of weather-related data around WA was actually carried out by postal employees, lighthouse keepers, Customs and Immigration officers, and even members of the public (such as publicans and farmers) well into the twentieth century.

1852-1908	Government Astronomer, WA (CA 7414)
1908-50	Meteorology Branch (Bureau), Divisional Office (CA 3992)
1955-	Commonwealth Bureau of Meteorology, Regional Office (by 1973, known as Bureau of Meteorology, WA (CA 2355)

THE RECORDS

The Bureau of Meteorology and its predecessors generated thousands of metres of records that continue to be of value to researchers. Although official meteorological observations did not begin until 1875, the Perth Office of the National Archives holds records describing meteorological conditions in the Swan River Colony between 1830 and 1875.

The series K127 contains synoptic charts of great importance. The series starts in 1896 and although the charts were initially drawn in South Australia, they describe the daily weather pattern for Western Australia.

The list of series below, although far from complete, gives an indication of the vast size of record holdings for this subject. Moreover, the assistance given to the Bureau of Meteorology means that records dealing with meteorology exist in series created by other agencies.

The agencies responsible for the meteorology function divided WA into specific areas and many records – especially rainfall (and other) observation charts – are held in district number order.

METEOROLOGICAL OBSERVATIONS, SWAN RIVER SETTLEMENT AREA,
1830–75 PP430/1

Recorded by: Government Astronomer, WA (CA 7414)

Quantity: 0.18 metres

Records in this series document daily basic meteorological observations (eg temperature, barometric pressure, wind direction and climatic conditions) for the Swan River Colony.

RAINFALL AND RIVER OBSERVATIONS, METEOROLOGICAL OBSERVATIONS
AND REGISTERS, 1852–1975

PP647/1

Recorded by: 1852–1908 Government Astronomer, WA (CA 7414)
1908–55 Meteorology Branch (Bureau), WA (CA 3992)
1955–75 Commonwealth Bureau of Meteorology, (by 1973,
known as the Bureau of Meteorology), WA
(CA 2355)

Quantity: 10.62 metres

This series contains records of daily rainfall observations made at meteorological stations throughout WA. The series has been withdrawn for evaluation by its controlling agency, and access to its records should be made through the Access and Information Services Branch of the National Archives.

METEOROLOGICAL OBSERVATIONS, CHRONOLOGICAL ORDER WITHIN
RECORDING STATION, 1852–

K994

Recorded by: 1852–1908 Government Astronomer, WA (CA 7414)
1908–55 Meteorology Branch (Bureau), WA (CA 3992)
1955– Commonwealth Bureau of Meteorology (by 1973,
known as the Bureau of Meteorology), WA
(CA 2355)

Quantity: 5.76 metres

This series contains registers of meteorological observations taken at WA recording stations. Observations taken include temperature, wind speed and direction, cloud cover and type, visibility and rainfall.

RAINFALL OBSERVATION AND ANALYSIS REGISTERS, 1876–

K1002

Recorded by: 1876–1908 Government Astronomer, WA (CA 7414)
1908–55 Meteorology Branch (Bureau), WA (CA 3992)
1955– Commonwealth Bureau of Meteorology (by 1973,
known as the Bureau of Meteorology),
WA (CA 2355)

Quantity: 2.52 metres

This series contains registers of rainfall observations and analyses for recording stations throughout WA.

RAINFALL AND RIVER OBSERVATIONS, METEOROLOGICAL OBSERVATIONS AND REGISTERS, DISTRICT CODE NUMBER ORDER, 1877–1975

PP598/1

Recorded by: 1877–1908 Government Astronomer, WA (CA 7414)
1908–55 Meteorology Branch (Bureau), WA (CA 3992)
1955–75 Commonwealth Bureau of Meteorology (by 1973,
known as the Bureau of Meteorology), WA
(CA 2355)

Quantity: 29.70 metres

PHENOMENAL RAINFALL RECORDS, WA, 1884–1937

PP430/14

Recorded by: 1884–1908 Government Astronomer, WA (CA 7414)
1908–37 Meteorology Branch (Bureau), WA (CA 3992)

Quantity: 0.18 metres

These records are found in one volume showing WA towns, areas or recording stations that received above average or phenomenal rainfalls. Particular note should be taken of rainfall recorded during the extraordinary cyclonic disturbance of 19 March 1917.

TEMPERATURE, CLOUD AND HUMIDITY REGISTER, 1887–1929

PP485/5

Recorded by: 1887–1908 Government Astronomer, WA (CA 7414)
1908–29 Meteorology Branch (Bureau), WA (CA 3992)

Quantity: 0.12 metres

The register in this series contains handwritten records of temperature extremes, cloud and humidity readings taken twice daily at Perth and country stations.

BAROGRAPH CHARTS, ALPHABETICAL ORDER BY RECORDING STATION,
1888- K25

Recorded by: 1888-1908 Government Astronomer, WA (CA 7414)
1908-55 Meteorology Branch (Bureau), WA (CA 3992)
1955- Commonwealth Bureau of Meteorology (by 1973,
known as the Bureau of Meteorology), WA
(CA 2355)

Quantity: 5.31 metres

This series consists of graph sheets, drawn using a revolving drum and stylus, of measurements and recordings of daily and weekly barometric pressure.

BREAKSEA ISLAND LIGHTHOUSE, WA, 1895-96

PP430/17

Recorded by: Government Astronomer, WA (CA 7414)

Quantity: 0.18 metres

The register in this series contains meteorological observations and climatic conditions made by lighthouse staff on Breaksea Island, WA.

SYNOPTIC WEATHER CHARTS, 1896-

K127

Recorded by: 1896-1908 Government Astronomer, WA (CA 7414)
1908-55 Meteorology Branch (Bureau), WA (CA 3992)
1955- Commonwealth Bureau of Meteorology (by 1973,
known as the Bureau of Meteorology), WA
(CA 2355)

Quantity: 250 metres

This series contains charts of the isobaric weather pattern for the Australian continent, recorded at various intervals on a daily basis.

THERMOGRAPH CHARTS, ALPHABETICAL ORDER BY RECORDING STATION,
1908- K27

Recorded by: 1908-55 Meteorology Branch (Bureau), WA (CA 3992)
1955- Commonwealth Bureau of Meteorology (by 1973,
known as the Bureau of Meteorology), WA
(CA 2355)

Quantity: 1.98 metres

This series consists of graph sheets, drawn with a revolving drum and stylus, of measurements and recordings of daily and weekly temperatures taken at various recording stations in WA.

ANEMOMETER AND PLUVIOMETER RECORDS (SELF-REGISTERING), 1910–31

PP430/6

Recorded by: Meteorology Branch (Bureau), WA (CA 3992)

Quantity: 0.18 metres

This series consists of four volumes of daily recordings of rainfall and wind velocities, taken at hourly intervals by self-registering anemometers and pluviometers.

WEATHER BULLETINS, WA, 1914–

K1000

Recorded by: 1914–55 Meteorology Branch (Bureau), WA (CA 3992)
1955– Commonwealth Bureau of Meteorology (by 1973, known as the Bureau of Meteorology), WA (CA 2355)

Quantity: 2.70 metres

This series contains consolidated records of weather observations from reporting stations in WA. Observations recorded include cloud type and cover, wind speed and direction, barometer and temperature readings, rainfall and sea swell (for coastal regions).

CORRESPONDENCE FILES, 1917–71

PP470/1

Recorded by: 1917–55 Meteorology Branch (Bureau), WA (CA 3992)
1955–71 Commonwealth Bureau of Meteorology, WA (CA 2355)

Quantity: 15.5 metres

This series contains general correspondence files about policy, precedent and staffing, and the development of meteorological services and observing stations in WA. They include notes on the compilation of weather phenomena and the expansion of weather forecasting services for the aviation and agricultural industries.

WATHEROO MAGNETIC OBSERVATORY, WA, 1918–58

PP423/6

Recorded by: 1918–55 Meteorology Branch (Bureau), WA (CA 3992)
1955–58 Commonwealth Bureau of Meteorology, WA (CA 2355)

Quantity: 0.54 metres

The field notebooks in this series show weather reports made at the Watheroo Magnetic Observatory.

ANEMOGRAPH CHARTS, ALPHABETICAL ORDER BY STATION, 1940– K702

Recorded by: 1940–55 Meteorology Branch (Bureau), WA (CA 3992)
1955– Commonwealth Bureau of Meteorology (by 1973,
known as the Bureau of Meteorology), WA
(CA 2355)

Quantity: 35.10 metres

This series contains graph sheets of wind speed (first in miles per hour and later in kilometres per hour) and wind direction (degrees from true north) measurements made by recording stations in WA.

SUNSHINE RECORDER CARDS, ALPHABETICAL ORDER BY RECORDING STATION, 1940– K703

Recorded by: 1940–55 Meteorology Branch (Bureau), WA (CA 3992)
1955– Commonwealth Bureau of Meteorology (by 1973,
known as the Bureau of Meteorology), WA
(CA 2355)

Quantity: 3.40 metres

This series contains crescent-shaped cards used for registering hours of sunlight on any one day.

HYGROGRAPH CHARTS, ALPHABETICAL ORDER BY RECORDING STATION, 1943– K948

Recorded by: 1943–55 Meteorology Branch (Bureau), WA (CA 3992)
1955– Commonwealth Bureau of Meteorology (by 1973,
known as the Bureau of Meteorology), WA
(CA 2355)

Quantity: 1.44 metres

The graphed charts in this series record relative atmospheric humidity at recording stations in WA.

TROPICAL CYCLONE CASE HISTORIES, 1955– K259

Recorded by: Commonwealth Bureau Meteorology (by 1973, known as the Bureau of Meteorology), WA (CA 2355)

Quantity: 33.5 metres

This series contains case histories of tropical cyclones recorded by the WA branch of the Bureau of Meteorology. The information in the case histories includes reports on the initial weather pattern through to damage surveys.

REPORTS OF THUNDERSTORM OBSERVATIONS, WA, 1961–63 PP184/1

Recorded by: Commonwealth Bureau of Meteorology, WA (CA 2355)

Quantity: 0.72 metres

Reports submitted by observers in WA of thunderstorm activity in their areas.

THUNDERSTORM OBSERVATIONS, 1964-73

PP523/3

Recorded by: Commonwealth Bureau of Meteorology (by 1973, known as the Bureau of Meteorology), WA (CA 2355)

Quantity: 2.34 metres

INDIAN OCEAN ANALYSIS CHARTS, 1968-

K806

Recorded by: Commonwealth Bureau of Meteorology (by 1973, known as the Bureau of Meteorology), WA (CA 2355)

Quantity: 13.14 metres

This series contains weather analysis charts of conditions at certain times of the day over the Indian Ocean and mainland Australia.

22. PRIMARY INDUSTRY

The Commonwealth's interest in, and responsibilities for, primary industry has often been tied closely to trade and commercial issues.

THE AGENCIES

Agricultural industries

The Department of Commerce and Agriculture was created in 1942. It was responsible for a range of primary industry matters, including agricultural economics, providing assistance to primary producers, and collecting and disseminating commercial intelligence and general information. It also liaised with State agricultural departments about agricultural production, general trade and the investigation of overseas trade.

In 1956, the Department of Commerce and Agriculture was superseded by the first Department of Primary Industry which was given responsibility for administering legislation on the export of meat and eggs, on tobacco charges and on the dairying, wheat and wool industries. Divisions responsible for marketing, fisheries and agricultural economics, production and inspection were established within the new department. The department also became responsible for a number of related matters such as the *War Service Land Settlement Agreements Act 1945*, a function it inherited from the Department of the Interior.

In 1974, the Department of Primary Industry was replaced by the Department of Agriculture, which completely absorbed its functions.

Over time Commonwealth governments created agencies to deal with single purpose issues such as flax, wheat and wool production. For example, the Australian Wheat Board was originally established in 1939. Its existence was confirmed by the *Wheat Industry Stabilization Act 1968*. The board acquired and marketed each season's wheat crop and returned the net proceeds to wheat-growers. In 1948 the responsibility for flax production was transferred from the Department of Supply to the Department of Primary Industry

Mining industries

A Commonwealth department with specific responsibility for mining industry matters was not created until the mid-1970s in WA. Before then, Commonwealth concerns about mining matters were mainly handled by the Department of Supply, by a relevant board or committee (eg the Joint Coal Board) or by a central office such as the Department of National Development.

The following list is a selection of agencies responsible for primary industry matters in WA.

1942-56	Department of Commerce and Agriculture, WA (CA 2890)
1956-74	Department of Primary Industry, WA (CA 2889)

THE RECORDS

CORRESPONDENCE FILES, 1938-49

PP12/2

Recorded by: Department of Commerce and Agriculture, WA (CA 2890)

Quantity: 0.18 metres

This series contains general correspondence files on administrative and operational matters.

Pearl shell, 1938-39

PP12/2, 43, parts 1 and 2

Textiles - export of, and allied products, 1947-48

PP12/2, 290/3/4

AUSTRALIAN WHALING COMMISSION, PLANT EQUIPMENT REGISTER, 1949-56 PP10/1

Recorded by: Department of Commerce and Agriculture, WA (CA 2890)

Quantity: 0.18 metres

This series consists of a register of plant and equipment bought for use by the Australian Whaling Commission.

AUSTRALIAN WHALING COMMISSION, GENERAL ADMINISTRATION RECORDS, 1949-56

PP10/2

Recorded by: Department of Commerce and Agriculture, WA (CA 2890)

Quantity: 1.80 metres

This series contains general correspondence files about operations of the Australian Whaling Commission.

Plant and equipment - solubles drying plant (whales), 1954-58

PP10/2, 6/18, volume 2

Sales - whale solubles - C P Kigler & Co, Sydney, NSW, 1952-53

PP10/2, 18/4/5, volumes 1 and 2

CORRESPONDENCE FILES, ALPHABETICAL PREFIXES, 1958-74

PP495/1

Recorded by: Department of Primary Industry, WA (CA 2889)

Quantity: 1.08 metres

This series contains correspondence on administrative and operational matters within the WA branch of the department. The series also contains reports and investigations into primary produce processing plants and marketing standards for export meat, fruit, vegetables, wine and other primary products.

Meat registration of establishment - Poultry Growers of WA Cooperative Society Ltd, 1948-62

PP495/1, M1/2/5

CORRESPONDENCE FILES, ALPHABETICAL PREFIXES, 1958-74

K767

Recorded by: Department of Primary Industry, WA (CA 2889)

Quantity: 1.44 metres

This series contains general correspondence files on operational and administrative matters.

CORRESPONDENCE FILES, 'E' PREFIX, 1974

PP591/1

Recorded by: Department of Primary Industry, WA (CA 2889)

Quantity: 2.70 metres

Records in this series deal with the administration and inspection of individually registered establishments exporting primary produce. The records contain reports on the state and condition of premises used for preparing export meat and reports by the veterinary officers-in-charge of such premises. They also contain notifications of annual registration and registration renewals.

Honey - registered establishment - WA Honey Pool, 1949-70 PP591/1, E1974/1083

Wind-up of Australian Whaling Commission, 1956-59 PP591/1, E1974/2400

Export of live crayfish, 1959-66 PP591/1, E1974/1105

Meat diseases - swine erysipelas, 1962 PP591/1, E1974/0644

Reduced fat cheese - colby and cheddar, 1962-63 PP591/1, E1974/1836

23. SCIENCE AND RESEARCH

THE AGENCIES

The Council for Scientific and Industrial Research (CSIR) was established in 1926 and was responsible for scientific research into, and the promotion of, primary and secondary industry in Australia.

During the 1930s and 1940s, CSIR set up divisions dealing with animal health and nutrition, soils, plant industry, fisheries, food preservation and transport, entomology and forest products. Research expanded rapidly after World War II. By 1949, CSIR had become the Commonwealth Scientific and Industrial Research Organisation (CSIRO) and was active in primary, secondary and tertiary industry matters.

In 1949 each State appointed a CSIRO committee. Membership of the first Western Australian committee consisted of 20 people from a wide variety of backgrounds. Eventually CSIRO began to develop along divisional (research) lines, although in WA this occurred mainly in the early 1980s.

1926-49	Council for Scientific and Industrial Research (CSIR), State Committee, WA (CA 4825)
1939-49	Commonwealth Scientific and Industrial Research Organisation (CSIRO), Division of Fisheries, NSW (CA 7836)
1949-86	CSIRO, State Committee, WA (CA 4849)
1950-51	CSIRO, Division of Fisheries [II], Perth (CA 4854)
1952-69	CSIRO, Division of Wildlife and Ecology, Perth (CA 4855)

THE RECORDS

WA STATE COMMITTEE MEETINGS (MINUTES), 1926-86

K640

Recorded by: 1926-49 CSIR, WA (CA 4825)
1949-86 CSIRO, WA (CA 4849)

Quantity: 0.36 metres

This series contains minutes of meetings held by the WA Committee of CSIRO. The minutes are typed and are in chronological order.

D L SERVENTY, TUNA AND (GENERAL) FISH RESEARCH, 1937-51

K1343

Recorded by: 1937-38 CSIR State Committee, WA (CA 4825)
1939-49 CSIRO, Division of Fisheries, NSW (CA 7836)
1950-51 CSIRO, Division of Fisheries, Perth (CA 4854)

Quantity: 2.01 metres

This series contains papers about D L Serventy's research into fish species, particularly tuna.

D L SERVENTY, RESEARCH PHOTOGRAPHS, 1937-69 K1346

Recorded by: 1937-38 CSIR State Committee, WA (CA 4825)
1939-49 CSIRO, Division of Fisheries, NSW (CA 7836)
1950-51 CSIRO, Division of Fisheries, Perth (CA 4854)
1952-69 CSIRO, Division of Wildlife and Ecology, Perth
(CA 4855)

Quantity: 6.12 metres

This series contains a collection of photographs taken by D L Serventy and others as part of research into fish and bird life.

D L SERVENTY, SUBJECT-BASED CORRESPONDENCE, 1937-69 K1348

Recorded by: 1937-38 CSIR State Committee, WA (CA 4825)
1939-49 CSIRO, Division of Fisheries, NSW (CA 7836)
1950-51 CSIRO, Division of Fisheries, Perth (CA 4854)
1952-69 CSIRO, Division of Wildlife and Ecology, Perth
(CA 4855)

Quantity: 1.98 metres

This series contains correspondence from D L Serventy on natural history, mammals, general subjects, conservation, whales, Antarctica, CSIRO administration, travel and field trips, and press and film.

WA STATE COMMITTEE, CORRESPONDENCE FILES, SUBJECT CATEGORY,
1949-86 K637

Recorded by: CSIRO State Committee, WA (CA 4849)

Quantity: 3.24 metres

This is the main correspondence file series of the WA CSIRO State Committee. The papers are organised into subject categories including general, State Committee, CSIRO divisional files, communication and industry liaison and visits.

D L SERVENTY, BIRD RESEARCH, 1951-69 K1344

Recorded by: CSIRO, Division of Wildlife and Ecology, Perth (CA 4855)

Quantity: 6.12 metres

This series contains papers about D L Serventy's research into bird species, particularly mutton-birds. It also contains material acquired from other bird life authorities.

D L SERVENTY, GENERAL CORRESPONDENCE, 1951-69 K1347

Recorded by: CSIRO, Division of Wildlife and Ecology, Perth (CA 4855)

Quantity: 1.98 metres

This series contains correspondence about D L Serventy's scientific research.

24. SOCIAL WELFARE AND REHABILITATION

THE AGENCY

The agency of Director of Social Services was established under the *Social Services Act 1947*, which brought together earlier social services legislation. Access to some records may be restricted because they contain personally sensitive information.

THE RECORDS

POLICY AND ADMINISTRATION, CORRESPONDENCE FILES, 1947–76 K470

Recorded by: Director of Social Services, WA (CA 848)

Quantity: 1.80 metres

This series contains correspondence files about agency policy, functions and administration.

CORRESPONDENCE FILES, 1948–73 PP544/1

Recorded by: Director of Social Services, WA (CA 848)

Quantity: 0.54 metres

Records in this series contain correspondence about the operation of hospitals, other health organisations and friendly societies.

CORRESPONDENCE FILES, ESTABLISHMENT RECORDS, ALPHABETICAL SERIES, 1948–79 K76

Recorded by: Director of Social Services, WA (CA 848)

Quantity: 0.90 metres

Records in this series deal with establishment matters such as staff allocation and withdrawal, the transfer of positions to and from the bulk reserve pool, and the creation of new positions.

CORRESPONDENCE FILES, SUBSIDISED AGED PENSION HOMES, SINGLE NUMBER SERIES, ALPHABETICAL PREFIXES, 1955–75 PP572/1

Recorded by: Director of Social Services, WA (CA 848)

Quantity: 3.43 metres

This series contains correspondence files about the operation and maintenance of homes and institutions for aged people.

REGISTERED HEALTH BENEFIT ORGANISATIONS, CORRESPONDENCE
RECORDS AND REPORTS, 1958–70

PP547/2

Recorded by: Director of Social Services, WA (CA 848)

Quantity: 0.18 metres

This series contains correspondence files about the constitutional rules and operations of various hospital contribution funds and benefit organisations.

CORRESPONDENCE FILES, PARTIAL ALPHABETICAL SUFFIXES, 1958–75

PP684/1

Recorded by: Director of Social Services, WA (CA 848)

Quantity: 0.36 metres

This series contains correspondence files about the provision of funding assistance for handicapped and aged persons.

Veterans' affairs and repatriation

THE AGENCIES

A report to the Commonwealth Parliament in 1915 recommended the establishment of an agency to assist World War I servicemen settle back into civilian life. In 1917, the Australian Soldiers' Repatriation Act was passed to manage funds and liaise with appropriate State agencies (eg State war councils and the land settlement agencies).

The Act established a repatriation commission to assist both discharged Australian servicemen and the widows and children of deceased or incapacitated soldiers. Boards were established in each State to determine claims for pensions and to assess pension rates. The principal Act also set up appeals tribunals.

Access to many records in these series is restricted because they contain sensitive information about individuals that could cause distress if released.

Case files are available only to the individuals who were the subjects of the files or their next-of-kin. A *Discretionary Access* form must be completed before any file can be viewed.

1915–18	State War Council, WA (CA 7594)
1918–20	Deputy Controller (Comptroller) of Repatriation, WA (CA 7595)
1920–76	Deputy Commissioner of Repatriation, WA (CA 880)

THE RECORDS

Records created by the agencies responsible for the veterans' affairs and rehabilitation function occupy thousands of metres of shelf space at the Perth Office of the National Archives. These records are mainly case files dating from the early 1900s through to the present. They record (often in great detail) medical issues, hospital treatment, pensions and other matters about ex-service personnel and their family members. The case files may contain duplicated information about the subjects' military service.

Researchers seeking military service information should initially consult their subjects' service dossiers, which may be accessed through the Canberra Office and the Melbourne Office of the Archives. Fact Sheet 63, *Military service (sources of information)*, provides further information about this subject.

CORRESPONDENCE FILES, ALPHABETICAL PREFIXES, 1915-27 K1031

Recorded by: 1915-18 State War Council, WA (CA 7594)
1918-20 Deputy Controller (Comptroller) of Repatriation,
WA (CA 7595)
1920-27 Deputy Commissioner of Repatriation, WA
(CA 880)

Quantity: 0.18 metres

This series contains four correspondence files about the establishment and administration of the WA War Council and its successors.

ASSISTANCE AND MEDICAL FILES, 1914-18 WAR, 'R' PREFIX, 1916-54 PP2/8

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 145.62 metres

This series contains medical history sheets and details of any assistance given to ex-servicemen of World War I. Assistance includes financial aid, educational grants, tools-of-trade grants and help in finding employment. Among the documents contained in the records are applications made to assistance committees and the outcome of such applications.

VETERANS' CHILDREN EDUCATION SCHEME, INDEX CARDS, 1921- K524

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 2.34 metres

This series contains index cards for veterans' children who were eligible to receive education allowances. The scheme applied to children of veterans of World War I, World War II, the Korean War, the Malayan War and the Vietnam War.

VETERANS' CHILDREN EDUCATION SCHEME, PERSONAL CASE FILES, 1921- K613

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 1.44 metres

This series contains sample files which detail the administration of the veterans' children education scheme, including applications, eligibility, allowances, courses, questionnaires and reports.

REPATRIATION BOARD MEETINGS, 1939-83 K82

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 0.54 metres

This series contains minutes of Repatriation Board meetings and reasons for the board's decisions on pension cases.

PERSONAL CASE FILES, 'MAL' PREFIX, 1939- K386

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 0.72 metres

This series contains records of pensions paid to members of the Malayan and Singaporean volunteer forces taken prisoner by the Japanese after the fall of Singapore.

DEATH REGISTER OF WORLD WAR I SERVICEMEN, 1951-61 K55

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 0.27 metres

This series contains a register of the deaths of World War I servicemen. Following the death of a World War I veteran, details about his life are entered into the register. Details include his personal case file number, his full name, regimental particulars and information about his next-of-kin.

DEATH REGISTER OF WORLD WAR II SERVICEMEN, 1951-61 K54

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 0.54 metres

This series seems to be identical to K55.

PERSONAL CASE FILES, 'AGX' PREFIX, 1955- K378

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 1.44 metres

This series contains files on act-of-grace medical, hospital and pension benefits extended to non-official participants in World War II and later campaigns. These participants include members of the Salvation Army and the Young Men's Christian Association.

PERSONAL CASE FILES, 'X' AND OTHER LETTER PREFIXES, 1956– K26

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 595 metres

This series contains the medical, hospital, pension and education files of Australian Defence Force personnel who served in World War II, and their dependants.

PERSONAL CASE FILES, 'M' AND OTHER LETTER PREFIXES, 1956– K60

Recorded by: Deputy Commissioner of Repatriation, WA (CA 880)

Quantity: 142 metres

This series contains the medical, hospital, pension and education files of Australian Defence Force personnel who served in World War I, the Korean War, the Malayan War and the Far Eastern Strategic Reserve, and their dependants.

War service housing

THE AGENCIES

In Western Australia, the Commonwealth Bank of Australia initially acted as the agent for the War Service Homes Commission (WSHC). The commission was established towards the end of World War I to assist ex-service personnel to secure home loans.

The War Service Homes Commission, WA was apparently established in March 1920, but the Western Australia Workers Homes Board acted as the commission's agent between 1921 and 1947. After 1947, the State Housing Commission, WA, performed the role of agent for the commission. However, early in 1964 the Department of Housing, WA was established to administer war service housing matters.

1919–20	Commonwealth Bank of Australia (as agent for the WSHC), WA (CA 4807)
1920–21	WSHC, WA (CA 3158)
1921–47	Western Australia Workers Homes Board (as agent for the WSHC), WA (CA 4808)
1947–64	State Housing Commission, (as agent for the WSHC), WA (CA 4809)
1964–73	Department of Housing, WA (CA 1787)

THE RECORDS

The correspondence series listed below mostly consist of applications made by ex-service personnel for assistance in buying existing houses or in building on land they already owned or on land owned by the War Service Homes Commission. The records detail agency consideration of applications and loan repayments made by successful applicants.

CORRESPONDENCE FILES (SAMPLE FILES ONLY), 'J1' PREFIX, 1919-60

PP801/1

Recorded by: 1919-20 Commonwealth Bank of Australia, WA (as agent for the WSHC) (CA 4807)
1920-21 WSHC, WA (CA 3158)
1921-47 Western Australia Workers Homes Board (as agent for the WSHC) (CA 4808)
1947-60 State Housing Commission, WA (as agent for the WSHC) (CA 4809)

Quantity: 0.54 metres

This series contains sample files of ex-service personnel (World War I) who applied for assistance under the *War Service Homes Agreement Act 1932*.

GROUP BUILDING SCHEME (LAND, PROJECT AND CONSTRUCTION FILES), 1922-60 PP140/1

Recorded by: 1922-47 Western Australia Workers Homes Board (as agent for the WSHC) (CA 4808)
1947-60 State Housing Commission, WA (as agent for the WSHC) (CA 4809)

Quantity: 22.14 metres

This series contains correspondence files on technical data and construction costs for homes erected under the group building scheme. It also includes material on acquisitions, disposals, valuations, subdivisions, drainage and the creation of reserves.

CORRESPONDENCE FILES, 'J2' PREFIX, 1941-69

PP802/1

Recorded by: 1941-47 Western Australia Workers Homes Board (as agent for the WSHC) (CA 4808)
1947-64 State Housing Commission, WA (as agent for the WSHC) (CA 4809)
1964-69 Department of Housing, WA (CA 1787)

Quantity: 0.36 metres

This series contains sample files of ex-service personnel (World War II) who applied for assistance under the *War Service Homes Act 1932*.

25. TERRITORIES

Christmas Island

Christmas Island is located in the Indian Ocean 2 623 kilometres north-west of Perth. It is 19 kilometres long and 14 kilometres wide, with an area of 135 000 hectares.

From the middle of nineteenth century, British Governors in Ceylon or Singapore administered the island through the Straits Settlements Office. After 1909, the island was administered as a British possession by the Colony of Singapore, but it became an Australian Territory on 1 October 1958 with the proclamation of the *Christmas Island Act 1958*.

The first European settlement on the island was established at Flying Fish Cove in 1888 by George Clunies-Ross who, together with Sir John Murray, a British naturalist, was granted the first land lease. Murray analysed specimens of rock and soil taken from the island and found them to be composed of nearly pure phosphate of lime. Phosphate mining on the island commenced in 1897 with the formation of the Christmas Island Phosphate Company Limited.

The island was occupied by Japanese forces from March 1942 until the end of World War II in 1945. In 1948 the Australian and New Zealand Governments and the British Phosphate Commissioners who carried out mining operations on behalf of both governments acquired the Christmas Island Phosphate Company's interests.

From 1958 administration of the Territory was the responsibility of an Official Representative of the Australian Government. This arrangement was altered in 1968 with the appointment of an Administrator who reported to the Minister for Territories.

THE AGENCIES

The Perth Office of the National Archives holds a range of records about the administration of the island. Selected series are listed below.

1909-48	Christmas Island Phosphate Company (CA 6799)
1909-57	Colony of the Straits Settlements (from 1946, Singapore) District Office, Christmas Island (CA 1323)
1948-81	The British Phosphate Commissioners, Fremantle, WA (CA 7274)
1958	Administrator, Christmas Island (CA 1324)
1958-68	Official Representative, Christmas Island (CA 1325)
1968-	Administrator, Christmas Island (CA 1326)

THE RECORDS

CHRISTMAS ISLAND MINING ACTIVITIES (PHOTOGRAPH ALBUMS), 1909–87 K733

Recorded by: 1909–48 Christmas Island Phosphate Company (CA 6799)
1949–81 Christmas Island Phosphate Commission (CA 281)

Quantity: 3.24 metres

This series contains photographs of phosphate mining activities on Christmas Island.

CORRESPONDENCE FILES, 'DOXI' PREFIX, 1945–58 N1

Recorded by: Colony of the Straits Settlements (from 1946, the Singapore)
District Office, Christmas Island (CA 1323)

Quantity: 1.08 metres

The series was used to document the administration of the island. The majority of records in the series were destroyed during the Japanese occupation of 1942–46. The remaining records illustrate the post-war policies and practices of the British colonial administration.

European bungalow, Christmas Island. NAA: K733, volume 1, *Christmas Island Phosphate Company*.

CHRISTMAS ISLAND HARBOUR MASTER'S DIARIES, CHRONOLOGICAL ORDER, 1950-58

K1088

Recorded by: 1950-57 Colony of the Straits Settlements (from 1946, Singapore) District Office, Christmas Island (CA 1323)
1958 Administrator, Christmas Island (CA 1324)
1958 Official Representative, Christmas Island (CA 1325)

Quantity: 0.36 metres

This series consists of diaries kept by the Christmas Island harbourmaster, containing records of weather observations and ship arrivals, departures, maintenance and repairs.

PHOTOGRAPH ALBUMS, 1951-72

PT2069/11

Recorded by: The British Phosphate Commissioners, Fremantle, WA (CA 7274)

Quantity: 0.54 metres

This series contains photographs of phosphate mining activities on Christmas Island, Nauru and Ocean Island.

CORRESPONDENCE FILES, 'ACI' PREFIX, 1958-59

N2

Recorded by: Official Representative, Christmas Island (CA 1325)

Quantity: 1.08 metres

Records in this series deal with the policies of the outgoing British colonial administration and the incoming administration during the island's transition to Australian Territory.

CORRESPONDENCE FILES, 1958-

N7

Recorded by: 1958 Administrator, Christmas Island (CA 1324)
1958-68 Official Representative, Christmas Island (CA 1325)
1968- Administrator, Christmas Island [II] (CA 1326)

Quantity: 22.68 metres

This is the main correspondence series of the Christmas Island Administration.

CHRISTMAS ISLAND ADMINISTRATION REGISTERS, REPORTS, BRIEFINGS, AND PUBLICATIONS, 1961-

N8

Recorded by: 1961-68 Official Representative, Christmas Island (CA 1325)
1968- Administrator, Christmas Island [II] (CA 1326)

Quantity: 0.54 metres

This series consists of papers and documents either created or acquired by the Christmas Island Administration. Among the records are daily report books (prepared by the 'Kathi'),

minutes of meetings, staff listings, consultants' reports and briefing notes for the Administrator.

Cocos (Keeling) Islands

The Cocos (Keeling) Islands are an Australian Territory located in the Indian Ocean some 2 800 kilometres north-west of Perth. The Territory consists of 27 coral islands formed into two large atolls with a total land area of about 14 square kilometres.

From the middle of the nineteenth century, British Governors in Ceylon or Singapore administered the islands through the Straits Settlements Office. The islands were later administered as a British possession by the Colony of Singapore until they became an Australian Territory with the proclamation of the *Cocos (Keeling) Island Act 1955*. From 1955, administration of the Territory was the responsibility of an Official Representative of the Australian Government.

THE AGENCIES

The Perth Office of the National Archives holds a wide range of records documenting the administration of the Cocos (Keeling) Islands after 1955.

In addition to the administration and correspondence series, the Perth Office holds records created by other government agencies responsible for services on the Cocos (Keeling) Islands. Agencies such as the Bureau of Meteorology, the Civil Aviation Authority, the Australian Construction Services and the Australian Quarantine Inspection Service created records that fall into this category.

Other offices of the National Archives also hold records about the Cocos (Keeling) Islands.

1952-	Cocos Island Airport (CA 4873)
1955-59	Cocos (Keeling) Islands Administration (CA 3802)

THE RECORDS

COPIES OF INWARDS AND OUTWARDS CORRESPONDENCE, 1955-59

K810

Recorded by: Cocos (Keeling) Islands Administration (CA 3802)

Quantity: 0.54 metres

This series contains copies of correspondence, mainly between the Cocos Islands Administration and the Department of Territories, between 1955 and 1959.

CORRESPONDENCE FILES, 1955–	K812
Recorded by: Cocos (Keeling) Islands Administration (CA 3802)	
Quantity: 1.62 metres	
The files in this series document various activities of the Cocos (Keeling) Islands Administration.	
CORRESPONDENCE FILES, 1956–67	K811
Recorded by: Cocos (Keeling) Islands Administration (CA 3802)	
Quantity: 0.90 metres	
This series contains correspondence files on the administration of the Cocos (Keeling) Islands.	
CORRESPONDENCE FILES, ALPHABETICAL PREFIXES, 1955–73	K813
Recorded by: Cocos (Keeling) Islands Administration (CA 3802)	
Quantity: 0.36 metres	
This series contains classified correspondence files.	
CORRESPONDENCE FILES, 1955–60	K816
Recorded by: Cocos (Keeling) Islands Administration (CA 3802)	
Quantity: 0.72 metres	
This series contains correspondence files on the administration of the Cocos (Keeling) Islands.	
CORRESPONDENCE FILES, 1953–63	PP559/1
Recorded by: Cocos Island Airport (CA 4873)	
Quantity: 0.18 metres	
This series contains correspondence files on the administration and control of aviation and support facilities on the Cocos (Keeling) Islands.	
CORRESPONDENCE FILES, 1967–74	PP559/2
Recorded by: Cocos Island Airport (CA 4873)	
Quantity: 0.18 metres	

26. TRANSPORT

Rail

Western Australia, because of its geographical isolation, could be reached only by ship until the 1900s. Transport by rail was slow to be introduced to WA, a colony which, because of its small population, was comparatively poorer than most of the other Australian colonies and could not afford to build extensive railway infrastructure.

What little rail existed in WA was established and developed by the State Government and various private companies, such as the Midland Railway Company. Although the first length of track was a 12-mile line between Lockville and Yoganup constructed in 1871 by the WA Timber Company, by 1885 only another 112 miles of line had been built. However, the discovery of gold in 1893 saw a sharp increase in railway line mileage from 203 miles to 1 434 miles in 1903. Economic restraint meant that a cheaper, narrow gauge track was built in WA, which caused difficulties when trains reached the South Australia border, where the track changed to the wider gauge used in other States.

The Commonwealth had minimal involvement in WA rail transport. It contributed to the development of a few major lines, most notably the Kalgoorlie, WA to Port Augusta, SA railway. Most record holdings on the development of that railway are held at the Adelaide Office of the National Archives (*see* Appendix 1 for information about the relevant records series), where the Australian National Railways Commission is located.

After Federation in 1901, the Commonwealth assumed responsibility for shipping and aviation matters.

Shipping

For many years the ports of Fremantle or Albany were the first Australian landfalls reached by vessels coming from Europe. The development of Fremantle Harbour around the end of the nineteenth century coincided with the gold rush, which led to a sharp increase in the Colony's population.

Fremantle figured prominently as a passenger port until the late 1960s when air travel started to dominate transport. Fremantle, like other Western Australian seaports, remains important for the export of mining and agricultural products and the import of manufactured goods.

THE AGENCIES

The Commonwealth became involved in shipping matters early in the twentieth century when the *Navigation Act 1912* was passed. Following the enactment of that legislation, branches of the Mercantile Marine Office were established at major WA ports to supervise and record changes affecting crews, crew agreements, crew lists, crew members' personal particulars, the indenture of apprentices, details of shipmasters and ships' logs.

In the 1960s shipping and navigational matters began to merge when the Department of Shipping and Transport was established. This department was responsible, through its Marine Services Division, for the office of Deputy Director of Lighthouses and Navigation. (See also Lighthouses and Sea Navigation.)

1921-27	District Lighthouse Officer and Deputy Director of Navigation, WA (CA 7255)
1922-61	Mercantile Marine Office, Fremantle, WA (CA 5604)
1927-63	Deputy Director of Lighthouses and Navigation, WA and Superintendent Mercantile Marine Office, Fremantle, WA (CA 5268)
1963-72	Department of Shipping and Transport, Regional Controller, WA (CA 1017)

THE RECORDS

ARTICLES OF AGREEMENT (ORIGINALS OF FORMS M&S-3 AND ENG.1.2.9),
1921-61 PP174/2

Recorded by: Mercantile Marine Office, Fremantle, WA (CA 5604)

Quantity: 7.74 metres

This series contains articles of agreement made between shipmasters and crews about employment conditions, disciplinary matters, provisions and load lines. A shipmaster recorded the conduct, character and qualifications of each crew member in the ship's log.

CORRESPONDENCE FILES, 1922-

PP411/1

Recorded by: Mercantile Marine Office, Fremantle, WA (CA 5604)

Quantity: 1.08 metres

The files in this series contain forms recording reports of, and inquiries into, deaths at sea of passengers or crew on ships en route to Australian ports, as required under the provisions of the *Navigation Act 1912*.

SHIPS' ARTICLES AND AGREEMENTS AND ACCOUNTS OF CREWS, 1922-50

PP207/2

Recorded by: Mercantile Marine Office, Fremantle, WA (CA 5604)

Quantity: 0.54 metres

This series contains articles of agreement and contracts signed by crew for a particular voyage on a particular ship. Interfiled with each agreement are the ship's crew logs, which record when seamen began their service on the ship, their promotions, reversions and punishments, and incidents involving members of the crew.

CERTIFICATES OF RELEASE ON TERMINATION OF SERVICE (FORM M&S-10 AND FORM M), 1922-61

PP174/1

Recorded by: Mercantile Marine Office, Fremantle, WA (CA 5604)

Quantity: 1.98 metres

This series contains certificates signed by seamen releasing their ship, its master and its owner from all claims or otherwise on termination of their service. The forms were signed by a shipmaster before a branch superintendent of the Mercantile Marine Office. Form M&S-10 was used for ships registered in Australia and Form M for British-registered ships.

REGISTERS OF DESERTERS, 1922-80

PP174/3

Recorded by: Mercantile Marine Office, Fremantle, WA (CA 5604)

Quantity: 0.18 metres

The registers in this series provide information about seamen reported as deserting their ships at WA ports, deaths and marriages at sea (1922-38), and seamen's discharges and effects (1931-63).

DOCKING BOOKS, CHRONOLOGICAL ORDER, 1923-72

K1157

Recorded by: 1923-27 District Lighthouse Officer and Deputy Director of Navigation, WA (CA 7255)
1927-63 Deputy Director of Lighthouses and Navigation, WA, and Superintendent Mercantile Marine Office, Fremantle, WA (CA 5268)
1963-72 Department of Shipping and Transport, Regional Controller, WA (CA 1017)

Quantity: 0.18 metres

Registers held in this series contain information about the dry-docking of ships (mainly State Ships), and inspections and repairs carried out on those vessels.

CASUALTIES AFFECTING SHIPS, CHRONOLOGICAL ORDER, 1924-48

K1160

Recorded by: 1924-27 District Lighthouse Officer and Deputy Director of Navigation, WA (CA 7255)
1927-48 Deputy Director of Lighthouses and Navigation, WA, and Superintendent Mercantile Marine Office, Fremantle, WA (CA 5268)

Quantity: 0.54 metres

This series consists of a register detailing casualties affecting ships. These casualties included injuries to seamen, damage to ships, and damage to jetties and other vessels.

COURTS OF MARINE INQUIRY, PROCEEDINGS, 1924-70

K1159

Recorded by: 1924-27 District Lighthouse Officer and Deputy Director of Navigation, WA (CA 7255)
1927-63 Deputy Director of Lighthouses and Navigation, WA, and Superintendent Mercantile Marine Office, Fremantle, WA (CA 5268)
1963-70 Department of Shipping and Transport, Regional Controller, WA (CA 1017)

Quantity: 0.54 metres

Registers in this series contain information about hearings held by courts of marine inquiry. Such information includes details about the location of the hearing, the ship's name, the parties involved in the hearing, and the constitution of the court and its decision.

SEAMEN DISCHARGED, DEAD OR DESERTED, 1928-63

PP207/5

Recorded by: Mercantile Marine Office, Fremantle, WA (CA 5604)

Quantity: 0.18 metres

This series contains copies of returns for seamen discharged or reported dead or deserted for the WA ports of Fremantle, Bunbury, Busselton and Esperance.

OFFICIAL LOG BOOKS - SS 'CAPE OTWAY' (FORM M&S-16), 1932-59

PP345/1

Recorded by: Mercantile Marine Office, Fremantle, WA (CA 5604)

Quantity: 0.54 metres

This series contains the log books for the SS *Cape Otway* for 1932-59 (with the exception of logs for 1935-36 and 1949-51, which are missing).

SEAMEN ENGAGED AT BUNBURY, 1944-61

PP207/4

Recorded by: Mercantile Marine Office, Fremantle, WA (CA 5604)

Quantity: 0.18 metres

This series contains copies of returns for seamen engaged at Bunbury, WA.

SHIPS' PLANS, ALPHABETICAL SERIES, 1945-

K1254

Recorded by: 1945-63 Deputy Director of Lighthouses and Navigation, WA, and Superintendent Mercantile Marine Office, Fremantle, WA (CA 5268)
1963-72 Department of Shipping and Transport, Regional Controller, WA (CA 1017)

Quantity: 2.52 metres

This series contains plans and drawing of ships showing their conformity to standards set out in the *Navigation Act 1912*. The Department of Shipping and Transport and its

predecessors had to approve ships' plans before they could be registered.

CORRESPONDENCE FILES, 1955-64

PP411/1

Recorded by: Mercantile Marine Office, Fremantle, WA (CA 5604)

Quantity: 0.90 metres

Files in this series contain correspondence about reports of, and inquiries into, the deaths at sea of passengers or crew on ships en route to Australian ports.

COURTS OF MARINE INQUIRY, PROCEEDINGS AND CORRESPONDENCE FILES, 1956-70

PP410/1

Recorded by: Mercantile Marine Office, Fremantle, WA (CA 5604)

Quantity: 2.52 metres

This series contains courts of marine inquiry reports about accidents, incidents and other events, including shipwreck caused by storm, tempest or collision with rocks, reefs or other hazards of the sea.

Civil aviation

By the end of World War I, the Commonwealth Government had begun to regard civil aviation as being increasingly important. In 1920 the Air Navigation Act was passed and for the next 19 years the Department of Defence administered the function through the Civil Aviation Board.

THE AGENCIES

The Department of Civil Aviation was established in 1939 to administer civil aviation. The policy, planning, finance and development of civil aviation, however, continued to be controlled by the department's head office in Melbourne, with 'outstation' staff supervising air radio, flight control and maintenance. In 1947, the department's Western Australian office was substantially upgraded with the appointment of a Regional Director, Western Region.

The Airworthiness Section of the Department of Civil Aviation had been established in WA by 1950. The section was responsible for investigating all technical aspects of air safety, including airworthiness, aircraft design standards, registration of aircraft, detection of aircraft defects, and the licensing of aircraft maintenance and flight personnel and organisations.

1920-36	Civil Aviation Branch (also known as Officer-in-Charge), Government Aerodrome, Maylands, Perth (CA 6768)
1936-47	Civil Aviation Board, Aircraft Inspector-in-Charge, Perth (CA 6769)
1943-88	Perth Airport (CA 4863)

1947-73	Department of Civil Aviation, Western Region, Perth (CA 2884)
1950-	Airworthiness Section, Perth Airport, WA (CA 4804)
1959-88	Jandakot Airport (CA 4864)

THE RECORDS

The Perth Office of the National Archives holds a substantial number of aviation records, although many more are located in the Canberra and Melbourne offices.

Other Commonwealth agencies also had responsibilities that overlapped the aviation function and consequently they created records about matters such as the purchase of land, runway and building construction, navigation equipment and safety, and environmental issues.

Staff records of the Australian National Airlines Commission, WA, which was the forerunner of Australian Airlines and eventually merged with Qantas, date back to 1946.

AIRCRAFT HISTORY FILES, ALPHABETICAL BY MARKING (CALLSIGN), 'VH'
AND 'CVH' PREFIXES SERIES, 1923-

B2539

Recorded by:	1923-36	Civil Aviation Branch (also known as Officer-in-Charge), Government Aerodrome, Maylands, Perth (CA 6768)
	1936-47	Civil Aviation Board, Aircraft Inspector-in-Charge, Perth (CA 6769)
	1947-73	Department of Civil Aviation, WA (CA 2884)

Quantity: 14.58 metres

This series contains the history files of aircraft struck off the register while based in WA. The files contain a variety of documents, including applications for registration, registration renewals, airworthiness certificates, transfer-of-ownership papers, inspection certificates, surveyors' check lists, aircraft weight summaries, expiry notices, and applications for approval of engine modifications.

AERODROMES AND AIRPORTS, NON-REGISTRY CORRESPONDENCE FILES,
1942-55 PP414/1

Recorded by:	1942-47	Civil Aviation Board, Aircraft Inspector-in-Charge, Perth (CA 6769)
	1947-55	Department of Civil Aviation, WA (CA 2884)

Quantity: 1.98 metres

This series contains non-registry correspondence files from various aerodrome and airport locations in WA between 1942 and 1955. The records reveal the difficulties involved in developing civil aviation facilities between 1945 and the end of 1955.

AIRPORT AND AERODROME POLICY AND ADMINISTRATION,
CORRESPONDENCE FILES, 1945-54

PP414/2

Recorded by: 1945-47 Civil Aviation Board, Aircraft Inspector-in-Charge,
Perth (CA 6769)
1947-54 Department of Civil Aviation, WA (CA 2884)

Quantity: 0.72 metres

Files in this series deal with policy and the administration of airports, aerodromes and support facilities in WA.

GOVERNMENT AERODROME FILES, 1945-62

PP204/1

Recorded by: 1945-47 Civil Aviation Board, Aircraft Inspector-in-Charge,
Perth (CA 6769)
1947-62 Department of Civil Aviation, WA (CA 2884)

Quantity: 3.06 metres

This series contains general files on airport administration, maintenance and control.

POLICY, PROCEDURE AND ADMINISTRATION FILES, 1946-64

PP180/1

Recorded by: 1946-47 Civil Aviation Board, Aircraft Inspector-in-Charge,
Perth (CA 6769)
1947-64 Department of Civil Aviation, WA (CA 2884)

Quantity: 7.20 metres

Records in this series deal with policy on air safety incidents, flight crew licences, approved firms, buildings, acquisitions, search-and-rescue operations and associated procedures, and establishment matters.

ADMINISTRATION FILES, 1947-54

PP204/2

Recorded by: 1945-47 Civil Aviation Board, Aircraft Inspector-in-Charge,
Perth (CA 6769)
1947-62 Department of Civil Aviation, WA (CA 2884)

Quantity: 0.36 metres

Files in this series contain correspondence about the administration of outstations, establishments and headquarters, and about employment conditions and technical data.

POLICY, PROCEDURE, ADMINISTRATION, ORGANISATION AND
ESTABLISHMENT FILES, 1947-56

PP89/1

Recorded by: 1947 Civil Aviation Board, Aircraft Inspector-in-Charge,
Perth (CA 6769)
1947-56 Department of Civil Aviation, WA (CA 2884)

Quantity: 4.86 metres

Records in this series deal with general policy matters, legal powers of airport managers, special and charter flight policies, and administrative instructions about air navigation regulations. Other topics covered include the administration

of outstations, Cocos (Keeling) Islands projects, air traffic control systems, proposed air services and the establishment of the Air Navigation and Safety Section.

POLICY AND ADMINISTRATION FILES, 1948-60

PP141/1

Recorded by: Department of Civil Aviation, WA (CA 2884)

Quantity: 4.50 metres

Records in this series contain correspondence about air navigation orders, approved firms and organisations for testing, aircraft registration, flight radio operator history cards, policy on airway navigation facilities, aircraft operations and licences, aerial work, airline operation charters, pilot endorsements, aircraft licence renewals and flying school licences.

AERODROME RECORDS, 1950-67

PP361/1

Recorded by: Department of Civil Aviation, WA (CA 2884)

Quantity: 8.28 metres

This series contains correspondence files on the acquisition, cost and development of aerodrome sites in WA.

AIRPORT INSPECTION, CORRESPONDENCE FILES, 'AID' PREFIX, 1952-63

PP361/3

Recorded by: Department of Civil Aviation, WA (CA 2884)

Quantity: 0.72 metres

This series contains inspection files for airports and aerodromes in WA.

PERTH INTERNATIONAL AIRPORT, CORRESPONDENCE RECORDS, 1957-69

PP361/2

Recorded by: Department of Civil Aviation, WA (CA 2884)

Quantity: 0.72 metres

This series contains correspondence files on policy and decisions about the development, administration and operation of Perth International Airport.

PERTH AIRPORT ADMINISTRATION, CORRESPONDENCE FILES, 1959-

PP989/1

Recorded by: Perth Airport (CA 4863)

Quantity: 0.72 metres

JANDAKOT AIRPORT ADMINISTRATION, CORRESPONDENCE FILES, 1963-

K519

Recorded by: Jandakot Airport (CA 4864)

Quantity: 1.62 metres

This series contains correspondence files on the administration of Jandakot Airport, including reports, statistics, crowd control, emergency procedures, safety, security, fire services, fuelling facilities, aprons, aircraft parking and air pageants.

AIR SAFETY INVESTIGATION FILES, ALPHABETICAL PREFIXES, 1963– K160

Recorded by: Department of Civil Aviation, WA (CA 2884)

Quantity: 12.06 metres

The files in this series contain information on air safety investigations, including the location, date and time of incident, type of aircraft, the pilot and/or aircraft owner, and a description of the incident.

AIRWORTHINESS CORRESPONDENCE FILES, 1969– K235

Recorded by: Airworthiness Section, Jandakot Airport, WA (CA 4803)

Quantity: 4.50 metres

The files in this series contain information about the airworthiness of aircraft at Jandakot Airport.

APPENDIX 1 MATERIAL IN OTHER OFFICES OF THE NATIONAL ARCHIVES

Around 70 series of records relevant to, or concerned with, Western Australia and its people are held in other offices of the National Archives of Australia. Listed below are some examples of series that fall into this category. Other series can be identified by conducting a series-based search on RecordSearch using the keywords 'Western Australia' or 'WA' and excluding the location 'Western Australia'.

National Office

CORRESPONDENCE FILES, 1890–1969 A1

Recorded by: 1903–16 Department of External Affairs, Melbourne (CA 7)
1916–28 Department of Home and Territories, Central Office (CA 15)
1928–32 Department of Home Affairs, (Central Office) (CA 24)
1932–38 Department of the Interior, Central Administration (CA 27)

Quantity: 455 metres

Records in this series deal with general administration and personnel matters for the agencies listed above.

WESTERN AUSTRALIA, FINE ARTS COPYRIGHT FILES, 1896–1906 A1721

Recorded by: Patent Office, WA (CA 1257)

Quantity: 2 metres

This series contains files on the registration and exhibition of fine artworks lodged for copyright. It consists almost entirely of photographs, but includes important sets of postcards and some engravings. Several small sets of photographs of Aboriginal people taken by Mrs Daisy Bates are also included.

WESTERN AUSTRALIA, LITERARY COPYRIGHT FILES, 1889–95 A1722

Recorded by: Patent Office, WA (CA 1257)

Quantity: 0.18 metres

This series contains files on the registration and exhibition of all material lodged for copyright.

WESTERN AUSTRALIA – LITERARY COPYRIGHT FILES, 1897–1907 A1723

Recorded by: Patent Office, WA CA (1257)

Quantity: 2 metres

This series contains literary copyright files. Many registration forms in the files are handwritten copies of the printed forms. They show the title, date and place of first publication, publisher's name, and the name and address of the copyright

owner. The series contains race guides and betting cards for major horse racing race fixtures in WA, along with guides for cycle races, yachting annuals and maps and plans. The series contains a significant amount of music copyright files, most of which contain handwritten manuscripts.

SUBSIDY FILES – GOLD MINING INDUSTRY ASSISTANCE ACT, WA, 1954– A2735

Recorded by: Department of the Treasury, Central Office (CA 11)

Quantity: 9.18 metres

Files in this series contain application forms and associated correspondence.

DONALD MACKAY – AERIAL RECONNAISSANCE SURVEY EXPEDITIONS – NT, SA AND WA MAPS, 1930–37 A7947

Recorded by: 1930–32 Lands and Survey Branch (CA 737)
1932–37 Property and Survey Branch (CA 738)

Quantity: 1.2 metres

This series consists of six separate sheets that collectively form aerial survey maps of the NT, SA and WA.

FIRST AUSTRALIAN IMPERIAL FORCES – EX-SERVICE MEMBERS' PERSONNEL DOSSIERS, 1914–20 B2455

Recorded by: Australian Imperial Force, Base Records Office (CA 2001)

Quantity: 3 624 metres

This series contains dossiers for Australian Imperial Force enlistments. It also holds records of the Royal Australian Naval Bridging Train, the Australian Naval and Military Expeditionary Force, the Australian Flying Corps and the Australian Army Nursing Service. It includes depot records for personnel who served in Australia during World War I.

DESPATCHES FROM WA GOVERNOR TO SECRETARY OF STATE FOR THE COLONIES (GOVERNOR-GENERAL'S COPIES), 1901–15 CP78/62

Recorded by: Governor-General (CA 1)

Quantity: 0.09 metres

This series contains three files in a bundle with an embossed cover reading 'Despatches from the Governor of Western Australia to the Secretary of State'.

G S COOK, WORKS DIRECTOR, WA, 1904–32 CP846/3

Recorded by: Works and Services, WA (CA 971)

Quantity: 0.09 metres

The single file in this series contains correspondence, leave and history cards relating to Mr G S Cook, Works Director, WA.

Melbourne Office

MEMBERS OF WA MOUNTED INFANTRY MENTIONED IN DESPATCHES,
1900-02 MP744/42

Recorded by: Colonial Secretary's Office, WA (CA 1256)

Quantity: 0.04 metres

This is a handwritten series of descriptions of notably gallant conduct in action by officers and men of various contingents of the WA Mounted Infantry.

SERVICE RECORDS - WA PERSONNEL ON PART-TIME DUTY IN WORLD
WAR II - DUPLICATED ARMY NUMBERS, 1901-47

MT1470/1

Recorded by: Central Army Records Office (CA 1999)

Quantity: 10 metres

OPEN ARCHITECTURAL COMPETITION - DRAWINGS SUBMITTED, 1952

M382

Recorded by: Richard Minchin Ure (CP132)

Quantity: 0.36 metres

This series contains B&W plans, drawings and sketches on tracing paper compiled by R M Ure in his private capacity as an architect. They were entered in a competition for the design of a public office complex adjacent to Parliament House, Perth.

Sydney Office

LEVEL BOOKS - KALGOORLIE TO PORT AUGUSTA RAILWAY, WA SECTION,
NUMERICAL SERIES, 1914-15

D2055

Recorded by: Engineer-in-Chief and, from April 1951, Acting Commissioner,
Commonwealth Railways (CA 2106)

Quantity: 0.18 metres

APPENDIX 2 FACT SHEETS

The following fact sheets contain additional information about topics covered in this guide. They are available in all National Archives reading rooms and on the Archives website at www.naa.gov.au.

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APPENDIX 3 OTHER GUIDES TO THE COLLECTION

The Archives creates and maintains guides to records in the collection to help researchers identify and locate records relevant to their research. The guides currently available or in preparation are listed below.

Research guides

- 1 *Chinese Immigrants and Chinese-Australians in NSW*, by Julie Stacker and Peri Stewart, revised 1997, 80 pp.
- 2 *Aboriginal Deaths in Custody: The Royal Commission and Its Records, 1987–1991*, by Peter Nagle and Richard Summerrell, revised 1997, 92 pp.
- 3 *The Sinking of HMAS Sydney: A Guide to Commonwealth Government Records*, by Richard Summerrell, 3rd ed., 1999, 191 pp.
- 4 *Papua New Guinea Records 1883–1942: Microfilm Collections*, by Peter Nagle, 1998, 136 pp.
- 5 *Royalty and Australian Society: Records Relating to the British Monarchy Held in Canberra*, by Kate Cumming, 1998, 140 pp.
- 6 *Parliament House, Canberra, 1927: Records Relating to the Design, Construction and Opening of the Provisional Parliament House*, by Gay Hogan, 1997, 74 pp.
- 7 *More People Imperative: Immigration to Australia, 1901–39*, by Dr Michele Langfield, 1999, 236 pp.
- 8 *Collections in Melbourne: A Concise Guide*, by Celia Blake, 1998, 76 pp.
- 9 *The Boer War: Australians and the War in South Africa, 1899–1902*, by Craig Wilcox, 1999, revised 2000, 94 pp.
- 10 *Citizenship in Australia: A Guide to Commonwealth Government Records*, by David Dutton, 1999, 114 pp.
- 11 *Good British Stock: Child and Youth Migration*, by Barry Coldrey, 1999, 220 pp.
- 12 *Safe Haven: Records of the Jewish Experience in Australia*, by Malcolm J Turnbull, 1999, 170 pp.
- 13 *Cockatoo Island Dockyard: A Guide to the Records*, by Margaret Chambers, 2000, 252 pp.
- 14 *Collections in Perth: A Guide to Commonwealth Records*, by Dan Midalia, 2000, revised 2002, 176 pp.

- 15 *Working for the Dole: Commonwealth Relief during the Great Depression*, by Don Fraser, 2001, 116 pp.
- 16 *Near Neighbours: Records on Australia's Relations with Indonesia*, by Karl Metcalf, 2001, 204 pp.
- 17 *Sound Recordings in the National Archives*, by Helen Cross and Margaret Chambers, 2001, 125 pp.

Forthcoming guides (working titles)

Photographic Collections in the National Archives

Copyright Collections in the National Archives

Postwar Migration to Australia, Records held in Melbourne

Security Intelligence in Australia, 1946–68

Australia and the Japanese: The First Two Hundred Years

World War II Internment Records

Transcontinental Railway Records

Other guides

Finding Families: The Guide to the National Archives of Australia for Genealogists, compiled by Margaret Chambers, National Archives of Australia in association with Hale & Iremonger, Alexandria, NSW, 1998, 344 pp.

Federation: The Guide to Records, compiled by Stephen Foster, Susan Marsden and Roslyn Russell, National Archives of Australia, Canberra, 1998, 377 pp.

Aboriginal and Torres Strait Islander People in Commonwealth Records: A Guide to Records in the Australian Archives ACT compiled by Ros Fraser, AGPS, Canberra, 1993, 478 pp.

My Heart Is Breaking: A Joint Guide to Records about Aboriginal People in the Public Record Office of Victoria and the Australian Archives, by Myrna Deverall and Ian MacFarlane, AGPS, Canberra, 1993, 191 pp.

APPENDIX 4 ADDRESSES AND HOURS OF OPENING

Australia-wide addresses

National Archives of Australia PO Box 7425 Canberra Business Centre ACT 2610 General inquiries Tel: (02) 6212 3600 Fax: (02) 6212 3699 Email: archives@naa.gov.au Reference inquiries Tel: 1300 886 881 Fax: 1300 886 882 Email: ref@naa.gov.au	WWI Personnel Records Service <i>(this is a mail-order service only)</i> PO Box 7425 Canberra Mail Centre ACT 2610 Tel: (02) 6212 3400 Fax: (02) 6212 3499 Email: ww1prs@naa.gov.au TTY Service <i>(for callers with impaired speech or hearing)</i> (02) 6212 3689
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Addresses	Hours of opening	Extended hours/services
Canberra Queen Victoria Terrace Parkes ACT 2600 Tel: (02) 6212 3900 Fax: (02) 6212 3999 Email: ref@naa.gov.au PO Box 7425 Canberra Business Centre ACT 2610	Reading rooms 9.00 am – 5.00 pm Monday to Saturday. Exhibition galleries: 9.00 am – 5.00 pm every day (except Christmas Day and Good Friday).	Open until 9.00 pm every Tuesday. Items for evening use must be ordered by 6.30 pm.
Sydney 120 Miller Road Chester Hill NSW 2162 Tel: (02) 9645 0110 Fax: (02) 9645 0108 Email: ref@naa.gov.au TTY: (02) 9743 8419 Locked Bag 4 Chester Hill NSW 2162	9.00 am – 4.30 pm weekdays. 10.00 am – 4.00 pm on selected Saturdays (usually the last Saturday of the month). No new item issues after 3.00 pm on Saturdays.	Will remain open until 5.00 pm on weekdays by prior arrangement (new item issues or payment facilities not available).
Sydney Records Centre 2 Globe Street The Rocks	9.00 am – 5.00 pm weekdays	Duty reference staff can provide advice about National Archives holdings and assist you in using the RecordSearch database. Original records are not held at this location.

Melbourne Melbourne Archives Centre Casselden Place 2 Lonsdale Street Melbourne VIC 3000 Tel: (03) 9285 7999 Fax: (03) 9285 7979 Email: ref@naa.gov.au PO Box 8005 Burwood Heights VIC 3151	9.00 am – 4.30 pm weekdays. 9.00 am – 4.30 pm second and last Saturday of each month. Allow 48 hours for retrieval of items. Records are not delivered from the repository on Saturdays.	The Archives operates a joint reading room with the Public Record Office of Victoria (PRO). Material from both archives may be viewed in the Casselden Place reading room. Different access arrangements and charging regimes apply to PRO material. Information explaining the differences is available in the reading room or can be sent prior to a visit.
Brisbane 996 Wynnum Road Cannon Hill QLD 4170 Tel: (07) 3249 4226 Fax: (07) 3399 6589 Email: ref@naa.gov.au PO Box 552 Cannon Hill QLD 4170	9.00 am – 4.30 pm weekdays. 10.00 am – 4.00 pm on Saturdays as shown. Reference services are limited during the lunch hour (12.30 – 1.30 pm).	Will remain open until 5.30 pm on weekdays by prior arrangement.
Perth 384 Berwick Street East Victoria Park WA 6101 Tel: (08) 9470 7500 Fax: (08) 9470 2787 Email: ref@naa.gov.au PO Box 1144 East Victoria Park WA 6981	9.00 am – 4.30 pm weekdays.	Not available
Adelaide 78 Angas Street Adelaide SA 5000 Tel: (08) 8409 8400 Fax: (08) 8409 8499 Email: ref@naa.gov.au PO Box 6536 Halifax Street Adelaide SA 5000	9.00 am – 4.30 pm weekdays. Reading room will normally close for lunch (12.30 – 1.30 pm), but may remain open by arrangement.	Opening hours may be extended by arrangement, with limited services available.
Hobart 4 Rosny Hill Road Rosny Park, TAS 7018 Tel: (03) 6244 0111 Fax: (03) 6244 6834 Email: ref@naa.gov.au PO Box 510 Rosny Park TAS 7018	9.00 am – 4.00 pm weekdays. Reading room will normally close for lunch (12.30 – 1.30 pm), but may remain open by arrangement.	Will remain open until 5.00 pm by prior arrangement.

Darwin Kelsey Crescent Millner NT 0810 Tel: (08) 8948 4577 Fax: (08) 8948 0276 Email: ref@naa.gov.au PO Box 24 Nightcliff NT 0810	9.00 am – 4.00 pm weekdays.	Open until 7.00 pm on the second Wednesday of each month.
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Other institutions

The following institutions also hold information about service personnel.

Addresses	Hours of opening	Extended hours
Australian War Memorial Treloar Crescent Campbell ACT 2612 Research Centre entrance is through rear of main AWM building. Tel: (02) 6243 4315 Fax: (02) 6243 4545 Email: info@awm.gov.au Internet: www.awm.gov.au Manager, Information Services Australian War Memorial GPO Box 345 Canberra ACT 2601	The Research Centre is open 9.00 am – 4.30 pm weekdays 1.00 pm – 5.00 pm Saturday Closed ACT public holidays	
Naval Historical Section A-G-20, Russell Hill Department of Defence Canberra ACT 2600 Tel: (02) 6265 3082 Fax: (02) 6265 4723	9.00 am – 4.00 pm weekdays	Written inquiries preferred. Visits require 24 hours' notice.
RAAF Historical and Archives Section E-4-10, Russell Hill Department of Defence Canberra ACT 2600 Tel: (02) 6265 5491	9.00 am – 4.00 pm weekdays	Visits by appointment only.
Soldier Career Management Agency GPO Box 393 D Melbourne Vic 3001		Inquiries from researchers other than former members or next-of-kin must be directed to the Melbourne Office of the Archives.

