

AFDA Express Version 2 Index

Property Management

2020

INDEX

This index lists the records, activities, classes and related key terms in the Procurement function of AFDA Express in single alphabetical sequence.

Indexed references should only be used as a guide to the Authority. The main access tool should be the function and class scope notes.

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* Default class 62671 can also be used to sentence where class 62670 is indicated.

** For contracts under seal or deeds, use CONTRACTS UNDER SEAL/DEEDS.

*** Surveillance recordings may be destroyed when no longer required if covered by an agency's [Normal Administrative Practice \(NAP\) policy](#). Where recordings are used as evidence class 62671 will apply to copies retained by the agency that are not part of an investigation case file.