AFDA and AFDA Express (2010) to AFDA Express Version 2 Mapping Guide

This guide enables AFDA and AFDA Express (2010) classes to be mapped to AFDA Express Version 2. As a result of the review of AFDA Express (2010) functions have been merged and additional classes included to allow the earlier destruction of low value records.

The guide applies to the function of Procurement.

The guide is arranged by the function and activity business classification scheme (BCS) of AFDA. The document will be useful for agencies wishing to check the minimum retention periods in AFDA to assist in deciding whether the rolled-up AFDA Express disposal action best meets their administrative needs. It will also be a useful sentencing tool for agencies using the BCS to title records on creation.

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FUNCTION	ACTIVITY	AFDA CLASS	AFDA EXPRESS CLASS 2010	AFDA EXPRESS CLASS 2018
PROCUREMENT	Acquisition	19477	20317	62544
	Acquisition	19478	20317	62544
	Acquisition	19479	20317	62543*
	Acquisition	19480	20317	62544
	Advice	19481	20317	62544
	Agreements	19482	20317	62544
	Audit	19483	20317	62544
	Audit	19484	20317	62544
	Authorisation	19485	20317	62544
	Authorisation	19486	20317	62544
	Committees	21131	20317	62544
	Committees	21132	20317	62544
	Complaints	21130	20317	62544
	Compliance	19487	20317	62544
	Construction	19488	20317	62544
	Contracting-out	19489	20317	62544
	Evaluation	19490	20317	62544
	Evaluation	19491	20317	62544
	Leasing	19492	20317	62544
	Leasing	19493	20317	62544
	Leasing	19495	20317	62543*
	Meetings	19496	20317	62544
	Meetings	19497	20317	62544
	Planning	19498	20317	62544
	Planning	19499	20317	62543*
	Planning	19500	20317	62543*
	Policy	19501	20317	62544
	Policy	19502	20317	62544
	Policy	19503	20317	62544
	Procedures	19504	20317	62544
	Procedures	19505	20317	62543*
	Reporting	19506	20317	62544
	Reporting	19507	20317	62544
	Reporting	19508	20317	62543*
	Reviewing	19509	20317	62544
	Reviewing	19510	20317	62543*
	Risk Management	19511	20317	62544
	Risk Management	19512	20317	62544
	Tendering	19513	20317	62544
	Tendering	19514	20317	62544
	Tendering	19515	20317	62544
	Tendering	19516	20317	62543*
	Tendering	19517	20317	62544
	Tendering	19518	20314	62547
	Tendering	19519	20315	62548
	Tendering	19520	20316	62549
	Tendering	19521	20317	62544
	Tendering	19522	20317	62544

* Default class 62544 can also be used to sentence where class 62543 is indicated.