Records Authority

Department of Immigration and Citizenship

Medical records at NSW State Office

Job no 2008/00266028

May 2008
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INTRODUCTION

This Records Authority permits the Department of Immigration and Citizenship to destroy a quantity of client medical assessment records, located at its NSW State Office, once they are no longer needed for the purposes of the Department.

CONTACT INFORMATION

For assistance with this authority or for advice on other recordkeeping matters, please contact National Archives' Agency Service Centre.

Queen Victoria Terrace
Parkes ACT 2600
PO Box 7425
Canberra Mail Centre ACT 2610
Tel: (02) 6212 3610
Fax: (02) 6212 3989
Email: recordkeeping@naa.gov.au
Website: www.naa.gov.au
AUTHORISATION

Person to whom notice of authorisation is given:  

The Secretary,  
Department of Immigration and Citizenship,  
6 Chan Street  
Belconnen ACT 2617

Purpose:  

Authorises arrangements for the destruction of records in accordance with section 24(2)(b) of the Archives Act 1983.

Application:  

Medical records used in visa processing, NSW State Office

This authorisation applies to only the disposal of the records described on the authority in accordance with the disposal action specified on the authority. The authority will apply only if disposal takes place with the consent of the agency that is responsible at the time of disposal for the functions documented in the records concerned.

Authorising Officer  

Ross Gibbs  
Director-General  
National Archives of Australia

Date of issue:  

20.05.2008.
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## MIGRATION MANAGEMENT

### Visa processing

<table>
<thead>
<tr>
<th>Entry</th>
<th>Description of records</th>
<th>Disposal action</th>
</tr>
</thead>
<tbody>
<tr>
<td>19317</td>
<td>X-rays and associated radiological reports and medical examination forms for an Australian visa, stored at the NSW State Office of the Department.</td>
<td>Destroy when no longer needed for processing applications, reviews or other purposes.</td>
</tr>
</tbody>
</table>

Date range: 2005 - 2007