



Australian Government
Department of Resources
Energy and Tourism

Statement Pursuant to Section 9(2)(C) of the *Freedom of Information Act 1982*

The following is the official statement made pursuant to section 9(2)(c) of the *Freedom of Information Act 1982*, as at 28 September 2009, for the Department of Resources, Energy and Tourism.

The documents specified in this statement are available to the public for inspection and purchase from the Department. Particular documents listed below may contain exempt material under other provisions of the *Freedom of Information Act 1982* and therefore may only be available for inspection and/or purchase with deletions made so as to make the document not exempt.

Enquiries relating to the inspection and/or obtaining copies of the documents should be directed to:

FOI Contact Officer
Department of Resources, Energy and Tourism
PO Box 1564
CANBERRA ACT 2600

Telephone: (02) 6213 6736

Email: RET-legal@ret.gov.au

Resources Division

Biofuels Capital Grants
▪ BCG Appointment of Employees Authorised by the Program Delegate *
▪ BCG Appointment of Program Delegate and Authorisation by the Minister *
▪ BCG Ministerial Guidelines*
▪ BCG Operating Procedures
▪ BCG Payment Point One Assessment Guide
▪ BCG Procedures for the Second Payment Point
▪ BCG Payment Point Three Assessment Guide
Ethanol Production Grants
▪ EPG Appointment of Employees Authorised by the Program Delegate*
▪ EPG Appointment of Program Delegate and Authorisation by the Minister*
▪ EPG Ministerial Guidelines*
▪ EPG Operating Procedures
▪ EPG Payment Processing Procedures
▪ EPG Quarterly Report Processing Procedures
Ethanol Distribution Program
▪ EDP Appointment of Employees Authorised by the Program Delegate*
▪ EDP Appointment of Program Delegate and Authorisation by the Minister*
▪ EDP Ministerial Guidelines*
▪ EDP Operating Procedures
▪ EDP Application Processing Procedures
Second Generation Biofuels Research and Development Program (Gen2)
▪ Program Guidelines
Kimberley Diamond Certification Scheme
▪ Application for Occasional Exporters Form
▪ Application for Frequent Exporters Form
▪ Kimberley Process Certification Scheme in Australia Fact Sheet

AusIndustry documents marked with * are available through the Department of Resources Energy and Tourism.

Energy and Environment Division

Renewable Energy demonstration Program (REDP) Freedom of Information (FOI) Section 9 Statement
▪ REDP Program Administrative Guidelines
▪ REDP Applicant Information Guide
▪ REDP Application Form
▪ REDP Funding Deed
▪ REDP Fact Sheet
▪ REDP Questions and Answers
▪ REDP Standard Operation Procedure 2 - Application Receipt, Completeness & Eligibility Assessment
▪ REDP Standard Operation Procedure 3 - Technical Assessment
▪ REDP Standard Operation Procedure 4 - Financial Assessment
▪ REDP Standard Operation Procedure 6 - Committee Assessment
Geothermal Drilling Guide (GDP) Freedom of Information (FOI) Section 9 Statement
▪ GDP Program Administrative Guidelines
▪ GDP Applicant Information Guide
▪ GDP Application Form
▪ GDP Funding Agreement
▪ Guide Managing GDP Funding
▪ GDP Fact Sheet
▪ GDP Frequently Asked Questions (FAQ)
▪ GDP Standard Operation Procedure 1 - EOI Receipt and Assessment
▪ GDP Standard Operation Procedure 2 - Application Receipt, completeness & Eligibility
▪ GDP Standard Operation Procedure 3 - Technical Assessments (Geoscience Australia)
▪ GDP Standard Operation Procedure 4 - Financial Assessments
▪ GDP Standard Operation Procedure 5 - RET Assessments
▪ GDP Standard Operation Procedure 6 - Committee Assessments
▪ GDP Standard Operation Procedure 7 - Decision to Contract Execution
▪ GDP Standard Operation Procedure 8 - Contract Management
▪ GDP Geothermal Energy Committee Handbook
Energy Efficiency Opportunities (EEO) Freedom of Information (FOI) Section 9 Statement
▪ Energy Efficiency Opportunities - Program Delegations
▪ Energy Efficiency Opportunities - Internal Operating Procedures

Tourism Division

Australian Tourism Development Program:
▪ ATDP Ministerial Guidelines*
▪ ATDP Operating Procedures
▪ ATDP Authorisations/Delegations*
▪ ATDP Category 1 & 2 Eligibility Checklist
▪ ATDP Application assessment guide
▪ ATDP End of Phase assessment report
▪ ATDP End of financial year report assessment guide
▪ ATDP Final report assessment guide
TQUAL Grants:
▪ TQUAL Grants Ministerial Guidelines
▪ TQUAL Grants Customer Guide: Category 1 – Innovative Tourism Projects
▪ TQUAL Grants Customer Guide: Category 2 – Integrated Tourism Development Projects
▪ TQUAL Grants Customer Guide: Category 3 – National or Sectoral Tourism Initiatives
▪ TQUAL Grants Application Form: Category 1 – Innovative Tourism Projects
▪ TQUAL Grants Application Form: Category 2 – Integrated Tourism Development Projects
▪ TQUAL Grants Application Form: Category 3 – National or Sectoral Tourism Initiatives
▪ TQUAL Grants Category 1 Funding agreement (generic version posted on AusIndustry website)
▪ TQUAL Grants Category 2 Funding agreement (generic version posted on AusIndustry website)
▪ TQUAL Grants Category 3 Funding agreement (generic version posted on AusIndustry website)
Business Ready Program for Indigenous Tourism (BRPIT):
▪ BRPIT Operating Procedures
▪ BRPIT Authorisations/Delegations*
▪ BRPIT Ministerial & Mentor Selection Guidelines*
▪ BRPIT Customer Guidelines
▪ BRPIT End of phase assessment report
Approved Destination Status Scheme:
▪ Approved Destination Status Procedural Manual
▪ ADS Application Information Package
▪ ADS Code of Business Standards and Ethics
▪ Key obligations of Inbound Tourism Operator’s (ITOs) working in the Approved Destination Status scheme

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